

Title	<b>Santa Clara County District Attorney's Office</b>	07/06/2023
	by <b>Edward Liang</b> in <b>Organized Retail Theft Vertical Prosecution Grant Program</b>	id. 41324727
	eliang@dao.sccgov.org	

## Original Submission 07/06/2023

The Organized Retail Theft Vertical Prosecution Grant Program Application is divided into five sections as identified below: Background Information Contact Information Program Information Proposal Narrative and Budget Mandatory Attachments Each section has a series of questions that require a response. Applicants will be prompted to provide written text, select options from a drop down menu, select options from a multiple choice menu, or upload attachments. Questions with a red asterisk require responses. Applicants will not be able to submit the application until all questions with a red asterisk have been completed. Applicants may reference the Organized Retail Theft Vertical Prosecution Grant Program Proposal Instruction Packet for background information, key dates, rating factors, and other important information to aid in the completion of the Grant Program Application. The Proposal Instruction Packet is available on the BSCC website. NOTE: Applicants may start and stop their application but must select "Save Draft" at the bottom of the application before existing.

SECTION I - BACKGROUND INFORMATION This section requests information about the applicant's name, location, mailing address, and tax identification number.

**Name of Applicant** Santa Clara County District Attorney's Office

Applicant's Physical Address  
**70 W Hedding St  
West Wing  
San Jose  
CA  
95110  
US**

Applicant's Mailing Address (If different than physical address) n/a

Mailing Address for Payment	<b>70 W Hedding St West Wing San Jose CA 95110 US</b>
Tax Identification Number	<b>94-60000533</b>
SECTION II - CONTACT INFORMATION	<b>This section requests contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Signature.</b>
Project Director	<b>Edward Liang</b>
Project Director's Title with Agency/Department/Organization	<b>Supervising Deputy District Attorney</b>
Project Director's Physical Address	<b>70 W Hedding St West Wing San Jose CA 95110 US</b>
Project Director's Email Address	<b>eliang@dao.sccgov.org</b>
Project Director's Phone Number	<b>+14088083724</b>
Financial Officer	<b>Mei-Ching Hsiao</b>
Financial Officer's Title with Agency/Department/Organization	<b>Senior Departmental Fiscal Officer</b>
Financial Officer's Physical Address	<b>70 W Hedding St West Wing San Jose CA 95110 US</b>
Financial Officer's Email Address	<b>mhsiao@dao.sccgov.org</b>
Financial Officer's Phone Number	<b>+14087922514</b>

Day-To-Day Program **Edward**  
Contact **Liang**

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Day-To-Day Program **Supervising Deputy District Attorney**  
Contact's Title

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Day-To-Day Program **70 W Hedding St**  
Contact's Physical **West Wing**  
Address **San Jose**  
**CA**  
**95110**  
**US**

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Day-To-Day Program **eliang@dao.sccgov.org**  
Contact's Email  
Address

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Day-To-Day Program **+14088083724**  
Contact's Phone  
Number

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Day-To-Day Fiscal **Mei-Ching**  
Contact **Hsiao**

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Day-To-Day Fiscal **mhsiao@dao.sccgov.org**  
Contact's Title

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Day-To-Day Fiscal **70 W Hedding St**  
Contact's Physical **West Wing**  
Address **San Jose**  
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**US**

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Day-To-Day Fiscal **mhsiao@dao.sccgov.org**  
Contact's Email  
Address

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Day-To-Day Fiscal **+14087922514**  
Contact's Phone  
Number

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Name of Authorized **Edward**  
Officer **Liang**

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Authorized Officer's **Supervising Deputy District Attorney**  
Title with  
Agency/Department/Organization

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Authorized Officer's Physical Address	<b>70 W Hedding St West Wing San Jose CA 95110 US</b>
Authorized Officer's Email Address	<b>eliang@dao.sccgov.org</b>
Authorized Officer's Phone Number	<b>+14088083724</b>
Authorized Officer Assurances	<b>checked</b>
SECTION III - PROGRAM INFORMATION	<b>This section requests a Proposal Summary description and identification of the Funding Category.</b>
<b>Project Title</b>	<b>Santa Clara County Organized Retail Theft Intelligence Center</b>
Proposal Summary	<b>To address organized retail theft (ORT) effectively, knowledge is power. The Santa Clara County District Attorney's Office will use the grant to become the county's intelligence center for ORT, the nexus for all related investigations within the county. The vertical prosecutor would be responsible for prosecuting all filed ORT cases and assisting all investigations as well as collecting and disseminating ORT intelligence. The vertical district attorney investigator would spearhead or assist ongoing ORT investigations. Most importantly, the office would obtain a platform to accurately collect and analyze ORT data to determine connections and trends.</b>
Funding Category Information	<b>Applicants may apply for funding in a Small Scope OR Large Scope Category. The maximum an applicant may apply for is up to \$800,000 in the Small Scope category OR up to \$2,050,000 in the Large Scope category. Applicants may apply for any dollar amount up to and including the maximum grant amount identified in each category. Please reference pages 8-9 in the Proposal Instruction Packet for additional information.</b>
<b>Funding Category</b>	<b>Large Scope (Up to \$2,050,000)</b>
SECTION IV - PROPOSAL NARRATIVE AND BUDGET	<b>This section requests responses to the Rating Factors identified in the the Organized Retail Theft Vertical Prosecution Grant Program Instruction Packet.</b>

**The Proposal Narrative must address the Project Need, Project Description, Project Organizational Capacity and Coordination, and Project Evaluation and Monitoring Rating Factors as described in the Instruction Packet (Pages 17-21). A separate narrative response is required for each Rating Factor as described below: The Project Need narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately 2 (two) pages in Arial 12-point font with one-inch margins on all four sides and at 1.5-line spacing. The Project Description narrative may not may not exceed 8,948 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately 4 (four) pages in Arial 12-point font with one-inch margins on all four sides and at 1.5-line spacing. The Project Organizational Capacity and Coordination narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately 2 (two) pages in Arial 12-point font with one-inch margins on all four sides and at 1.5-line spacing. The Project Evaluation and Monitoring narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately 2 (two) pages in Arial 12-point font with one-inch margins on all four sides and at 1.5-line spacing. A character counter is automatically enabled that shows the number of characters used and the remaining number of characters before the limit for each response met. If the limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit". Applicants will be prohibited from submitting the Organized Retail Theft Vertical Prosecution Grant Program Application until they comply with the character limit requirements. NOTE: It is up to the applicant to determine how to use the total word limit in addressing each section, however as a guide, the percent of total point value for each section is provided in the Proposal Instruction Packet (Page 17).**

