

Title	Contra Costa County Office of the Sheriff	07/07/2023
	by Heather Transue in Organized Retail Theft Prevention Grant Program	id. 41332822
	htran@so.cccounty.us	

Original Submission 07/07/2023

The Organized Retail Theft (ORT) Prevention Grant Program Application is divided into five (5) sections as identified below: Background Information Contact Information Program Information Proposal Narrative and Budget Mandatory Attachments Each section has a series of questions requiring a response. Applicants will be prompted to provide written text, select options from a drop down menu, select options from a multiple choice menu, or upload attachments. Questions with a red asterisk require responses. Applicants will not be able to submit the application until all questions with a red asterisk have been completed. Applicants may reference the ORT Prevention Grant Program Proposal Instruction Packet for background information, key dates, rating factors, and other important information to aid in the completion of the ORT Prevention Grant Program Application. The ORT Prevention Grant Proposal Instruction Packet is available on the Board of State and Community Corrections (BSCC) website. NOTE: Applicants may start and stop their application but must select "Save Draft" at the bottom of the application before existing.

SECTION I - BACKGROUND INFORMATION	This section requests information about the applicant's name, location, mailing address, and tax identification number.
Name of Applicant (i.e., Police Department, Sheriff's Department, or Probation Department)	Contra Costa County Office of the Sheriff
Multi-Agency Partnerships Information (if applicable)	Applicants may apply for funding as part of a multi-agency partnership (two [2] or more agencies). The agencies and jurisdictions comprising the collaborative application are not required to be contiguous. One (1) Lead Public Agency must be identified on behalf of the partnership.
Multi-Agency Partnerships	No: This is not a Multi-Agency Partnership Application

Lead Public Agency Information **All applicants are required to designate a Lead Public Agency (LPA) to serve as the coordinator for all grant activities. The LPA is a governmental agency with local authority within the applicant's city or county. The applicant may choose to fill the role of LPA itself or it may designate a department, agency, or office under its jurisdiction to serve as the LPA. The role of the LPA is to coordinate with other local government agency partners and non-governmental organizations to ensure successful implementation of the grant program. The LPA is responsible for data collection and management, invoices, meeting coordination (virtual and/or in-person), and will serve as the primary point of contact with the BSCC.**

Lead Public Agency **Contra Costa County Office of the Sheriff**

Applicant's Physical Address **1850 Muir Road
Martinez
CA
94553
US**

Applicant's Mailing Address (if different than the physical address) **n/a**

Mailing Address for Payment **1850 Muir Road
Martinez
CA
94553
US**

Tax Identification Number **94-6000509**

SECTION II - CONTACT INFORMATION **This section requests contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Signature.**

Project Director **Jose
Beltran**

Project Director's Title with Agency/Department/Organization **Captain**

Project Director's Physical Address **1980 Muir Road
Martinez
CA
94553
US**

Project Director's Email Address **jbelt@so.cccounty.us**

Project Director's
Phone Number **+19253132500**

Financial Officer **Donn
David**

Financial Officer's
Title with
Agency/Department/Organization **Interim Fiscal Officer**

Financial Officer's
Physical Address **1850 Muir Road
Martinez
CA
94553
US**

Financial Officer's
Email Address **ddavi003@so.cccounty.us**

Financial Officer's
Phone Number **+19256550007**

Day-To-Day Program
Contact **Heather
Transue**

Day-To-Day Program
Contact's Title **Lieutenant**

Day-To-Day Program
Contact's Physical
Address **500 La Gonda Way
Danville
CA
94526
US**

Day-To-Day Program
Contact's Email
Address **htran@so.cccounty.us**

Day-To-Day Program
Contact's Phone
Number **+19253143702**

Day-To-Day Fiscal
Contact **Lyn
Oco**

Day-To-Day Fiscal
Contact's Title **Director of Contracts and Grants**

Day-To-Day Fiscal
Contact's Physical
Address **1850 Muir Road
Martinez
CA
94553
US**

