

**Youth Programs and Facilities Grant Program  
(YPFG)**

**Part B All County Distribution Application  
Package Coversheet**

**Submitted by:**

**ORANGE COUNTY PROBATION DEPARTMENT**

**Date Submitted:**

**May 12, 2021**

## Part B All County Distribution Application Checklist

A complete application package for funding under the Youth Programs and Facilities Grant (YPFG) Program must contain the following items:

	<b>Required Items:</b>	✓
1	Cover Sheet (previous page) <ul style="list-style-type: none"> <li>• Insert Applicant Name and Date of Submission</li> </ul>	<input checked="" type="checkbox"/>
2	YPFG Proposal Checklist <ul style="list-style-type: none"> <li>• Signed by the authorized signatory with a digital signature <b>OR</b> a wet signature in blue ink.</li> </ul>	<input checked="" type="checkbox"/>
3	Applicant Information Form <ul style="list-style-type: none"> <li>• Signed by the authorized signatory with a digital signature <b>OR</b> a wet signature in blue ink.</li> </ul>	<input checked="" type="checkbox"/>
4	Application Narrative <ul style="list-style-type: none"> <li>• 2 pages or fewer</li> </ul>	<input checked="" type="checkbox"/>
5	Budget Attachment	<input checked="" type="checkbox"/>
6	Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement (Appendix D) <ul style="list-style-type: none"> <li>• Signed by the authorized signatory with a digital signature <b>OR</b> a wet signature in blue ink.</li> </ul>	<input checked="" type="checkbox"/>
	<b>Optional:</b>	
7	Governing Board Resolution (Appendix E) <i>Note: The Governing Board Resolution is due prior to contract execution but is not required at the time of proposal submission.</i>	<input checked="" type="checkbox"/>

**I have reviewed this checklist and verified that all required items are included in this proposal packet.**

X

  
 Applicant Authorized Signature (see Applicant Information Form, Part L, next page)


## Part B All County Distribution Applicant Information Form

Part B All County Distribution Applicant Information Form				
A. APPLICANT < Name > County			B. TAX IDENTIFICATION NUMBER	
NAME OF APPLICANT Orange County			TAX IDENTIFICATION #: 95-6000928	
STREET ADDRESS 1055 North Main Street		CITY Santa Ana	STATE CA	ZIP CODE 92701
MAILING ADDRESS (if different)		CITY	STATE	ZIP CODE
C. PROJECT TITLE:				
Secure Track Youth Project				
D. PROJECT SUMMARY (100-150 words):				
<p>The project proposal includes infrastructure enhancements at Juvenile Hall and Youth Leadership Academy (YLA) for Secure Track youth. The infrastructure proposal for Juvenile Hall is for the purchase of a body scanner machine to reduce incoming contraband during contact visitation between Secure Track youth and family or their own children. Long-term housing and contact visitation for high-risk, sophisticated youth will require increased vigilance regarding contraband. We propose funding for additional fencing at the Youth Leadership Academy. The YLA fencing will be an enclosed breezeway from the exit doors of the units to the administration building. This will enhance security allowing for Secure Track youth to safely participate in the YLA program without adding to or altering the perimeter fence.</p>				
E. GRANT FUNDS REQUESTED: (See Appendix F: County Juvenile Population Index)				
\$ 154,500				
F. DEFERRED SPENDING: Is the application for a deferred spending award?			<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
G. LEAD PUBLIC AGENCY:		Orange County Probation Department		
H. PROJECT DIRECTOR:				
NAME Sanford Rose		TITLE Division Director		TELEPHONE NUMBER 714-935-7593
STREET ADDRESS P.O. Box 10260			FAX NUMBER	
CITY Santa Ana	STATE CA	ZIP CODE 92711	EMAIL ADDRESS Sanford.rose@prob.ocgov.com	
I. FINANCIAL OFFICER:				
NAME Dana Schultz		TITLE Admin & Fiscal Division Director		TELEPHONE NUMBER 714-645-7005
STREET ADDRESS 1055 North Main Street			FAX NUMBER	
CITY Santa Ana	STATE CA	ZIP CODE 92701	EMAIL ADDRESS Dana.schultz@prob.ocgov.com	
PAYMENT MAILING ADDRESS (if different) PO BOX 10178		CITY Santa Ana	STATE CA	ZIP CODE 92711-0178
J. DAY-TO-DAY PROGRAM CONTACT:				
NAME Kerri Carvo		TITLE Assistant Division Director		TELEPHONE NUMBER 714-935-6702
STREET ADDRESS			FAX NUMBER	

P.O. Box 10260

CITY	STATE	ZIP CODE	EMAIL ADDRESS
Santa Ana	CA	92711	Kerrin.carvo@prob.ocgov.com

K. DAY-TO-DAY FISCAL CONTACT:			
NAME	TITLE	TELEPHONE NUMBER	
Tracy DeMille	Budget Analyst	714-645-7023	
STREET ADDRESS		FAX NUMBER	
1055 North Main Street			
CITY	STATE	ZIP CODE	EMAIL ADDRESS
Santa Ana	CA	92701	Tracy.demille@prob.ocgov.com