### Project Need

**As the home to eight shopping centers and countless retailers, a major economic driver for Santa Clara County is its retail trade, accounting for nearly ten percent of the local economy (Seward 2012). Given the number of retail stores in Santa Clara County, the county has not escaped the upward trend in organized retail theft (ORT).**

**Using data gathered from the case management system (CIBER) for the Santa Clara County District Attorney's Office (SCCDAO), Santa Clara County has seen a dramatic increase in ORT in the past three calendar years, using filings for Penal Code section 490.4 (ORT) as a proxy. In 2020, the SCCDAO filed 11 cases with that charge. In 2021, the office filed 31 cases. In 2022, the office filed 60 cases, an all-time high, a nearly 450% increase from 2020. These filings, however, dramatically undercount the actual level of ORT because of data collection issues discussed later. There have been several incidents in Santa Clara County from smash-and-grab jewelry store robberies (CBS Bay Area 2022) to grand thefts at local Apple stores (Dremann**

2022) to the complete destruction of a San Jose Home Depot (Vera and Mossburg 2022), all of which are ORT but not reflected in the specific charges.

Three significant hurdles that Santa Clara County faces when implementing a vertical prosecution model are (1) resource allocation, (2) coordination of investigations, and (3) consistent data collection and analysis of ORT cases.

The SCCDAO currently vertically prosecutes approximately 60% of its ORT cases due to the resource-intensive nature of the cases. The Major Crime and Drug Trafficking Team (MCDT) is the unit assigned to vertically prosecute ORT. However, it is part of the general caseload for the team; there is no dedicated prosecutor for these offenses. While ORT is one of its priorities, the team also prosecutes other complex cases such as string robberies and fentanyl trafficking. With average caseloads of nearly 90 cases, the team of six trial prosecutors are tasked with dedicating the necessary attention to ORT cases that occurs within the county.

Most of the law enforcement agencies (LEA) in Santa Clara County are smaller sized agencies except for the San Jose Police Department which is significantly larger than all the others. When the agencies have one or two cases as part of a larger ORT investigation, a significant amount of time is spent discussing which agency, if any, will take the lead, particularly when the property crime investigators in each individual agency already have a high caseload and the investigations reach beyond the county's borders. The lack of a lead investigator in these situations can create delays in moving these investigations forward; create piecemeal evidence limited to a specific jurisdiction as opposed to actually covering the breadth of a specific investigation, which may span multiple locations both inside and outside of Santa Clara County; and, most importantly, prevent investigations from moving towards a major driver of ORT, fences (i.e. the individual or individuals knowingly receiving or ordering stolen property for later resale).

To fully understand the ORT issue in Santa Clara County, accurate and precise data collection is necessary. The SCCDAO's case management system cannot readily separate ORT cases from other types of cases with these charges. There are many instances where grand thefts (Penal Code section 487(a)) and robberies (Penal Code section 212.5(c)) are charged instead of Penal Code section 490.4. Furthermore, the SCCDAO currently lacks a platform to analyze the data from all these cases to find trends and links to both strengthen and broaden the investigations and prosecutions.

To properly investigate and prosecute ORT cases, the SCCDAO needs a prosecutor dedicated solely to prosecuting ORT cases to ensure that these cases receive the attention and commitment they deserve; a dedicated district attorney investigator to oversee or assist ORT investigations and prosecutions that span inside and outside of Santa Clara County, and a data investigations, analysis,

and collaboration platform to collect and analyze data related to ORT investigations and prosecutions.

## Project Description

The SCCDAO intends to implement the vertical prosecution methodology by becoming the intelligence center for ORT in the county, leveraging the grant to fund a deputy district attorney assigned solely to prosecuting (from investigation to sentencing) all ORT cases in the county (ORT DDA) and a district attorney investigator assigned solely to spearhead or assist in investigations of ORT cases for the county (ORT DAI). Additionally, the SCCDAO intends to use the grant to fund a data collection and analytic system to further its ORT investigations and prosecutions. Since the SCCDAO serves all of Santa Clara County and its ORT investigations generally cover jurisdictions throughout, its focus would be on the entirety of the county, anywhere affected by ORT.

### The Role of the ORT DDA

The ORT DDA will be the lead prosecutor for all felony ORT cases in the county. This prosecutor would be the point of contact for all LEAs that are investigating ORT as well as any victims, both individuals and retailers. For investigations, the ORT DDA would be responsible for providing legal and strategic guidance such as reviewing search warrants and coordinating with other prosecutorial agencies. For prosecution, the ORT DDA would make filing decisions and prosecute the cases from arraignment to sentencing. The ORT DDA would also manage the office's Burglary Intelligence Meeting, a monthly meeting created and hosted for over five years by the SCCDAO, which includes LEAs both inside and outside the county with over 170 members, that discusses ongoing investigations related to residential and commercial burglaries and ORT. Countless cases have been solved or connected through these meetings including numerous ORT cases by sharing intelligence and discussing investigative strategies. Should the SCCDAO receive this grant, the meeting would officially become the Organized Retail Theft and Burglary Intelligence Meeting (ORTB). The meetings would discuss ongoing investigations and newly developing investigations. As part of the meeting, loss prevention managers from retailers and members of various online platforms would be invited to participate to provide any leads on ongoing or new investigations.

To further the intelligence aspects of the position, the ORT DDA would regularly send informational products that would (1) highlight ongoing investigations, (2) ongoing prosecutions, (3) requests for assistance from all LEAs for ongoing ORT investigations, (4) identify current ORT trends, and (5) other helpful information such as legal updates.

The ORT DDA would also represent the SCCDAO at the Bay Area Organized Retail Crime Association, a quarterly meeting run by the Northern California Regional Intelligence Center, which has been occasionally hosted at the SCCDAO. The meetings bring together various stakeholders such as LEAs and retailers to discuss ORT

cases throughout the Bay Area.

