



Juvenile Justice Crime Prevention Act - Youthful Offender Block Grant
2017 Expenditure and Data Report
Due Date: October 1, 2017

On or before October 1, 2017, each county is required to submit to the Board of State & Community Corrections (BSCC) a report on its Juvenile Justice Crime Prevention Act (JJCPA) and Youthful Offender Block Grant (YOBG) programs during the preceding year. For JJCPA this requirement can be found at Government Code (GC) Section 30061(b)(4)(C) and for YOBG it can be found at Welfare & Institutions Code Section (WIC) 1961(c). These code sections both call for a consolidated report format that includes a description of the programs and other activities supported by JJCPA and/or YOBG funds, an accounting of all JJCPA and YOBG expenditures during the prior fiscal year, and countywide juvenile justice trend data.

Prior to submitting this report save the file using the following naming convention: "(County Name) 2017 JJCPA-YOBG Report." For example, Yuba County would name its file "Yuba 2017 JJCPA-YOBG Report".

Once the report is complete, attach the file to an email and send it to: JJCPA-YOBG@bscc.ca.gov. All reports will be posted to the BSCC website following a brief technical review.

A. CONTACT INFORMATION

COUNTY NAME	DATE OF REPORT
Plumas	9/29/2017

B. PRIMARY CONTACT

NAME	TITLE
Erin Metcalf	Chief Probation Officer
TELEPHONE NUMBER	EMAIL ADDRESS
530-*283-6200	erinmetcalf@countyofplumas.com

C. SECONDARY CONTACT (OPTIONAL)

NAME	TITLE
Robert McAdams	Department Fiscal Officer
TELEPHONE NUMBER	EMAIL ADDRESS
530-283-6200	robertmcadams@countyofplumas.com

COMPLETING THE REMAINDER OF THE REPORT:

The report consists of several worksheets. Each worksheet is accessed by clicking on the labeled tabs below. (You are currently in the worksheet titled "**CONTACT INFORMATION**".) Complete the report by providing the information requested in each worksheet.

On the worksheet "**REPORT 1**," you will pull data directly from your Juvenile Court & Probation Statistical System (JCPSS) Report 1 that you received from the California Department of Justice (DOJ) for 2016. Similarly, for the worksheet labeled "**REPORT 3**," you will pull information directly from your 2016 JCPSS Report 3. On the worksheet "**ARREST DATA**," you will obtain data from the DOJ's Open Justice public website.

On the worksheet "**TREND ANALYSIS**," you will describe how the programs and activities funded by JJCPA-YOBG have, or may have, contributed to the trends seen in the data included in REPORT 1, REPORT 3, and ARREST DATA.

On the "**EXPENTITURE DETAILS**" worksheet, you are required to provide a detailed accounting of actual expenditures for each program, placement, service, strategy, or system enhancement that was funded by JJCPA and/or YOBG during the preceding fiscal year. This worksheet is also where you are asked to provide a description of each item funded.

COUNTYWIDE JUVENILE JUSTICE DATA for: *Plumas*

In the blank boxes below, enter the data from your Report 1 received from DOJ as titled below:

**Referrals of Juveniles to Probation Departments for Delinquent Acts, January 1 - December 31, 2016
Age by Referral Type, Gender, Race/Ethnic Group, Referral Source, Detention, Prosecutor Action, and
Probation Department Disposition
Report 1**

Probation Department Disposition

Informal Probation	12
Diversions	12
Petitions Filed	9

Gender (OPTIONAL)

Male	30
Female	14
TOTAL	44

Race/Ethnic Group (OPTIONAL)

Hispanic	-
White	38
Black	3
Asian	-
Pacific Islander	-
Indian	1
Unknown	2
TOTAL	44

Please use this space to explain any exceptions and/or anomalies in the data reported above:

Blank space for explanation of exceptions and/or anomalies.

