

**Proposition 47 Grant Program, Cohort 3
Final Local Evaluation Report**

The Proposition 47 Grant Program for funding period September 1, 2022 through June 1, 2026 requires a Final Local Evaluation Report (FLER) to determine project results and document definitive evidence regarding the project's efficacy and overall impact. This guideline was developed to assist grantees in writing a FLER that at a minimum, addresses the required information defined below.

The BSCC will make public the Final Local Evaluation Report from each grantee. Reports may be posted to the BSCC website and/or developed into a statewide summary report to be shared with the Administration, the Legislature, and the public.

To submit FLERs, email them to BSCCProp47Evaluator@bscc.ca.gov.

All grantees are required to submit a FLER to the BSCC by **June 1, 2026**.

Executive Summary

The Executive Summary should be a synopsis of the project explaining: the project purpose; goals and objectives, including the extent to which they were achieved; research design; major findings, including unintended outcomes (positive and negative); project accomplishments; barriers faced, how they were overcome; lessons learned; and conclusions.

Project Background

In this section you'll provide information essential to understanding the nature and motivation for the project (i.e., the programs, services, and activities supported by the grant). Critical components of the project background and questions to address include:

- What information can you provide that is essential to understanding the need for the project and the project itself?
- What was the scope of the project?
- What activities and/or services did the project provide?
- How did the project's activities and/or services address the problem(s)/need(s) described?
- Who was the target of the project?
 - What were the criteria for participant eligibility and comparison group(s)?
- What were the project's goals and objectives (these were the ones you outlined in the Project Work Plan¹ section of your application and contract for the grant)?

¹ See page 63 of the RFP for the Project Work Plan template.

Process Evaluation Method, Design, Results and Discussion

A process evaluation documents the services and activities that were implemented. It aims to determine if the program was implemented as expected. Process evaluations typically focus on the first three columns of your logic model: inputs/resources, activities, and outputs.

In this section, you should cover the following topics:

- What was the research design for the process evaluation²?
- What were the inputs/resources, activities, and outputs that you assessed?
- What was the specific data element you measured for each of those inputs/resources, activities, and outputs? What were the findings for each of these data elements?
- Did you cite the data sources for each data element?
- Were changes made as a result of the process evaluation findings during the grant period?
- How many participants were provided services (unduplicated count)?
 - Include basic demographic information of your participants (age, gender, race/ethnicity).
 - Include the number of individuals that received various services
 - How many participants successfully completed the program requirements based on your definition of successful program completion?
- What progress was made towards achieving goals related to the process evaluation?
 - Provide a summary of the degree to which these goals and objectives were achieved.
 - Describe factors that affected the progress of project goals. This may include factors which resulted in achieving goals more quickly or impeded your progress. If there were factors that impeded your progress, describe how they were addressed.
- What factors that helped you to be able to execute this project (e.g., presence of certain staff members, availability of funding, collaboration with external partners)? If implementation did not go as expected, describe project barriers and/or challenges that were documented during the grant?
- How did you analyze other process data, if relevant?
 - Report results of any analyses and provide a detailed explanation of findings as it relates to any other additional process measures.
- Provide a clear interpretation of the results and lessons learned.

Outcome Evaluation Method, Design, Results and Discussion

An outcome evaluation examines the project's results, or outcomes and impacts. Your outcome evaluation should focus on the short-term and medium-term outcomes identified through your logic model, as you likely did not have the opportunity to observe the long-term impacts during the grant period. If you were not able to measure the long-term impacts during the grant period, you can simply include it in your description but indicate why it cannot be observed.

In this section, you should cover the following topics:

- What was the research design for the outcome evaluation².
- What were the outcomes that you assessed?

² See page 36 of the RFP for additional information on process and outcome evaluations.

- What was your definition of the outcome(s)?
- Were the data source(s) used cited?
- How often were the data collected?
- What changes were observed? Were they due to the project? What were limitations?
- What progress was made towards achieving goals related to the outcome evaluation?
 - Provide a summary of the degree to which these goals and objectives were achieved.
 - Describe factors that affected the progress of project goals. This may include factors which resulted in achieving goals more quickly or impeded your progress. If there were factors that impeded your progress, describe how they were addressed.
- Were recidivism rates (using the BSCC definition) lower at the end of the project relative to before the project began?
 - Report results of any analyses and provide a detailed explanation related to the project's performance towards reducing recidivism over the course of the grant.
 - Discuss your results as it relates to the BSCC definition of recidivism³ and any additional definition used by the grantee. Include the definition being used when different from the BSCC definition.
- How did you analyze other outcome data, if relevant?
 - Report results of any analyses and provide a detailed explanation of findings as it relates to any other additional process and/or outcome measures.
- Provide a clear interpretation of the results and lessons learned.

Conclusions and Recommendations

- Discuss the effectiveness of different strategies employed to reduce recidivism.
- Make useful recommendations with specific guidance for what to replicate or do differently.

A Current Logic Model

The logic model is a visual representation of the project. It demonstrates how the project functions, including the resources needed to operate the program and the activities that the program offers. It also depicts how these project activities are expected to contribute to the program's goals or expected outcomes. All of the project goals should be represented in the logic model in some way (typically in the expected outcomes and/or impacts). The goals will likely be reflected in the outcomes columns, as they reflect the outcomes you hope to achieve through your project. The objectives will likely be reflected in the activities/outputs, as they reflect the tasks that must be completed to achieve the goals.

³ The BSCC defines "Recidivism" as conviction of a new felony or misdemeanor committed within three years of release from custody or committed within three years of placement on supervision for a previous criminal conviction (CA Penal Code § 6046.1(d)). "Committed" refers to the date of the offense, not the date of conviction.

Grantee Highlight

A brief, one-page (single-spaced 12-point font), visually appealing, highlight or success story that will be included as part of the statewide Proposition 47 Final Evaluation Report. Include a brief program summary and additional information related to the program's success over the course of the grant.

- This may include one or two program highlights or a success story. You may include optional graphs, charts, or photos⁴. While every effort will be made to include these, inclusion in the report is not guaranteed given the space constraints.
- Examples of Grantee Highlights from Cohort 1 can be found at the end of the statewide report located here: https://www.bscc.ca.gov/m_dataresearch/

⁴ The BSCC will only accept photographs in which all persons depicted are over 18 years of age and have consented to both being photographed and to the use and release of their image. By submitting photographs to the BSCC, the submitter acknowledges that all approvals have been obtained from the subjects in the photograph(s) and that all persons are over 18 years of age. Further, by submitting the photographs, the submitter irrevocably authorizes the BSCC to edit, alter, copy, exhibit, publish or distribute the photographs for purposes of publicizing the Proposition 47 grant program by the BSCC or for any other lawful purpose. All photographs submitted will be considered public records and subject to disclosure pursuant to the California Public Records Act.