In addition to traditional prosecution, the ORT DDA would also work with another unit, Custodial Alternatives and Mental Health Programs, at the SCCDAO to determine whether a diversion program would be feasible. The SCCDAO recently created a diversion program called ARC (Accountability, Rehabilitation, and Community). The initial phase focuses on defendants charged with low-level narcotics sales to assist them with treating the root cause of their charges, substance use disorder. Upon successful completion of the program, which includes terms such as treatment, community service, and electronic monitoring, a defendant will have his or her case dismissed. The next stage of the project could potentially include theft offenses including ORT, where the root cause is substance use disorder. Should this program begin concurrently with the life of the grant, then this would be a possible avenue as an alternative to incarceration.

### **The Role of the ORT DAI**

The ORT DAI would have two vital functions: (1) lead ongoing investigations and (2) assist or supplement pending investigations by other LEAs. Both aspects are necessary for the ultimate success of any prosecution.

Many investigations in the county require a lead agency. With the ORT DAI, that investigator would fill that need every time it arises. This investigator would collaborate with every agency that is currently investigating the same individual or group committing a set of ORT offenses. The investigator would perform investigative steps that cover all incidents such as geofence warrants, call detail record warrants, and social media warrants. This investigator would also liaison with relevant loss prevention employees at the affected retail stores to obtain the necessary evidence such as surveillance video and employee interviews.

The ORT DAI would also be the lead LEA contact for ORT investigations that cross outside the county. Given the ORT DAI's involvement in these investigations, the investigator will be able to manage inquires from out-of-county and coordinate any actions necessary to facilitate all investigations into a particular ORT group. Having a singular point of contact would prevent any confusion or disconnect that would prevent a case from either being solved or prosecuted to its fullest extent.

The ORT DAI would also prioritize the investigation of fences for an ORT group. Investigators from local agencies would focus on the perpetrators committing ORT directly while the ORT DAI would work in conjunction with the other investigators and focus on the next level of the ORT organization, thus efficiently and effectively disbanding the entire ORT group.

### **Data Collection and Data Analytic Platform**



Implementing an effective vertical prosecution model to investigate and prosecute ORT enterprises—especially those in leading roles such as fences—and becoming a county’s intelligence center require advanced data investigations, analytics, and collaboration tools. Investigators need the ability to synthesize and connect data quickly and accurately from a wide variety of sources. Prosecutors and investigators must be able to connect data from one case to historic case and arrest data, identifying connected people, places, and evidence. To allocate department resources beyond dedicated staff, leadership needs to understand in real-time where cases are coming from, the strength and weaknesses of each case, and where further department staff or resources could have an impact. And since these enterprises operate across jurisdictions, success will depend on effective collaboration and coordination with all law enforcement partners.

The grant would fund a modern data investigations, analysis, and collaboration platform. With the right data platform, the SCCDAO will be able to empower the ORT DDA and DAI and its LEA partners to tackle ORT nimbly and aggressively.

- Investigators and prosecutors will be able to build case leads more efficiently as data is integrated and connected automatically. These criminal enterprises operate within networks, and repeat offenders are common. Advanced investigative tools within the platform will help uncover hidden connections through universal search, geospatial analysis, and network analysis that will lead to more cases closed quickly with greater confidence.
- Analysts will be able to spend less time gathering, cleaning, and linking data and more time on valuable analysis that can inform counter-ORT strategy. As SCCDAO implements ORT vertical prosecution strategies, enterprises will adapt. Analysts with the right data analysis tools will enable the SCCDAO to track trends and adjust rapidly to changes in ORT activity.
- Department leadership will be able to measure the results of decisions and strategies enacted, and pivot to put scarce resources toward the highest impact approaches. Data integration and reporting tools will give them pertinent information at their fingertips to make difficult decisions in a data-driven manner.
- Interagency coordination and collaboration will be enabled and accelerated. SCCDAO will become the central node for coordination for law enforcement addressing ORT across the county. With the right platform, the office can seamlessly share data with partner agencies, collaborate on investigations, and plan targeted enforcement.

Sophisticated crimes such as ORT require a commensurate advanced response. Combining a prosecutor and investigator with the power of a robust data collection and analytic platform along with the other resources available at the SCCDAO will allow it to become the centralized intelligence warehouse capable of addressing ORT through enhanced investigations and even more effective prosecutions.

The SCCDAO is the largest prosecutor's office in Northern California, serving a population of almost two million. Led by District Attorney Jeff Rosen, the office boasts over 650 employees including about 190 prosecutors and nearly 100 district attorney investigators. The office has extensive experience in facilitating grants, both state and federal. The SCCDAO also has its own renowned crime lab.

The ORT DDA will be part of MCDT, a seven-person unit that handles some of the county's most complex cases. The unit is heavily involved in the investigations of the cases it eventually prosecutes. These cases include ORT, robbery and burglary crews, underground gambling rings, and major narcotics traffickers. The team also leads every wiretap investigation in the county.

The current supervisor of the unit has been a prosecutor for over 11 years whose specialty is large-scale, complex investigations. He has served on other units such as the Gang Unit, the Violent Felonies Unit, and the Major Narcotics Vendor Program Unit. This prosecutor has led multiple complex wiretap investigations ranging from narcotics to gang homicides. This will be the supervisor for the ORT DDA, who will ensure that this project is successful. The supervisor will be heavily involved in the implementation of this project as well as managing it throughout the life of the grant.

The ORT DDA will likely be drawn from the existing pool of prosecutors within the office with a focus on those with at least five years of experience, particularly those with an expertise in investigations.

The SCCDAO also has a Crime Strategies Unit (CSU), a unit consisting of six prosecutors and five crime analysts. The analysts, in part, provide support for complex investigations for other units such as MCDT. The project intends to have the ORT DDA and ORT DAI work with these analysts, utilizing the new data collection and analytics system, to provide analytical support for new and ongoing investigations.

The SCCDAO's Bureau of Investigation (BOI) is the largest investigative bureau in Northern California with nearly 100 hundred sworn peace officers, all of whom have prior law enforcement experience. The ORT DAI will be drawn from the pool of investigators with experience in large-scale investigations and be supervised by the Supervising Criminal Investigator of the Trial Preparation Unit, an investigator with decades of experience.