COUNTYWIDE JUVENILE JUSTICE DATA for: *Plumas*

In the blank boxes below, enter the data from your Report 3 received from DOJ as titled below:

**Juvenile Court Dispositions Resulting From Petitions for Delinquent Acts, January 1 - December 31, 2016
Age by Petition Type, Sex, Race/Ethnic Group, Defense Representation, Court Disposition and Wardship Placement
Report 3**

Petition Type

New	9
Subsequent	
TOTAL	9

Court Disposition

Informal Probation	2
Non-Ward Probation	1
Wardship Probation	6
Diversion	
Deferred Entry of Judgement	

Wardship Placements

Own/Relative's Home	4
Non-Secure County Facility	
Secure County Facility	1
Other Public Facility	
Other Private Facility	
Other	1
California Youth Authority*	
TOTAL	6

Subsequent Actions

Technical Violations	3
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Sex (OPTIONAL)

Male	4
Female	5
TOTAL	9

Race/Ethnic Group (OPTIONAL)

Hispanic	
White	8
Black	1
Asian	
Pacific Islander	
Indian	
Unknown	
TOTAL	9

Please use this space to explain any exceptions and/or anomalies in the data reported above:

* The JCPSS reports show "California Youth Authority," however it is now called the "Division of Juvenile Justice."

COUNTYWIDE JUVENILE JUSTICE DATA for: *Plumas*

*In the blank boxes below, enter your juvenile arrest data from last year.
Arrest data by county can be found at:*

<https://openjustice.doj.ca.gov/crime-statistics/arrests>

Arrests

Felony Arrests	11
Misdemeanor Arrests	27
Status Arrests	10
TOTAL	48

Gender (OPTIONAL)

Male	21
Female	27
TOTAL	48

Race/Ethnic Group (OPTIONAL)

Black	4
White	42
Hispanic	-
Other	2
TOTAL	48

Please use this space to explain any exceptions and/or anomalies in the data reported above:

ANALYSIS OF COUNTYWIDE TREND DATA for: *Plumas*

Government Code Section 30061(b)(4)(C)(iv) & WIC Section 1961(c)(3)

Provide a summary description or analysis, based on available information, of how the programs, placements, services, strategies or system enhancements funded by JJCPA-YOBG have, or may have, contributed to, or influenced, the juvenile justice data trends identified in this report.

Plumas County has continued to utilize Juvenile Hall facilities located in other counties due to not having a facility of our own. The number of youth placed out of the home has continued to decrease. Greater efforts have been made to provide services within the county in order to prevent placement outside of the home whenever possible. These services include assessments and services provided by the Plumas County Behavioral Health Department. The Probation Department has also implemented a Soberlink Alcohol Detection device that can be utilized while youth are in their home, decreasing the necessity of detention or placement with youth who severely abuse alcohol. Plumas County has been able to respond to a significant number of referrals by placing them on informal probation or diversion. The evidenced based 3rd Millenium online education tool has provided an effective tool for diversion cases where the Probation Department does not want to over-expose a youth to the criminal justice system when they are assessed to be at low risk to recidivate. Risk levels will continue to be identified with the use of an evidence based assessment tool, specifically the Positive Achievement Change Tool (PACT). Currently, the Probation Department is attempting to upgrade our assessment tool by contracting with Noble Software. It is anticipated the Noble assessment tool will improve the quality of the assessments and case plans completed by the Department. Plumas County had a slight increase in the number of arrests (+5), but it appears the increase was primarily related to status offenses.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

Use the template(s) below to report the programs, placements, services, strategies, and/or system enhancements you funded in the preceding fiscal year. Use a separate template for each program, placement, service, strategy, or system enhancement that was supported with JJCPA and/or YOBG funds. If you need more templates than provided, copy and paste additional templates below the last Accounting of Expenditures template.

Start by indicating the name of the first program, placement, service, strategy, or system enhancement that was funded with JJCPA and/or YOBG funds last year. Next indicate the expenditure category using the drop down list provided in the Expenditure Category portion on each of the templates.

List of Expenditure Categories and Associated Numerical Codes

	Code	Expenditure Category	Code	Expenditure Category
Placements	1	Juvenile Hall	5	Private Residential Care
	2	Ranch	6	Home on Probation
	3	Camp	7	Other Placement
	4	Other Secure/Semi-Secure Rehab Facility		