Day-To-Day Fiscal Contact's Email Address	loco@so.cccounty.us
Day-To-Day Fiscal Contact's Phone Number	+19256550007
Name of Authorized Officer	Jad Keileih
Authorized Officer's Title	Chief of Management Services
Authorized Officer's Physical Address	1850 Muir Road Martinez CA 94553 US
Authorized Officer's Email Address	Jkal@so.cccounty.us
Authorized Officer's Phone Number	+19256550005
Authorized Officer Assurances	checked
SECTION III - PROGRAM INFORMATION	This section requests a Project Title, Proposal Summary description, Program Purpose Area(s) selection, and Scope Funding Category selection.
Project Title	Organized Retail Theft Prevention-CCCSO 2023
Proposal Summary	Organized Retail Theft occurs when criminals work together to steal property from retailers. They sell stolen merchandise for profit using online sites, flea markets or by returning stolen items to retailers. ORT puts safety and wellbeing of California consumers, employees and businesses at risk. In some cases, hundreds of thousands of dollars in merchandise is stolen by a group of thieves within minutes. During these crimes, employees and customers face threats and/or actual violence. This type of theft accounts for nearly \$30 billion in economic loss every year. Using technology, it's possible to lower ORC by deterring, detecting and prosecuting.

**PROGRAM
PURPOSE AREAS**

Applicants must propose activities, strategies, or programs that address the Program Purpose Areas (PPAs) as defined on pages 5 - 8 in the ORT Prevention Grant Proposal Instruction Packet. A minimum of one (1) PPA must be selected; applicants are not required to address all three (3) PPAs. All proposed activities, strategies, or programs must have a link to the ORT Prevention Grant Program as described in the authorizing legislation and the ORT Prevention Grant Proposal Instruction Packet.

**Program Purpose
Areas (PPAs):**

PPA 1: Organized Retail Theft

**Funding Category
Information**

Applicants may apply for funding in a Medium Scope OR Large Scope Category. The maximum an applicant may apply for is up to \$6,125,000 in the Medium Scope category OR up to \$15,650,000 in the Large Scope category. Applicants may apply for any dollar amount up to and including the maximum grant amount identified in each category. Multi-agency partnerships (determined as Medium Scope OR Large Scope) may apply for up to the maximum grant award in that category, multiplied by the number of partnering eligible applicants. For Example: Four (4) eligible applicants in the Medium Scope category may submit one (1) application for up to \$24,500,000 o \$6,125,000 (Medium Scope Max) x 4 (# of Agencies) = \$24,500,000 Two (2) eligible applicants in the Large Scope category may submit one (1) application for up to \$31,300,000 o \$15,650,000 (Large Scope Max x 2 (# of Agencies) = \$31,300,000 Please reference pages 10-12 in the ORT Prevention Grant Proposal Instruction Packet for additional information.

Funding Category

Medium Scope (Up to \$6,125,000)

**SECTION IV -
PROPOSAL
NARRATIVE AND
BUDGET**

This section requests responses to the Rating Factors identified in the the ORT Prevention Grant Program Application Instruction Packet.

The Proposal Narrative must address the Project Need, Project Description, Project Organizational Capacity and Coordination, and Project Evaluation and Monitoring Rating Factors as described in the ORT Prevention Grant Instruction Packet (refer to pages 20-24). A separate narrative response is required for each Rating Factor as described below: The Project Need narrative may not exceed 6,711 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately three (3) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Description narrative may not exceed 11,185 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately five (5) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Organizational Capacity and Coordination narrative may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Evaluation and Monitoring narrative may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. A character counter is automatically enabled that shows the number of characters used and the remaining number of characters before the limit for each response is met. If the character limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit". Applicants will be prohibited from submitting the ORT Prevention Grant Program Application until they comply with the character limit requirements. NOTE: It is up to the applicant to determine how to use the total word limit in addressing each section, however as a guide, the percent of total point value for each section is provided in the ORT Prevention Grant Proposal Instruction Packet (refer to page 15).

Organized Retail Crime (ORC) is a serious criminal activity that poses significant risks to consumers, workers, and businesses. These criminal rings engage in systematic thefts of property with the intention of selling or distributing the stolen merchandise or returning it for cash.

One of the notable aspects of ORC is its organized nature. These criminal networks meticulously plan their attacks well in advance, often taking weeks or months to strategize their operations. They may target specific goods or launch brazen assaults on local retailers. The scale of these crimes is staggering, with hundreds of thousands of dollars worth of merchandise being stolen within minutes.