The success of this project and the ultimate goal of reducing ORT requires the cooperation of all LEAs with the SCCDAO. Building on lasting and fruitful relationships, the SCCDA has obtained letters of commitment from all its local agencies through the Santa Clara County Chiefs' Association, which is comprised of leaders of every LEA in the county. Furthermore, the SCCDAO has also received commitment from individual agencies (the San Jose Police

Department, the Santa Clara County Sheriff's Office, the Campbell Police Department, the Santa Clara Police Department, the Palo Alto Police Department, and the Los Gatos/Monte Sereno Police Department) to participate in this project. Additionally, the California Highway Patrol's Organized Retail Crime Task Force has committed to working with the SCCDAO. All these agencies have detectives who specialize in property crimes such as ORT and have long been partners in addressing crime within the county, beyond just ORT.

If necessary, the SCCDAO will formalize any memorandums of understanding with the local LEAs should it receive the grant. The discussions regarding that have been and will continue to be ongoing in preparation for the possibility of this project moving forward. Any agreements should be in place before the beginning of the start of the three-year period for the grant with a proposed date of January 1, 2024. Additionally, the SCCDAO has already had ongoing discussions with a data collection and analytics platform with a quote in hand. The platform should be able to be utilized after the funding begins with a goal of January 1, 2024 as the projected start date.

Once the grant ends, the SCCDAO will continue to pursue ORT cases. The demonstrated success that will likely come from the work of the ORT DDA and DAI will be the evidence necessary to convince the Santa Clara County Board of Supervisors to continue to fund these positions and the platform.

#### Project Evaluation and Monitoring

To properly evaluate and monitor this project, the SCCDAO intends to conduct monthly monitoring and quarterly evaluations of the project. This would be done quantitatively using data collection and analysis as well as qualitatively through the supervision of the ORT DDA and ORT DAI.

The collection and evaluation of the data will be done mainly by the SCCDAO's data analyst. The data analyst has been with the office for over 13 years with degrees in computer science and mathematics. He has been an integral part of all data analyses that have occurred within the office, many of which have been used to make policy decisions. The data analyst has an intimate knowledge of CIBER and other county databases including the Santa Clara County Superior Court's case management systems (Odyssey and CJIC) as well as Microsoft Excel. An outside evaluator was considered, but the budgetary constraints created by the significant salaries for the ORT DDA and DAI prevented that from being financially feasible.

The monitoring will be done by the MCDT supervisor to ensure that the ORT DDA and ORT DAI are establishing the necessary work plan to commence this project. This includes weekly meetings during the implementation stage and oversight and review of ongoing cases and new investigations as well as the creation of any informational products that would be distributed. Additionally, the supervisor would attend all meetings that are part of this project.

Given the difficulties discussed in the Project Needs section,

establishing the baseline prior to the grant will be based upon the filings of Penal Code section 490.4, which has already been collected. Furthermore, that data includes the outcomes of those cases as well as the division between vertical and horizontal prosecution, which is based on the assigned team prosecuting the case. The information, as previously discussed, was collected through CIBER, the SCCDAO's existing case management system.

The new data collection and analytics system would be utilized in conjunction with the current case management system in place to document all ORT cases once the project starts. This will be tracked both through those systems as well as manually by the ORT DDA. As all felony ORT cases will be prosecuted by the ORT DDA, there should be little, if any, differences. These same systems will also track the outcomes of the cases and the sentences for them. Additionally, this system will be able to track all the theft-related offenses charged that are not vertically prosecuted, which will be defined as violations of Penal Code sections 488, 487 (all subsections), 460 (all subsections), and 212.5 (all subsections).

For the purposes of the grant, the following process measures will be utilized:

1. The number of Penal Code section 490.4 (all subsections) filings
2. The number of cases reviewed by the ORT DDA
3. The number of cases filed by the ORT DDA
4. The number of investigations initiated by the ORT DAI
5. The number of investigations assisted by the ORT DAI
6. The number of informational products distributed by the ORT DAI

The following outcome measures will be utilized:

1. The number of investigations by the ORT DAI that result in a filing
2. The number of times a fence has been charged in any ORT case
3. The outcome of ORT cases completed (i.e. conviction, dismissal, verdict at trial)
4. The sentence of any ORT conviction

In determining the success of the project, (1) the percentage of cases filed over cases reviewed by the ORT DDA, (2) the number of cases filed against a fence, and (3) the percentage of ORT cases resulting in conviction would be the best metrics to determine that success. A high percentage of filings would mean that the quality of investigations is high enough to file those cases. Year-to-year increases in filings of fences would mean that the ORT investigations are progressing beyond just the retail-level members of the organization. A high percentage of filed cases resulting in conviction would mean that the quality of the cases is high and that ORT perpetrators are being held accountable.

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Budget Instructions      **Applicants are required to submit a Proposal Budget and Budget Narrative (Budget Attachment). Upon submission the Budget Attachment will become Section 5: Budget (Budget Tables & Narrative) making up part of the official proposal. The Budget Attachment must be filled out completely and accurately. Applicants are solely responsible for the accuracy and completeness of the information entered in the Proposal Budget and Budget Narrative. The Proposal Budget must cover the entire grant period. For additional guidance related to grant budgets, refer to the BSCC Grant Administration Guide. The Budget Attachment is provided as a stand-alone document on the BSCC website.**

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Budget Attachment

[\*\*Organized-Retail-Theft-Vertical-Prosecution-Grant-Program-Budget-Attachment.-Final\\_2.xlsx\*\*](#)

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SECTION V -  
MANDATORY  
ATTACHMENTS

**This section list the attachments that are required at the time of submission. Project Work Plan (Appendix B) Grantee Assurance for Non-Governmental Organizations (Appendix D) Letter(s) of Commitment If Applicable (Appendix E) Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix F) Governing Board Resolution Optional (Appendix G)**

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Project Work Plan (Appendix B)

[\*\*Project-Work-Plan-ORT-VP\\_2.docx\*\*](#)

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Grantee Assurance for Non-Governmental Organizations (Appendix D)