	Code	Expenditure Category	Code	Expenditure Category
Direct	8	Alcohol and Drug Treatment	26	Life/Independent Living Skills
Services	9	After School Services		Training/Education
	10	Aggression Replacement Therapy	27	Individual Mental Health Counseling
	11	Anger Management Counseling/Treatment	28	Mental Health Screening
	12	Development of Case Plan	29	Mentoring
	13	Community Service	30	Monetary Incentives
	14	Day or Evening Treatment Program	31	Parenting Education
	15	Detention Assessment(s)	32	Pro-Social Skills Training
	16	Electronic Monitoring	33	Recreational Activities
	17	Family Counseling	34	Re-Entry or Aftercare Services
	18	Functional Family Therapy	35	Restitution
	19	Gang Intervention	36	Restorative Justice
	20	Gender Specific Programming for Girls	37	Risk and/or Needs Assessment
	21	Gender Specific Programming for Boys	38	Special Education Services
	22	Group Counseling	39	Substance Abuse Screening
	23	Intensive Probation Supervision	40	Transitional Living Services/Placement
	24	Job Placement	41	Tutoring
	25	Job Readiness Training	42	Vocational Training
			43	Other Direct Service

	Code	Expenditure Category	Code	Expenditure Category
Capacity	44	Staff Training/Professional Development	48	Contract Services
Building/	45	Staff Salaries/Benefits	49	Other Procurements
Maintenance	46	Capital Improvements	50	Other
Activities	47	Equipment		

For each program, placement, service, strategy, or system enhancement, record actual expenditure details for the preceding fiscal year. Expenditures will be categorized as coming from one or more of three funding sources - JJCPA funds, YOBG funds, and other funding sources (local, federal, other state, private, etc.). Be sure to report all JJCPA and YOBG expenditures for the preceding fiscal year irrespective of the fiscal year during which the funds were allocated. Definitions of the budget line items are provided on the next page.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

Salaries and Benefits includes all expenditures related to paying the salaries and benefits of county probation (or other county department) employees who were directly involved in grant-related activities.

Services and Supplies includes expenditures for services and supplies necessary for the operation of the project (e.g., lease payments for vehicles and/or office space, office supplies) and/or services provided to participants and/or family members as part of the project's design (e.g., basic necessities such as food, clothing, transportation, and shelter/housing; and related costs).

Professional Services includes all services provided by individuals and agencies with whom the County contracts. The county is responsible for reimbursing every contracted individual/agency.

Community-Based Organizations (CBO) includes all expenditures for services received from CBO's. **NOTE:** *If you use JJCPA and/or YOBG funds to contract with a CBO, report that expenditure on this line item rather than on the Professional Services line item.*

Fixed Assets/Equipment includes items such as vehicles and equipment needed to implement and/or operate the program, placement, service, etc. (e.g., computer and other office equipment including furniture).

Administrative Overhead includes all costs associated with administration of the program, placement, service, strategy, and/or system enhancement being supported by JJCPA and/or YOBG funds.

Use the space below the budget detail to provide a narrative description for each program, placement, service, strategy, and/or system enhancement that was funded last year. *To do so, double click on the response box provided for this purpose.*

Repeat this process as many times as needed to fully account for all programs, placements, services, strategies, and systems enhancements that were funded with JJCPA and/or YOBG during the last fiscal year. Keep in mind that this full report will be posted on the BSCC website in accordance with state law.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

1. Program, Placement, Service, Strategy, or System Enhancement

Name of program, placement, service, strategy or system enhancement:	Juvenile Hall		
Expenditure Category:	Juvenile Hall		
	JJCPA Funds	YOBG Funds	All Other Funds (Optional)
Salaries & Benefits:		\$ 13,496	
Services & Supplies:			
Professional Services:		\$ 7,810	\$ 13,860
Community Based Organizations:			
Fixed Assets/Equipment:			
Administrative Overhead:			
Other Expenditures (List Below):			
Fuel & Food		\$ 754	\$ 79
Vehicle maintenance		\$ 439	
TOTAL:	\$ -	\$ 22,499	\$ 13,939

Provide a description of the program, placement, service, strategy or system enhancement that was funded with JJCPA and/or YOBG funds in the preceding fiscal year. For example, you might want to include information on the types of youth served, prevention services you provided, your accomplishments, any barriers encountered, and what specifically JJCPA and/or YOBG funds paid for.

Plumas County operates without a Juvenile Hall. Contracts with Nevada, Butte and Lassen County are active and in place. Youth deemed to be at risk of harming themselves or others and engaging in ongoing delinquent behavior are placed in one of these facilities. Each of the facilities provide education, mental health counseling, recreation and other services consistent with Title 15 and best practices.