Unfortunately, ORC incidents often involve threats, violence or harm to employees and customers. The safety and well-being of individuals within the retail environment are put at risk. The stolen merchandise is typically resold through various channels, including online marketplaces.

It's important to emphasize that ORC is not a petty theft or shoplifting offense. It is a felony, carrying severe penalties under the law. The California legal system recognizes the gravity of these crimes and provides appropriate measures to address them. These penalties serve as a deterrent and aim to protect consumers, workers and businesses from the detrimental effects of ORC.

By addressing organized retail crime effectively, California will safeguard its communities, uphold the law and protect the interests of consumers, workers and businesses.

Project Description

Enhanced security measures such as surveillance systems are implemented to deter criminal activities such as ORC. Cameras provide information that leads to arrests and suspect identifications. Situational Awareness Cameras (Sitcams) provide real-time video information for detecting crime as it occurs. Currently Contra Costa County Office of the Sheriff (CCCSO) has no Sitcams for use in combating ORC. To bolster efforts against organized retail theft, CCCSO requests funding to purchase two surveillance trailers. These mobile trailers equipped with Sitcams will allow CCCSO to better respond to specific problem areas as ORC trends change.

Automated License Plate Readers (ALPRs) capture license plate images, compare them with databases and notify law enforcement of vehicles of interest. They do not involve facial recognition software and focus solely on vehicles, license plates and vehicle characteristics.

Currently CCCSO only has 27 fixed ALPR cameras, none of which are in the immediate area of shopping centers or retail locations. To bolster efforts against organized retail theft, CCCSO requests funding to purchase two changeable message board trailers equipped with ALPR cameras. These trailers will be strategically positioned in retail centers to enhance coverage of high-profile areas.

Furthermore, grant funds will be pursued to offset licensing fees associated with the existing camera system. The integration of Sitcams and Trailers with ALPR will provide significant value to our officers daily. It empowers them in various ways, including the ability to locate and prevent crimes in progress as well as investigate those that have already occurred. This comprehensive approach for responding to ORT issues greatly enhances the effectiveness of our agency, allowing us to provide the best possible service to our community.

The additional assistance from the Office of the Sheriff aims to collaborate with local agencies to enhance public safety within the county. In December 2021, CCCSO deployed resources to assist the Walnut Creek Police Department. This decision was made in response to an increasing number of organized retail thefts, including a specific incident in Walnut Creek when a mob ransacked a Nordstrom department store. Eighty suspects were involved, and they fled in at least ten different vehicles.

This alliance within Contra Costa also extends into other counties. Alameda, San Francisco, Marin, San Mateo, Santa Clara and San Joaquin counties, demonstrates a collective effort to combat organized retail theft in the Bay Area. By pooling resources and sharing information, these counties aim to address the issue more effectively and hold criminals accountable for their crimes.

The partnership recognizes that fencing and organized retail theft rings operate across jurisdictional boundaries, making collaboration and information sharing crucial. Prosecutors from each county have pledged their participation and will work together to develop strategies and share investigative tools to successfully prosecute individuals involved in organized retail theft schemes.

The alliance also acknowledges the adverse impact of organized retail theft on business owners and consumers. By targeting fencing rings and individuals who purchase stolen goods, the prosecutors aim to disrupt the profitability of these criminal activities. They emphasize the importance of community involvement and urge residents to report suspicious reselling activity to assist law enforcement in tracking organized retail theft rings.

The District Attorney's Offices will continue collaborating with local retailers and state representatives to ensure that statutes covering organized theft rings are enforceable. This comprehensive approach involves strengthening investigations, data collection, crime analytics and ensuring that the legal framework supports efforts to combat organized retail theft.

The partnership in the Bay Area reflects a broader recognition of the need for collaboration and modern solutions to address evolving crime trends. By purchasing and implementing progressive equipment, there is a greater likelihood of arrests and accountability, ensuring the safety and well-being of communities in the face of organized retail crime.

To conduct the project evaluation, CCCSO will establish a committee comprised of key stakeholders, including the Special Operations Captain, Operations Lieutenant and Crime Analysts. This committee will assess the knowledge and experience required for successful deployment of grant resources. Based on their collective input, a decision will be made regarding the internal staff or use of an external partner to best complete the evaluation.