[\*\*Grantee-Assurance-for-Non-Governmental-Organizations-ORT-VP\\_1.pdf\*\*](#)

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Letter(s) of Commitment, (Appendix E)

[\*\*Chiefs\\_Association.pdf\*\*](#)

[\*\*CHP.pdf\*\*](#)

[\*\*CPD.pdf\*\*](#)

[\*\*LGMS.pdf\*\*](#)

[\*\*PAPD.pdf\*\*](#)

[\*\*SCCSO.pdf\*\*](#)

[\*\*SCPD.pdf\*\*](#)

[\*\*SJPD.pdf\*\*](#)

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Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix F)

[\*\*Certification-of-Compliance-with-BSCC-Policies-on-Debarment\\_-Fraud\\_-Theft\\_-and-Embezzlement-ORT-VP\\_2.pdf\*\*](#)

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OPTIONAL: Governing Board Resolution (Appendix G)

[\*\*Organized\\_Retail\\_Theft\\_Grant\\_Resolution.pdf\*\*](#)

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OPTIONAL:  
Bibliography

**CBS Bay Area. "San Jose Police Arrest 6 Suspected Members of 'prolific' Smash-and-Grab Jewelry Store Robbery Crew." CBS News, 19 Apr. 2022, [www.cbsnews.com/sanfrancisco/news/smash-grab-jewelry-store-robberies-san-jose-6-arrested/](http://www.cbsnews.com/sanfrancisco/news/smash-grab-jewelry-store-robberies-san-jose-6-arrested/).**

**Dremann, Sue. "Video: As Apple Employees Watch Helplessly, Thieves Take \$35k in Merchandise on Black Friday." News | Palo Alto Online |, 1 Dec. 2022, [www.paloaltoonline.com/news/2022/11/30/thieves-take-35k-in-merchandise-from-apple-store-on-black-friday](http://www.paloaltoonline.com/news/2022/11/30/thieves-take-35k-in-merchandise-from-apple-store-on-black-friday).**

**Seward, Jennifer. "California's Santa Clara County." County of Santa Clara, 2012, [news.sccgov.org/sites/g/files/exjcpb956/files/SCC-Economic-Resource-Guide.pdf](http://news.sccgov.org/sites/g/files/exjcpb956/files/SCC-Economic-Resource-Guide.pdf).**

**Vera, Amir and Cheri Mossburg. "Man Charged with Arson in Connection with Massive Fire at a California Home Depot That Could Be Seen from Space, Police Say." CNN, 20 Apr. 2022, [www.cnn.com/2022/04/20/us/san-jose-arson-theft-home-depot/index.html](http://www.cnn.com/2022/04/20/us/san-jose-arson-theft-home-depot/index.html).**

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CONFIDENTIALITY  
NOTICE:

**All documents submitted as a part of the Organized Retail Theft Vertical Prosecution Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)**

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## Appendix B: Project Work Plan

Applicants must complete a Project Work Plan. This Project Work Plan identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project’s top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. As this grant term is for three (3) years, the Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.

**Applicants must use the Project Work Plan provided below. You will be prompted to upload this document to the BSCC-Submittable Application.**

<b>(1) Goal:</b>	<b>&gt; The SCCDAO will become the intelligence center for the county on all ORT cases and investigations.</b>		
Objectives (A., B., etc.)	<ul style="list-style-type: none"> <li>A. Implement data collection and analytic platform</li> <li>B. Distribute ORT intelligence regularly to partner LEAs</li> <li>C. Connect related ORT investigations</li> </ul>		
Process Measures and Outcome Measures:	<ul style="list-style-type: none"> <li>1. Number of ORTB meetings held</li> <li>2. Number of informational products such as ongoing investigation highlights produced</li> <li>3. Number of agencies connected per ORT investigation</li> </ul>		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> As part of the SCCDAO’s proposal, the acquisition and implementation of the data collection and analytic system will be one of the initial steps for the project. Once in place and after the ORT DDA and DAI have been identified, the ORT DDA will connect with all LEAs in the county to determine all ongoing ORT investigations and inform them that all ORT investigations will go through that person. The ORT DDA will design and create various information	> District Attorney’s Office	> January 1, 2024	> December 31, 2026

products such as weekly or monthly ORT bulletins. The ORT DDA will also take over management of the monthly ORTB meetings and use that as an avenue to coordinate all ORT investiga			
List data and sources to be used to measure outcomes: > This information will be tracked the ORT DDA as part of his or her ongoing duties.			

<b>(2) Goal:</b>	The SCCDAO will successfully prosecute ORT cases to hold these perpetrators accountable.		
Objectives (A., B., etc.)	<ul style="list-style-type: none"> <li>A. Assign all ORT cases in the ORT DDA</li> <li>B. ORT DAI will focus on ORT investigations that lead to the identification and prosecution of fences</li> <li>C. Streamline the filing of ORT cases</li> <li>D. Obtain convictions in filed cases if appropriate</li> </ul>		
Process Measures and Outcome Measures:	<ul style="list-style-type: none"> <li>1. Number of cases assigned to ORT DDA</li> <li>2. Number of investigations started by the ORT DAI</li> <li>3. Percentage of cases filed by ORT DDA (cases filed by ORT DDA divided by cases reviewed by ORT DDA times 100%)</li> <li>4. Percentage of ORT cases resulting in conviction (convictions in cases filed by ORT DDA divided by cases filed by ORT DDA times 100%)</li> <li>5. Percentage of ORT investigations done by ORT DAI resulting in filing (cases sent by ORT DAI that are filed divided by cases sent by ORT DAI that are reviewed times 100%)</li> </ul>		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> All ORT cases prosecuted by the SCCDAO will be assigned to the ORT DDA to vertically prosecute. The ORT DDA will let all LEAs know that he or she will be the point of contact for all ORT cases for ongoing and new investigations. The ORT DDA and DAI will reach out to all LEAs to determine the current status of ongoing	> SCCDAO	> January 1, 2024	> December 31, 2026



<p>investigations. The ORT DAI will take any investigations that require a lead investigator. The ORT DAI will also go through ongoing investigations to determine where any fences can be identified and focus on those.</p>			
<p>List data and sources to be used to measure outcomes: &gt; The SCCDAO intends to use CIBER (internal case management system) and the proposed new data collection and analytic platform to capture this data. Additionally, it will use its access to the Santa Clara County Superior Court's case management systems (Odyssey and CJIC) to obtain any necessary additional data. The ORT DDA and DAI will also be responsible for keeping track of their investigations, caseloads, and filings.</p>			