L. AUTHORIZED SIGNATURE			
By signing this application, I hereby certify that I am vested by the Applicant with the authority to enter into contract with the BSCC, and that the grantee and any subcontractors will abide by the laws, policies and procedures governing this funding.			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Daniel C. Hernandez	Chief Deputy Probation Officer	(714) 645-7004	daniel.hernandez@prob.ocgov.com
STREET ADDRESS	CITY	STATE	ZIP CODE
1055 North Main Street	Santa Ana	CA	92701
EMAIL ADDRESS Daniel.Hernandez@prob.ocgov.com			
APPLICANT'S SIGNATURE (Signed by the authorized signatory with a digital signature OR a wet signature in blue ink.)			DATE
X 			5/12/21

\*Authorized Signature: Must be a representative with the authority to sign documents and obligate the applicant\*

### CONFIDENTIALITY NOTICE

All documents submitted as a part of the Youth Programs and Facilities Grant (YPMG) Program are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC, as a state agency, may have to disclose these documents to the public. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, §§ 6250 et seq.)

## Application Narrative

### **Section 1: Project Need**

1.1. As a result of the Division of Juvenile Justice (DJJ) closure, the Orange County Probation (Probation Department) will become fully responsible for the youths that can no longer be committed to DJJ. Currently, the Probation Department houses three (3) DJJ youth, and an estimated additional six (6) are currently housed at DJJ. All are male between the ages of 14 and 25. The historical offenses of these youth were adjudicated under 707(b) Welfare and Institutions Code (WIC). Realigned youth will be known as Secure Track youth at the Probation Department.

Under this grant, the two proposed improvements are: perimeter fence enhancements at the Youth Leadership Academy (YLA) and purchasing a body scanner machine for Juvenile Hall (JH). Secure Track youth may be housed at either JH or YLA. First, at YLA, there is currently one small, 7-foot wrought iron fence surrounding the perimeter with no razor wire. Since Secure Track youth will be involved in many of the programs provided for them at YLA, there is a strong need for security enhancement of the surrounding perimeter.

The second safety enhancement is a body scanner for at JH. Currently, JH is using metal detection Cellsense machines and handheld wands. In 2019, a high-risk, DJJ-eligible youth successfully escaped from the maximum-security JH facility, aided with the use of contraband. And recently, numerous reported issues at JH involved serious contraband coming into the facility, which are mostly controlled substances undetectable by the current screening. This serious contraband is a threat to the safety of youth who may take or share controlled substances in custody. An improved screening tool for contraband can also alleviate concerns from contact visitation.

1.2. At any given time, the Probation Department can serve thirty-two (32) Secure Track youth. The length of stay for these youth is unlimited up to the age of 25.

### **Section 2: Project Description:**

2.1. One proposed use of funds will focus on enhancing the perimeter at the YLA site. As previously mentioned, when exiting the units and recreation areas at YLA, there is

only a 7-foot tall wrought iron fence separating youth from the parking lot and public streets. In addition, there are two garden areas for family visits, on-grounds furloughs, and work crews that are also only separated from the parking lot by a wrought iron fence. The improvement will include adding a 340-foot long enclosed chute with finger-wire opposite the existing wrought iron fence. This will create a walkway between the existing perimeter fence and the new fence. In addition, razor wire will be added to the walking path, gardening area, and visitation area.

The second improvement will focus on screening for contraband at JH. The funding would allow for one (1) body scanner machine to detect metallic and nonmetallic threats, including weapons, controlled substances, cell phones, and other contraband. The body scanner will screen the entire body and reveal any contraband under the clothing and within the body. This proposed body scanner machine will detect what cannot be detected by the Cellsense and handheld wands. This body scanner machine will be used during intake and/or after visits.

2.2. The purpose of the improvement to the perimeter fencing is to enclose the path from the exterior doors of the living units to the Administration building that will better secure the walking path, outdoor recreation, visitation, and gardening areas. The improvement on the fencing system would allow Secure Track youth to participate safely in all aspects of programming and indoor and outdoor activities at YLA. In addition, it will create a more secure visitation for the youth and their families.

Regarding contraband screening, the current screening tools are not able to reveal many types of hidden contraband; therefore, the improved body scanner will reduce incoming contraband permit safe continuation of contact visitation between higher-risk Secure Track youth and their visitors. The Orange County Probation Department is committed to providing maximum services for Secure Track youth. These infrastructure improvements will assist the Probation Department to achieve the goals of this grant and serve the realigned population more effectively.