A member of this committee will document the initial implementation steps taken and identify any challenges or barriers. During implementation, the deployment of ALPRs and Sitcams will require communication with program members to address concerns, provide guidance and monitor performance. The committee will monitor progress by closely tracking any operational issues. If any operational issues arise, they will be promptly discussed at regular meetings.

The committee will review and analyze data collected during this phase to identify any deviations from the intended objectives. The committee will monitor the service delivery to ensure compliance with established policies and guidelines. The committee will solicit feedback from involved personnel.

The committee will evaluate each project by documenting detected and prevented ORT from use of ALPRs and Sitcams. They will highlight the reduction of ORT and associated losses.

A natural byproduct of decreased crime is a higher community perception of safety and satisfaction. The assessment of whether the implemented strategies achieved the intended outcomes will be conducted through a mixed-methods research design. This approach will include quantitative analysis of crime data and community surveys.

Additionally, qualitative assessments through interviews and focus groups with community members, retail store owners and involved personnel will provide valuable insights. The data collected will be analyzed, compared to baseline data and evaluated against the established process and outcome measures.

It is important to acknowledge that CCCSO historically relies on one-time funds from various sources to maintain a balanced budget. To ensure the continued utilization of this valuable system, it is imperative that we secure grant funding. Doing so will guarantee the ongoing availability of invaluable resources for deputies and our community.

Applicants are required to submit a Proposal Budget and Budget Narrative (Budget Attachment). Upon submission the Budget Attachment will become Section 5: Budget (Budget Tables & Narrative) making up part of the official proposal. The Budget Attachment must be filled out completely and accurately. Applicants are solely responsible for the accuracy and completeness of the information entered in the Proposal Budget and Budget Narrative. The Proposal Budget must cover the entire grant period. For additional guidance related to grant budgets, refer to the BSCC Grant Administration Guide. The Budget Attachment is provided as a stand-alone document on the BSCC website.

[Budget_Attachment.xlsx](#)

SECTION V -
ATTACHMENTS

This section list the attachments that are required at the time of submission, unless otherwise noted. Project Work Plan (Appendix B) - Mandatory Grantee Assurance for Non-Governmental Organizations (Appendix D) - Mandatory Local Impact Letter(s) (Appendix E) - Mandatory Letter(s) of Commitment (Appendix F) - If Applicable Policies Limiting Racial Bias - Refer to page 9 of the Proposal Instruction Packet - Mandatory Policies on Surveillance Technology - Refer to page 9 of the Proposal Instruction Packet - If Applicable Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G) - Mandatory Governing Board Resolution (Appendix H) - Optional

Project Work Plan (Appendix B)

[Project-Work-Plan-ORT.docx](#)

Grantee Assurance for Non-Governmental Organizations (Appendix D)

[Appendix_D_with_Chief_Keileh.pdf](#)

Local Impact Letter(s) (Appendix E)

[4_Signed_Impact_Letter.pdf](#)

Letter(s) of
Commitment,
(Appendix F)

n/a

Policies Limiting Racial Bias

[Limiting_Racial_Bias.docx](#)

Policies on Surveillance Technology

[Policies_on_Surveillance_Tech.docx](#)

Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G)

[Appendix_G_with_Chief_Keileh_initials.pdf](#)

OPTIONAL:
Governing Board
Resolution (Appendix
H)

n/a

OPTIONAL:
Bibliography

n/a

CONFIDENTIALITY
NOTICE:

All documents submitted as a part of the Organized Retail Theft Prevention Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)

Appendix B: Project Work Plan

Applicants must complete a Project Work Plan. This Project Work Plan identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project’s top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. As this grant term is for three (3) years, the Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.

Applicants must use the Project Work Plan provided below. You will be prompted to upload this document to the BSCC-Submittable Application.

(1) Goal:	> Purchase equipment that will help combat Organized Retail Theft.		
Objectives (A., B., etc.)	> Identify equipment that helps detection of thieves.		
Process Measures and Outcome Measures:	> Increase detection of retail thieves.		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> Purchase equipment that helps locate ORT suspects.	CCCSO Patrol and Investigations	> Oct 1, 2023	Oct 1, 2024
List data and sources to be used to measure outcomes:	> Increased detection of ORT suspects.		