**Organized Retail Theft Vertical Prosecution Grant Program - Project Budget and Budget Narrative**

**Name of Applicant:** Santa Clara County District Attorney's Office

**44-Month Budget: October 1, 2023 to June 1, 2027**

*Note: Rows 7-16 will auto-populate based on the information entered in the budget line items (Salaries and Benefits, Services and Supplies, etc.)*

Budget Line Item	Total
1. Salaries & Benefits	\$1,749,044.00
2. Services and Supplies	\$190,956.00
3. Professional Services or Public Agencies	\$0.00
4. Non-Governmental Organization (NGO) Subcontracts	\$0.00
5. Data Collection and Evaluation	\$110,000.00
6. Equipment/Fixed Assets	\$0.00
7. Financial Audit (Up to \$25,000)	\$0.00
8. Other (Travel, Training, etc.)	\$0.00
9. Indirect Costs	\$0.00
<b>TOTAL</b>	<b>\$2,050,000.00</b>

**1a. Salaries & Benefits**

Description of Salaries & Benefits	(% FTE or Hourly Rate) & Benefits	Total
Deputy District Attorney	1 FTE @ \$13,191 in monthly salary and \$6,665 in monthly benefits for 44 months	\$873,664.00
District Attorney Investigator	1 FTE @ \$11,028 in monthly salary and \$8,867 in monthly benefits for 44 months	\$875,380.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$1,749,044.00</b>

**1b. Salaries & Benefits Narrative:**

*The cost of the deputy district attorney shown is based on the cost of an Attorney II under the Santa Clara County's Salary Ordinance. There are four levels of attorneys that would be classified as a deputy district attorney. The Attorney II shown would be commensurate to the attorney that would be assigned to be the ORT DDA. The ORT DDA would be responsible for vertically prosecuting organized retail theft cases throughout the county. This prosecutor would also be responsible for facilitating intelligence and information sharing for ORT investigations. The ORT DDA, in short, would be the nexus of all ORT cases for the county.*

*The cost of the district attorney investigator shown is based on the cost of an Investigator II under the Santa Clara County's Salary Ordinance. There are two levels of investigators that would be classified as a district attorney investigator. The Investigator II shown would be commensurate to the investigator that would be the ORT DAI. The ORT DAI would be the primary investigator in organized retail theft cases where none of the originating local agencies have a lead role. The ORT DAI would also assist in any ongoing investigations by other agencies and conduct any follow-up as required by the ORT DDA. Additionally, the ORT DAI would be the point of contact for out-of-county agencies who have related investigations.*

**2a. Services and Supplies**

Description of Services or Supplies	Calculation for Expenditure	Total
Data Analytic and Collection Platform	\$12,500 monthly cost for license for a 44-month period @ 80% for the estimated portion related to data analytics (up to the remaining budget)	\$190,956.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$190,956.00</b>

**2b. Services and Supplies Narrative:**

*This cost would be for the data analytic and collection platform. The cost is derived from an annual quote of \$150,000 for use of the platform. In discussion with the potential vendor, approximately 80% of the cost could be attributed to the data analytic portion of the platform. While the remaining grant funds would not cover the remaining amount, the SCCDAO would pursue alternative sources of funding to fill the shortfall. The data analytic portion of the platform will serve two purposes. First, the platform is an important aspect to the proposal as it would allow the ORT DDA and DAI as well as our law enforcement partners to better analyze data regarding ORT and apply that information to their investigations and prosecutions. Second, the platform will play a vital role in the intelligence aspect of the proposal by allowing thorough analysis of all ORT cases and help identify trends and connections among the cases.*

**3a. Professional Services**

Description of Professional Service(s)	Calculation for Expenditure	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**3b. Professional Services Narrative**

N/A

**4a. Non-Governmental Organization (NGO) Subcontracts**

Description of Non-Governmental Organization (NGO) Subcontracts	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTALS</b>		<b>\$0.00</b>

**4b. Non-Governmental Organization (NGO) Subcontracts Narrative**

N/A

**5a. Data Collection and Evaluation**

Description of Data Collection and Evaluation	Calculation for Expense	Total
Data Analytic and Collection Platform	\$12,500 monthly cost for license for a 44-month period @ 20% for the estimated portion related to data collection and evaluation	\$110,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTALS</b>		<b>\$110,000.00</b>

**5b. Data Collection and Evaluation Narrative**

*This cost would be for the data analytic and collection platform. The cost is derived from an annual quote of \$150,000 for use of the platform. In discussion with the potential vendor, approximately 20% of the cost could be attributed to the data collection portion of the platform. The data collection aspect of the platform will be crucial to both data collection and evaluation portion of the project. The platform will allow more robust information to be gathered so that granular data can be collected and therefore analyzed to better measure the success of this project as well as the impact it is having on ORT in Santa Clara County.*

**6a. Equipment/Fixed Assets**

Description of Equipment/Fixed Assets	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTALS</b>		<b>\$0.00</b>

**6b. Equipment/Fixed Assets Narrative**

N/A

**7a. Financial Audit**

Description	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**7b. Financial Audit) Narrative:**

N/A

**8a. Other (Travel, Training, etc.)**

Description	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**8b. Other (Travel, Training, etc.) Narrative:**

N/A

**9a. Indirect Costs**

For this grant program, indirect costs may be charged using only <b>one</b> of the two options below:	Grant Funds	Total
1) Indirect costs not to exceed 10 percent (10%) of the total grant award. Applicable if the organization <b>does not have</b> a federally approved indirect cost rate.	\$0	\$0
<i>If using Option 1) grant funds allocated to Indirect Costs may not exceed:</i>	<b>\$0</b>	
2) Indirect costs not to exceed 20 percent (20%) of the total grant award. Applicable if the organization <b>has</b> a federally approved indirect cost rate. Amount claimed may not exceed the organization's federally approved indirect cost rate.	\$0	\$0
<i>If using Option 2) grant funds allocated to Indirect Costs may not exceed:</i>	<b>\$0</b>	
<i>Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns <b>red</b>, please adjust it to not exceed the line-item noted.</i>	<b>TOTAL</b>	<b>\$0</b>