<b>Applicant:</b>	<b>Orange County Probation Department (Probation)-Place Holder Budget (final budget anticipated 11/12/2021)</b>		
<b>LINE ITEMS</b>	<b>SB 823 BUDGET</b>		
	<b>STATE REIMBURSED</b>	<b>CASH CONTRIBUTION</b>	<b>TOTAL</b>
1. Construction		\$ 265,289.00	\$ 265,289.00
2. Architectural		\$ 28,337.00	\$ 28,337.00
3. Fixed Furnishings/Equipment			\$ -
4. Moveable Furnishings/Equipment	\$ 154,500.00		\$ 154,500.00
5. Construction Management		\$ 23,472.00	\$ 23,472.00
6. Transportation/Equipment			\$ -
7. Training Materials/Supplies			\$ -
8. Programing Materials/Supplies			\$ -
9. Other One-Time Personnel Costs (planning, development, and project management) (Not to Exceed 25% of total budget)	\$ -	\$ 6,617.00	\$ 6,617.00
10. Other		\$ 3,542.00	\$ 3,542.00
<b>Total Project Costs</b>	<b>\$ 154,500.00</b>	<b>\$ 327,257.00</b>	<b>\$ 481,757.00</b>
<b>Percentage of Total</b>	<b>32%</b>	<b>68%</b>	<b>100%</b>

Provide an explanation below of how the dollar figures were determined for each of the budget categories above that contain dollar amounts. Every cash contribution line item shall be included with a reporting of the full amount budgeted unless a line item is not an actual cash contribution project cost for the county. (In that case, indicate so below.) For each budget category explanation below, include how state funding and the county contribution dollar amounts have been determined and calculated (be specific).

<b>LINE ITEMS</b>	<b>COMMENTS</b>
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1. Construction	Describe any construction costs associated with the project: In the event there are remaining State funds or additional funds become available after purchasing a body scanner, Orange County Probation (Probation) may proceed with an additional fencing project at the Youth Leadership Academy (YLA). The project will include an enclosed breezeway from the exit doors of the units to the administration building. The construction costs are reflected as Cash Contribution as the construction estimate exceeds State funds projected to be available. The estimated cost includes constructing a wrought iron fence and gate, inclusive of security features such as razor wire and vision screen and an estimated 10% project contingency. The construction costs may be finalized with a complete budget no later than six months from award date in the modified application.
2. Architectural	Describe the county's current stage in the architectural process: b) Define the budgeted amount for architectural design: a) Probation is working with Orange County Public Works (OCPW) to finalize the scope of work for the YLA fencing project and may then move to the bidding phase. b) The architectural design will be finalized with a complete budget no later than six months from award date in the modified application in the event there are remaining State funds available after final Body Scanner quotes are received.
3. Fixed Furnishings/Equipment	Describe the items to be purchased and installed for the project: N/A
4. Moveable Furnishings/Equipment	Describe the items to be purchased and where they are to be placed for the project: Probation will be procuring a body scanner to be placed at Juvenile Hall to reduce incoming contraband during contact visitation between Secure Track youth and family. This project will be finalized with a complete budget no later than six months from award date in the modified application.
5. Construction Management	Describe which portions/phases of the construction management services the county intends to claim as a)State Reimbursed b)Cash Contribution: In the event the YLA fencing project were to proceed, Probation plans to claim all portions/phases of the construction management services as Cash Contribution unless additional State funds become available.



6. Transportation Equipment	Describe the equipment to be purchased and the expected use: N/A
7. Training Materials/Supplies	Describe the training materials and supplies to be purchased: N/A
8. Programing Materials/Supplies	Describe the programming materials and supplies to be purchased: N/A
9. Other One-Time Personnel Costs (planning, development, and project management) (Not to Exceed 25% of total budget)	Describe any one-time personnel costs associated with the project: Cost estimates reflected in this category include estimated salaries and benefits for procurement staff to acquire the body scanner identified under Moveable Furnishings/Equipment. These costs are currently reflected as Cash Contribution, however, if remaining/additional State funds are available after receiving final cost estimates for the equipment, then the remaining State funds will be applied to personnel costs, thereby reducing the Cash Contribution.
10. Other	Describe any other cash contribution costs associated with the project: Costs reflected in this category include plan check/ permit fees for the YLA additional fencing project.

## Appendix D: Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to applicants that have been:

1. debarred by any federal, state, or local government entities during the period of debarment; or
2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.


Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.

By checking the following boxes and signing below, applicant affirms that:

- I/We are not currently debarred by any federal, state, or local entity from applying for or receiving federal, state, or local grant funds.
- I/We have not been convicted of any crime involving theft, fraud, or embezzlement of federal, state, or local grant funds within the last three years. We will notify the BSCC should such debarment or conviction occur during the term of the Grant contract.
- I/We will hold subgrantees and subcontractors to these same requirements.

A grantee may make a request in writing to the Executive Director of the BSCC for an exception to the debarment policy. Any determination made by the Executive Director shall be made in writing.

<b>AUTHORIZED SIGNATURE</b>			
(This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER Daniel C. Hernandez	TITLE Chief Deputy Probation Officer	TELEPHONE NUMBER 714) 645-7004	
STREET ADDRESS 1055 North Main Street	CITY Santa Ana	STATE CA	ZIP CODE 92701
EMAIL ADDRESS Daniel.Hernandez@prob.ocgov.com			
AUTHORIZED OFFICER SIGNATURE ((Blue Ink Only or E-signature)) X 			DATE 5/12/21