(2) Goal:	> Take more suspects of Organized Retail Theft into custody.		
Objectives (A., B., etc.)	> Deploy equipment that helps location of thieves.		
Process Measures and Outcome Measures:	> Increase arrests of retail thieves.		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> Deploy equipment that helps locate ORT suspects.	> CCCSO Patrol and Investigations	> Oct 1, 2024	> July 1, 2027
List data and sources to be used to measure outcomes: > Increase arrests of ORT suspects.			

(3) Goal:	> Lower the amount of Organized Retail Theft.		
Objectives (A., B., etc.)	> Use equipment to arrest suspects of ORT.		
Process Measures and Outcome Measures:	> Lower number of retail theft.		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> Use equipment to arrest suspects of ORT.	> CCCSO Patrol and Investigations	> June 2, 2026	July 1, 2027
List data and sources to be used to measure outcomes: > Decrease in ORT.			

Organized Retail Theft Prevention Grant Program - Project Budget and Budget Narrative

Name of Applicant: *Contra Costa County Office of the Sheriff*
(i.e., County Sheriff's Office, County Probation Department, or City Police Department)

44-Month Budget: October 1, 2023 to June 1, 2027

Note: Rows 7-16 will auto-populate based on the information entered in the budget line items (Salaries and Benefits, Services and Supplies, etc.)

Budget Line Item	Total
1. Salaries & Benefits	\$0.00
2. Services and Supplies	\$10,000.00
3. Professional Services or Public Agencies	\$0.00
4. Non-Governmental Organization (NGO) Subcontracts	\$0.00
5. Data Collection and Evaluation	\$15,000.00
6. Equipment/Fixed Assets	\$325,000.00
7. Financial Audit (Up to \$25,000)	\$0.00
8. Other (Travel, Training, etc.)	\$0.00
9. Indirect Costs	\$0.00
TOTAL	\$350,000.00

1a. Salaries & Benefits

Description of Salaries & Benefits	(% FTE or Hourly Rate) & Benefits	Total
N/A	N/A	\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$0.00

1b. Salaries & Benefits Narrative:

N/A

2a. Services and Supplies

Description of Services or Supplies	Calculation for Expenditure	Total
Verizon	Monthly Subscription	\$10,000.00
TOTAL		\$10,000.00

2b. Services and Supplies Narrative:

CCCSO requests to purchase trailers with Sitcams, and additional cameras for each trailer. CCCSO requests to purchase message board trailers and flex cameras to be added to the trailers. We plan to purchase two mobile solar surveillance trailers and affix cameras. Each mobile surveillance trailer is self-sustaining; no external power or Internet connection is needed. Each mobile surveillance trailer connects to surveillance monitoring portal. Real-time and historical footage is accessible at any time from any desktop, tablet or mobile device. We plan to purchase mobile changeable message signs. The Variable Message Sign has an LED sign display capable of changing font sizes and adding graphics. The trailers are equipped with solar and feature a cabinet to store cameras. We plan to purchase four flex cameras to be affixed to the trailers.

3a. Professional Services		
Description of Professional Service(s)	Calculation for Expenditure	Total
		\$0.00
		\$0.00
TOTAL		\$0.00

3b. Professional Services Narrative

4a. Non-Governmental Organization (NGO) Subcontracts		
Description of Non-Governmental Organization (NGO) Subcontracts	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
TOTALS		\$0.00

4b. Non-Governmental Organization (NGO) Subcontracts Narrative

5a. Data Collection and Evaluation		
Description of Data Collection and Evaluation	Calculation for Expense	Total
Evaluation Efforts	Sheriff's Crime Analyst	\$15,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTALS		\$15,000.00

5b. Data Collection and Evaluation Narrative

Sheriff's Crime Analyst will be tasked with gathering data from the equipment requested. They will analyze, correlate and evaluate the information. They will use this information to best determine where trailers should be deployed. They will use this information to identify suspects and provide follow up for investigations. They will use this information to quantify the changes in crime due to the deployment of resources.