**9b. Indirect Costs Narrative:**

N/A



# SANTA CLARA COUNTY POLICE CHIEFS' ASSOCIATION

CALIFORNIA  
HIGHWAY PATROL

CAMPBELL  
POLICE DEPARTMENT

GILROY  
POLICE DEPARTMENT

LOS ALTOS  
POLICE DEPARTMENT

LOS GATOS/  
MONTE SERENO  
POLICE DEPARTMENT

MILPITAS  
POLICE DEPARTMENT

MORGAN HILL  
POLICE DEPARTMENT

MOUNTAIN VIEW  
POLICE DEPARTMENT

PALO ALTO  
POLICE DEPARTMENT

SAN JOSE  
POLICE DEPARTMENT

SAN JOSE  
STATE UNIVERSITY  
POLICE DEPARTMENT

SANTA CLARA COUNTY  
DISTRICT ATTORNEY

SANTA CLARA COUNTY  
SHERIFF'S OFFICE

SANTA CLARA  
POLICE DEPARTMENT

SUNNYVALE  
DEPARTMENT OF  
PUBLIC SAFETY

June 19, 2023

California Board of State and Community Corrections  
2590 Venture Oaks Way, Suite 200  
Sacramento, CA 95833

Re: The Organized Retail Theft Vertical Prosecution Grant Program

Dear Board of State and Community Corrections,

The rise of organized retail theft is an issue that transcends the traditional borders of a police department or sheriff's office. The groups that commit these crimes do not care where one jurisdiction ends and another begins. These thefts negatively affect large national retailers and local small businesses and often become violent. To successfully address organized retail theft, all law enforcement agencies must work collectively and collaboratively to investigate, arrest, and ultimately prosecute these perpetrators.

The Santa Clara County Chiefs' Association submits this letter as a commitment to work with the Santa Clara County District Attorney's Office as part of its Organized Retail Theft Vertical Prosecution Grant Program Proposal. The Association and its constituent members pledge to work with the District Attorney's Office to address organized retail theft by doing the following:

- Collaboratively investigate organized retail theft cases.
- Share information and intelligence to further ongoing investigations.
- Coordinate investigations with the vertical organized retail theft deputy district attorney and district attorney investigator.

Tackling complex problems such as organized retail theft requires a united effort, including vertical prosecution, to effectively combat its root causes. The Santa Clara County Chiefs' Association strongly and wholeheartedly supports the efforts of the Santa Clara County District Attorney's Office in applying for this important grant to significantly reduce organized retail theft in Santa Clara County.

Not only its application for this grant but also its ultimate goal of curtailing organized retail theft in our county.

Sincerely,

Shane Palsgrove, Chief of Police, Morgan Hill Police Department  
President, Santa Clara County Police Chiefs' Association

**DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**

Golden Gate Division  
1551 Benica Road  
Vallejo, CA 94591  
(707) 917-4300  
(800) 735-2929 (TT/TDD)  
(800) 735-2922 (Voice)



June 27, 2023

File No.:301.16566.16216

Board of State and Community Corrections  
2590 Venture Oaks Way, Suite 200  
Sacramento, CA 95833

Subject: The Organized Retail Theft Vertical Prosecution Grant Program

To Whom it May Concern,

The Santa Clara County District Attorney is taking proactive steps to address the issue of organized retail crime by fostering a strong collaboration with local law enforcement agencies. Recognizing the detrimental impact of these criminal activities on the community and local businesses, the California Highway Patrol (CHP) is committed to working hand in hand with the Santa Clara County District Attorney's Office to combat this problem effectively. Through information sharing, joint investigations, and coordinated enforcement efforts, the CHP and the Santa Clara County District Attorney's Office will pool their resources, expertise, and intelligence to dismantle organized retail crime networks operating within the county. By developing a comprehensive strategy that combines prosecution, deterrence, and prevention, this collaborative approach aims to disrupt the illicit operations, bring perpetrators to justice, and safeguard the retail industry, ultimately promoting a safer and more secure environment for the residents of Santa Clara County.

If you have any questions regarding this letter, please feel free to contact me at (707) 917-4300.

Sincerely,

A handwritten signature in blue ink, appearing to read "E. Beauchamp".

E. BEAUCHAMP, Chief  
Golden Gate Division





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**CITY OF CAMPBELL**  
Police Department

To: Board of State and Community Corrections

Re: The Organized Retail Theft Vertical Prosecution Grant Program

Date: June 29, 2023

Organized retail theft has affected every part of the county. The harm caused, whether it is lost business, broken windows, or traumatized victims, creates lasting damage in our community. The perpetrators of organized retail theft have grown in sophistication and geographic diversity. City lines and county borders are not a barrier but rather an opportunity for these perpetrators. To truly address organized retail theft, all agencies must come together and work collaboratively to investigate and prosecute these cases.

The Campbell Police Department submits this letter as a commitment to work with the Santa Clara County District Attorney's Office as part of its Organized Retail Theft Vertical Prosecution Grant Program Proposal. The pledges to work with the District Attorney's Office to address organized retail theft by doing the following, as practicable:

- Collaboratively investigate organized retail theft cases
- Share information and intelligence to further ongoing investigations
- Coordinate investigations with the vertical organized retail theft deputy district attorney and district attorney investigator

The Campbell Police Department supports the efforts of the District Attorney's Office in not only its application for this grant, but also its ultimate goal of curtailing organized retail theft in our county.

Signed by,

Gary Berg  
Chief of Police





**Los Gatos**  
**POLICE DEPARTMENT**  
**Monte Sereno**

To: Board of State and Community Corrections  
Re: The Organized Retail Theft Vertical Prosecution Grant Program  
Date: 06/27/2023

Organized retail theft has affected every part of the county. The harm caused, whether it is lost business, broken windows, or traumatized victims, creates lasting damage in our community. The perpetrators of organized retail theft have grown in sophistication and geographic diversity. City lines and county borders are not a barrier but rather an opportunity for these perpetrators. To truly address organized retail theft, all agencies must come together and work collaboratively to investigate and prosecute these cases.