Accomplishments: Stabilizing juveniles in a secure facility and providing them with an environment that meets their needs while protecting the safety of the juvenile and the community; preparing them for successful reunification with their family by utilizing a validated risk-assessment tool and development of a case plan. Several of the youth detained were able to successfully return to their home following detention and maintain their placement in the home. One in particular reunified with their parent immediately following detention, after several years of group home placement. The Department is mindful of the varying rates charged by each facility. Longer term placements are directed toward the lesser expensive facilities.

Barriers: Due to the facilities being located outside of Plumas County, there are difficulties visiting the detained minor, which presents obstacles to developing a timely treatment plan, as well as arranging family therapy. These challenges are mitigated by the use of telephonic conferencing and other distance meeting techniques. YOBG funds paid for the daily expenses related to the incarceration and treatment of youth in the juvenile hall facility.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

2. Program, Placement, Service, Strategy, or System Enhancement

Name of program, placement, service, strategy or system enhancement:	Psychological Evaluations		
Expenditure Category:	Mental Health Screening		
	JJCPA Funds	YOBG Funds	All Other Funds (Optional)
Salaries & Benefits:			
Services & Supplies:			
Professional Services:	\$ 1,600		
Community Based Organizations:			
Fixed Assets/Equipment:			
Administrative Overhead:			
Other Expenditures (List Below):			
TOTAL:	\$ 1,600	\$ -	\$ -

Provide a description of the program, placement, service, strategy or system enhancement that was funded with JJCPA and/or YOBG funds in the preceding fiscal year. For example, you might want to include information on the types of youth served, prevention services you provided, your accomplishments, any barriers encountered, and what specifically JJCPA and/or YOBG funds paid for.

When requested by the Chief Probation Officer, Superior, or Juvenile Court, Dr. Alfredo M. Amezaga Jr performs psychological evaluations of juveniles and reports of his findings. Typically, evaluations are only requested in cases that are complicated an not easily resolved. Two such evaluations were conducted in fiscal year 2016-2017. These evaluations have provided comprehensive insight into these cases which has allowed for more accurate and effective treatment planning and case management. Both cases were resolved with fairly positive results. These evaluations have proven to extremely useful to the Probation Department, attorneys, Court, and youth and families involved.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

3. Program, Placement, Service, Strategy, or System Enhancement

Name of program, placement, service, strategy or system enhancement:	Nurturing Parent and Teen Relationships / Critical Support		
Expenditure Category:	Parenting Education		
	JJCPA Funds	YOBG Funds	All Other Funds
Salaries & Benefits:			
Services & Supplies:			
Professional Services:			
Community Based Organizations:		\$ 19,952	
Fixed Assets/Equipment:			
Administrative Overhead:			
Other Expenditures (List Below):			
TOTAL:	\$ -	\$ 19,952	\$ -

Provide a description of the program, placement, service, strategy or system enhancement that was funded with JJCPA and/or YOBG funds in the preceding fiscal year. For example, you might want to include information on the types of youth served, prevention services you provided, your accomplishments, any barriers encountered, and what specifically JJCPA and/or YOBG funds paid for.

The parents of youth on Probation participated in parenting classes that consisted of 6 week program modules as well as in-home support. A Counselor can be assigned to a family in their home to evaluate the parent-child relationship, observe the environment, and make suggestions to improve parenting skills. The parenting class curriculum has been developed specifically for parents with children involved in the criminal justice system. In addition, the number of participants is kept low which allows for more personal attention to the specific needs of the parents attending. YOBG funds will provide for one year's worth of the parenting classes, as well as in-home support as needed. Without YOBG funds supporting this service, parents would be limited to parenting classes with general information and no specialized guidance or attention. The curriculum is evidence based and designed to build nurturing parenting skills that break the inter-generational cycle of child maltreatment and dysfunction. The classes are specifically designed for parents of older youth involved in the criminal justice system.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

4. Program, Placement, Service, Strategy, or System Enhancement

Name of program, placement, service, strategy or system enhancement:	Electronic Monitoring		
Expenditure Category:	Home on Probation		
	JJCPA Funds	YOBG Funds	All Other Funds
Salaries & Benefits:			
Services & Supplies:			
Professional Services:		\$ 2,640	
Community Based Organizations:			
Fixed Assets/Equipment:			
Administrative Overhead:			
Other Expenditures (List Below):			
TOTAL:	\$ -	\$ 2,640	\$ -

Provide a description of the program, placement, service, strategy or system enhancement that was funded with JJCPA and/or YOBG funds in the preceding fiscal year. For example, you might want to include information on the types of youth served, prevention services you provided, your accomplishments, any barriers encountered, and what specifically JJCPA and/or YOBG funds paid for.