6a. Equipment/Fixed Assets		
Description of Equipment/Fixed Assets	Calculation for Expense	Total
Trailers with Sitcams	trailers with cameras	\$225,000.00

additional cameras for Sitcam trailer	additional cameras for trailers	\$15,000.00
Message Board Trailers	trailers with cameras	\$45,000.00
Flex Cameras	camera for trailers	\$40,000.00
		\$0.00
TOTALS		\$325,000.00

6b. Equipment/Fixed Assets Narrative

7a. Financial Audit		
Description	Calculation for Expense	Total
n/a		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$0.00

7b. Financial Audit) Narrative:
N/A

8a. Other (Travel, Training, etc.)		
Description	Calculation for Expense	Total
N/A		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$0.00

8b. Other (Travel, Training, etc.) Narrative:
N/A

9a. Indirect Costs		
For this grant program, indirect costs may be charged using only one of the two options below:	Grant Funds	Total
1) Indirect costs not to exceed 10 percent (10%) of the total grant award. Applicable if the organization does not have a federally approved indirect cost rate.	\$0	\$0
<i>If using Option 1) grant funds allocated to Indirect Costs may not exceed:</i>	\$0	
2) Indirect costs not to exceed 20 percent (20%) of the total grant award. Applicable if the organization has a federally approved indirect cost rate. Amount claimed may not exceed the organization's federally approved indirect cost rate.	\$0	\$0
<i>If using Option 2) grant funds allocated to Indirect Costs may not exceed:</i>	\$0	

Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns red, please adjust it to not exceed the line-item noted.

TOTAL

\$0

\$0

9b. Indirect Costs Narrative:

N/A



CONTRA COSTA COUNTY OFFICE OF THE SHERIFF
DAVID O. LIVINGSTON
SHERIFF - CORONER

Date: July 7, 2023

To: Board of State and Community Corrections

Re: **The Organized Retail Theft Prevention Grant Programs**

The Contra Costa County Office of the Sheriff (CCCSO) is the Lead Agency for the Organized Retail Theft Prevention Grant Program. CCCSO is requesting grant funding from BSCC to combat organized retail theft (ORT) and its impact on the community. CCCSO has concluded that the project will not impact any other agencies because requested equipment will only be deployed in County jurisdiction.

Sincerely,

DAVID O. LIVINGSTON
Sheriff-Coroner

Jose Beltran, Captain
Contra Costa County Office of the Sheriff

Contra Costa County Office of the Sheriff (CCCSO) is committed to providing consistent and equitable services to the public. CCCSO is also committed to ensuring equality in law enforcement. The obligation to deliver services without discrimination is crucial in upholding fairness and justice. All CCCSO services will be delivered without discrimination for race, color, nationality, ancestry, physical handicap, medical condition, marital status, sex, gender, gender identity, gender expression, sexual orientation or age.

By emphasizing fair and impartial conduct while utilizing grant-funded equipment, CCCSO employees are expected to adhere to these principles in their interactions with the community. This commitment helps foster trust, respect, and equal treatment for all individuals, regardless of their personal characteristics or circumstances.

It's important for public service agencies like CCCSO to actively promote and enforce policies that address and prevent discrimination. By doing so, they contribute to building inclusive and diverse communities and promote a sense of safety and security for everyone they serve.

Policies on Surveillance Technology

The Contra Costa County Office of the Sheriff (CCCSO) has implemented a policy to enhance patrol and investigative capabilities by utilizing Automated License Plate Readers (ALPRs). These devices are used to scan, detect, and identify license plate numbers that appear on various "Hot Lists." The purpose is to aid in the prevention of crime and apprehension of criminals, while also considering the privacy concerns of law-abiding citizens.

The use of ALPR devices is seen as beneficial in terms of productivity, effectiveness and officer safety. They alert officers to the presence of vehicles that are on the "Hot List," including stolen vehicles, wanted vehicles, stolen license plates, missing persons, and persons of interest. ALPR devices can also provide information related to active warrants, homeland security, electronic surveillance, suspect interdiction and the recovery of stolen property.

ALPR devices can be deployed as mobile units, fixed units or hand-held devices. Trained employees and qualified volunteers may operate the ALPR equipment after receiving proper training. It's important to note that ALPR data will be safeguarded and used solely for official purposes.

This policy reflects the Sheriff's Office's commitment to leveraging technology for crime prevention and criminal apprehension while considering the privacy concerns of the community.