The Los Gatos-Monte Sereno Police Department submits this letter as a commitment to work with the Santa Clara County District Attorney's Office as part of its Organized Retail Theft Vertical Prosecution Grant Program Proposal. The Los Gatos-Monte Sereno Police Department pledges to work with the District Attorney's Office to address organized retail theft by doing the following, as practicable:

- Collaboratively investigate organized retail theft cases
- Share information and intelligence to further ongoing investigations
- Coordinate investigations with the vertical organized retail theft deputy district attorney and district attorney investigator

The Los Gatos-Monte Sereno Police Department supports the efforts of the District Attorney's Office in not only its application for this grant, but also its ultimate goal of curtailing organized retail theft in our county.

Sincerely,

A handwritten signature in cursive script that reads "Jamie Field".

Jamie Field  
Chief of Police



PALO ALTO POLICE DEPARTMENT



275 Forest Avenue  
Palo Alto, CA 94301  
650.329.2406

To: Board of State and Community Corrections  
Re: The Organized Retail Theft Vertical Prosecution Grant Program  
Date: June 27, 2023

Organized retail theft has affected every part of the county. The harm caused, whether it is lost business, broken windows, or traumatized victims, creates lasting damage in our community. The perpetrators of organized retail theft have grown in sophistication and geographic diversity. City lines and county borders are not a barrier but rather an opportunity for these perpetrators. To truly address organized retail theft, all agencies must come together and work collaboratively to investigate and prosecute these cases.

The Palo Alto Police Department submits this letter as a commitment to work with the Santa Clara County District Attorney's Office as part of its Organized Retail Theft Vertical Prosecution Grant Program Proposal. The Palo Alto Police Department pledges to work with the District Attorney's Office to address organized retail theft by doing the following, as practicable:

- Collaboratively investigate organized retail theft cases
- Share information and intelligence to further ongoing investigations
- Coordinate investigations with the vertical organized retail theft deputy district attorney and district attorney investigator

The Palo Alto Police Department supports the efforts of the District Attorney's Office in not only its application for this grant, but also its ultimate goal of curtailing organized retail theft in our county.

Signed by,

DocuSigned by:  
  
55BC987103F44D7...

Andrew Binder

Police Chief

# County of Santa Clara

Office of the Sheriff

55 West Younger Avenue  
San Jose, California 95110-1721  
(408) 808-4900



Robert Jonsen  
Sheriff

June 28, 2023

Board of State and Community Corrections  
2590 Venture Oaks Way, Suite 200  
Sacramento, CA 95833

RE: The Organized Retail Theft Vertical Prosecution Grant Program

Organized retail theft has affected every part of the county. The harm caused, whether it is lost business, broken windows, or traumatized victims, creates lasting damage in our community. The perpetrators of organized retail theft have grown in sophistication and geographic diversity. City lines and county borders are not a barrier but rather an opportunity for these perpetrators. To truly address organized retail theft, all agencies must come together and work collaboratively to investigate and prosecute these cases.

The Santa Clara County Sheriff's Office submits this letter as a commitment to work with the Santa Clara County District Attorney's Office as part of its Organized Retail Theft Vertical Prosecution Grant Program Proposal. The Sheriff's Office pledges to work with the District Attorney's Office to address organized retail theft by doing the following, as practicable:

- Collaboratively investigate organized retail theft cases
- Share information and intelligence to further ongoing investigations
- Coordinate investigations with the vertical organized retail theft deputy district attorney and district attorney investigator

The Sheriff's Office supports the efforts of the District Attorney's Office in not only its application for this grant, but also its ultimate goal of curtailing organized retail theft in our county.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert Jonsen", written over a circular stamp or seal.

ROBERT JONSEN  
Sheriff



To: Board of State and Community Corrections

Re: The Organized Retail Theft Vertical Prosecution Grant Program

Date: 06/28/2023

Organized retail theft has affected every part of the county. The harm caused, whether it is lost business, broken windows, or traumatized victims, creates lasting damage in our community. The perpetrators of organized retail theft have grown in sophistication and geographic diversity. City lines and county borders are not a barrier but rather an opportunity for these perpetrators. To truly address organized retail theft, all agencies must come together and work collaboratively to investigate and prosecute these cases.

The Santa Clara Police Department submits this letter as a commitment to work with the Santa Clara County District Attorney's Office as part of its Organized Retail Theft Vertical Prosecution Grant Program Proposal. The Santa Clara Police Department pledges to work with the District Attorney's Office to address organized retail theft by doing the following, as practicable:

- Collaboratively investigate organized retail theft cases
- Share information and intelligence to further ongoing investigations
- Coordinate investigations with the vertical organized retail theft deputy district attorney and district attorney investigator

The Santa Clara Police Department supports the efforts of the District Attorney's Office in not only its application for this grant, but also its ultimate goal of curtailing organized retail theft in our county.

Sincerely,

Pat Nikolai  
Chief of Police



*San José Police Department*

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July 5, 2023

Board of State and Community Corrections  
2590 Venture Oaks Way, Suite 200  
Sacramento, CA 95833

RE: Organized Retail Theft Prevention Grant Program - Letter of Commitment

Organized retail theft has affected every part of the county. The harm caused, whether it is lost business, broken windows, or traumatized victims, creates lasting damage in our community. The perpetrators of organized retail theft have grown in sophistication and geographic diversity. City lines and county borders are not a barrier but rather an opportunity for these perpetrators. To truly address organized retail theft, all agencies must come together and work collaboratively to investigate and prosecute these cases.

The San José Police Department submits this letter as a commitment to work with the Santa Clara County District Attorney's Office as part of its Organized Retail Theft Vertical Prosecution Grant Program Proposal. The San José Police Department pledges to work with the District Attorney's Office to address organized retail theft by doing the following, as practicable:

- Collaboratively investigate organized retail theft cases
- Share information and intelligence to further ongoing investigations
- Coordinate investigations with the vertical organized retail theft deputy district attorney and district attorney investigator

The San José Police Department supports the efforts of the District Attorney's Office in not only its application for this grant, but also its ultimate goal of curtailing organized retail theft in our county.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Mata".

Anthony J. Mata  
Chief of Police  
San José Police Department