Electronic monitoring is implemented on lower-risk youth committing criminal offenses. The program allows for the youth's placement in his or her home when appropriate, or placement with a family member or foster home within the community. In this way, placement disruption is kept to a minimum and continuity of care can be maintained. Maintaining the youth in his or her community helps to eliminate the need for significant disruption in the juvenile's life while reducing the chances of re-victimizing community members and avoiding costly out-of-home placement in a juvenile hall or group home placement. Electronic monitoring provides an effective intervention for non-compliance as well as eliminating or reducing risk factors. Barriers: Plumas is located in a remote rural area where cell and satellite reception can be poor. This places some limitations on the implementation of the EM program. YOBG funds paid for the cost of all fees associated with the rental of EM equipment with youth and families who are unable to pay for the Program. This program saves money by reducing the need to place youth in detention facilities or group homes.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

5. Program, Placement, Service, Strategy, or System Enhancement

Name of program, placement, service, strategy or system enhancement:	One Circle		
Expenditure Category:	Pro-Social Skills Training		
	JJCPA Funds	YOBG Funds	All Other Funds
Salaries & Benefits:		\$ 24,299	
Services & Supplies:		\$ 3,972	
Professional Services:			
Community Based Organizations:			
Fixed Assets/Equipment:			
Administrative Overhead:			
Other Expenditures (List Below):			
Fuel for traveling		\$ 249	
Vehicle maintenance		\$ 439	
TOTAL:	\$ -	\$ 28,959	\$ -

Provide a description of the program, placement, service, strategy or system enhancement that was funded with JJCPA and/or YOBG funds in the preceding fiscal year. For example, you might want to include information on the types of youth served, prevention services you provided, your accomplishments, any barriers encountered, and what specifically JJCPA and/or YOBG funds paid for.

The One Circle programs are designed to reduce the risk of youth entering the juvenile justice system. Youth participating in these programs can be voluntary, referred by the school, referred by parents/guardians, or by the Court. The program assists youths in setting goals and leading productive lifestyles. This program helps reduce the risk of youth engaging in criminal activity and to learn pro-social skills that will assist them in making appropriate choices, become goal orientated, academically successful and lead productive lives. These classes are currently being presented in two different Jr./Sr. High Schools within the community. YOBG funds pay for the wages and benefits for program facilitators, office supplies related to the program, craft supplies, program incentives and outreach activities, and travel costs to program locations. Student attendance in the program for this school cycle is yet to be determined. Approximately 6-15 students have attended each activity thus far.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

6. Program, Placement, Service, Strategy, or System Enhancement

Name of program, placement, service, strategy or system enhancement:	Assessment software tools		
Expenditure Category:	Detention Assessment(s)		
	JJCPA Funds	YOBG Funds	All Other Funds
Salaries & Benefits:			
Services & Supplies:			
Professional Services:		\$ 1,952	
Community Based Organizations:			
Fixed Assets/Equipment:			
Administrative Overhead:			
Other Expenditures (List Below):			
TOTAL:	\$ -	\$ 1,952	\$ -

Provide a description of the program, placement, service, strategy or system enhancement that was funded with JJCPA and/or YOBG funds in the preceding fiscal year. For example, you might want to include information on the types of youth served, prevention services you provided, your accomplishments, any barriers encountered, and what specifically JJCPA and/or YOBG funds paid for.

All youths referred to the Probation Department undergo an evidence-based assessment tool evaluation (PACT) (RPACT for placement youth) to determine their risk to reoffend. Depending on their rating (low, moderate, or high risk) to recidivate, this tool will be used to develop an appropriate case plan. YOBG funds are used to pay for licenses to access the evidence-based assessment tool as well as training to ensure continuity and fidelity. As part of the Department's current efforts to upgrade the quality of its assessment tool, a new contract has been implemented with Noble Software. It is expected an improved product and additional tools will be available as a result. For example, the Detention Risk Assessment Instrument will be added.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

7. Program, Placement, Service, Strategy, or System Enhancement

Name of program, placement, service, strategy or system enhancement:	Family Movie Night		
Expenditure Category:	Recreational Activities		
	JJCPA Funds	YOBG Funds	All Other Funds
Salaries & Benefits:		\$ 1,100	
Services & Supplies:		\$ 63	
Professional Services:			
Community Based Organizations:			
Fixed Assets/Equipment:		\$ 549	
Administrative Overhead:			
Other Expenditures (List Below):			
TOTAL:	\$ -	\$ 1,712	\$ -

Provide a description of the program, placement, service, strategy or system enhancement that was funded with JJCPA and/or YOBG funds in the preceding fiscal year. For example, you might want to include information on the types of youth served, prevention services you provided, your accomplishments, any barriers encountered, and what specifically JJCPA and/or YOBG funds paid for.

