



California Violence Intervention and Prevention Grant Program

Cohort 4 - Grantee Orientation



DAY 2

- ◆ **Grantee Team Introductions**
- ◆ **Programmatic Responsibilities**
- ◆ **Data Collection & Evaluation**
- ◆ **End of Day Q&A**

GRANTEE PRESENTATION

- ◆ **3 minutes**
- ◆ **One Spokesperson**
 - ◆ **Introduce Team Members**
 - ◆ **Name of the Project**
 - ◆ **Services and Target Population**





CalVIP Grantee Orientation

Program Responsibilities



PROGRAMMATIC RESPONSIBILITIES

- ◆ **Lead Agency Responsibilities**
- ◆ **Progress Reports**
- ◆ **Site Visits**
- ◆ **Project Director Calls**
- ◆ **Technical Assistance**
- ◆ **Modifications**

LEAD AGENCY RESPONSIBILITY

- ◆ **Ensure the Project Team is Familiar with**
 - ◆ **Project goals**
 - ◆ **Project timelines**
 - ◆ **Who to contact and for what**
 - ◆ **Key activities and due dates**
 - ◆ **Roles and responsibilities**
- ◆ **Monitor Program Activities and Maintain Data**
- ◆ **Provide Oversight of all Partner Agencies**
- ◆ **Ensure Ongoing Communication**

QUARTERLY PROGRESS REPORTS

- ◆ Document the project's progress towards goals
- ◆ Grantee identify issues and request technical assistance
- ◆ Provides update on the process evaluation

Support

GOALS



SITE VISITS

- ◆ **Initial Visit**
 - ◆ Build relationships
 - ◆ Provide high-level evaluation
- ◆ **Comprehensive Monitoring Visit**
 - ◆ On-site assessment
 - ◆ Requires coordination between grantee and key partners
 - ◆ Comprehensive Monitoring Visit Tool



PROJECT DIRECTOR CALLS

- ◆ **Quarterly**
- ◆ **Interactive**
- ◆ **Programmatic and Fiscal Updates**
- ◆ **Challenges and Accomplishments**
- ◆ **Technical Assistance Opportunities**
 - ◆ **From BSCC**
 - ◆ **From Peers**

MODIFICATIONS

- ◆ **Budget Modifications**
 - ◆ Modifies budget details
 - ◆ Moves funds between line-items
 - ◆ Requires prior approval
- ◆ **Program Modification**
 - ◆ Unforeseen changes that bring substantive changes in project scope
 - ◆ Require prior approval
 - ◆ Rarely done with competitive grants



QUESTIONS?



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