In an attempt to reach out to families in the community, the Probation Department has provided movie nights in strategic community locations. Probation staff are present and available at the events as well as other service providers who may be able to support youth and families.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

8. Program, Placement, Service, Strategy, or System Enhancement

Name of program, placement, service, strategy or system enhancement:	Staff Training / Professional Development		
Expenditure Category:			
	JJCPA Funds	YOBG Funds	All Other Funds
Salaries & Benefits:	\$ 8,447		\$ 2,534
Services & Supplies:			
Professional Services:		\$ 1,896	
Community Based Organizations:			
Fixed Assets/Equipment:			
Administrative Overhead:			
Other Expenditures (List Below):			
Vehicle maintenance		\$ 439	
TOTAL:	\$ 8,447	\$ 2,335	\$ 2,534

Provide a description of the program, placement, service, strategy or system enhancement that was funded with JJCPA and/or YOBG funds in the preceding fiscal year. For example, you might want to include information on the types of youth served, prevention services you provided, your accomplishments, any barriers encountered, and what specifically JJCPA and/or YOBG funds paid for.

The Probation Department has a fairly inexperienced group of officers. Considerable effort and emphasis has been placed on training these officers to expedite their maturity as an officer. Efforts are made to prioritize these trainings in regards to mandates and relevance. Some of the trainings in which Plumas County Juvenile Officers have participated in include; Case Planning, Evidence Based Practice Corrections 101, Child/Family Team Training, Placement Core, 832 PC, and CMS/CWS case management system. YOBG funds pay for tuition/registration fees, airfare, meals, lodging, gas and mileage for staff training. Training in EBP assessments and case planning will be required this year due to a change in our assessment tool.

ACCOUNTING OF JJCPA-YOBG EXPENDITURES for: *Plumas*

9. Program, Placement, Service, Strategy, or System Enhancement

Name of program, placement, service, strategy or system enhancement:	Salaries & Benefits		
Expenditure Category:	Staff Salaries/Benefits		
	JJCPA Funds	YOBG Funds	All Other Funds
Salaries & Benefits:	\$ 61,208	\$ 26,490	\$ 52,541
Services & Supplies:		\$ 3,255	
Professional Services:			
Community Based Organizations:			
Fixed Assets/Equipment:			
Administrative Overhead:		\$ 5,632	
Other Expenditures (List Below):			
TOTAL:	\$ 61,208	\$ 35,377	\$ 52,541

Provide a description of the program, placement, service, strategy or system enhancement that was funded with JJCPA and/or YOBG funds in the preceding fiscal year. For example, you might want to include information on the types of youth served, prevention services you provided, your accomplishments, any barriers encountered, and what specifically JJCPA and/or YOBG funds paid for.

Ten percent of the Fiscal Officer's wages and benefits were allocated for monitoring of YOBG grant expenditures, gathering statistical data and reporting as well as a part-time extra help position to assist with accounting, clerical and other program-related office duties. With regard to JJCPA funding, 5% of the Fiscal Officer's wages and benefits were allocated for monitoring JJCPA grant expenditures; 50% of a full-time Probation Assistant's wages and benefits were allocated for juvenile outreach and incentive programs such as One Circle and movie nights, juvenile transport, juvenile drug testing, juvenile assessments, diversion activities, community service work monitoring, and other program-related duties; 25% of a full-time Legal Services Assistant's wages and benefits were allocated for juvenile in-take processing, data entry related to juveniles, as well as processing court documents and file maintenance; 70% of a full-time juvenile Probation Officer's wages and benefits were allocated for comprehensive juvenile supervision. Due to the low number of staff and youth on our caseloads, the Juvenile Probation Officer handles general supervision, placement supervision, diversion, assessments, electronic monitoring, Soberlink monitoring, court, report writing, drug testing, data entry and field supervision.