

Title	<b>San Joaquin County Sheriff's Department</b>	07/07/2023
	by <b>David LeCompte</b> in <b>Organized Retail Theft Prevention Grant Program</b>	id. 41334946
	dlecompte@sjgov.org	

## Original Submission 07/07/2023

**The Organized Retail Theft (ORT) Prevention Grant Program Application is divided into five (5) sections as identified below: Background Information Contact Information Program Information Proposal Narrative and Budget Mandatory Attachments Each section has a series of questions requiring a response. Applicants will be prompted to provide written text, select options from a drop down menu, select options from a multiple choice menu, or upload attachments. Questions with a red asterisk require responses. Applicants will not be able to submit the application until all questions with a red asterisk have been completed. Applicants may reference the ORT Prevention Grant Program Proposal Instruction Packet for background information, key dates, rating factors, and other important information to aid in the completion of the ORT Prevention Grant Program Application. The ORT Prevention Grant Proposal Instruction Packet is available on the Board of State and Community Corrections (BSCC) website. NOTE: Applicants may start and stop their application but must select "Save Draft" at the bottom of the application before existing.**

**SECTION I - BACKGROUND INFORMATION**      **This section requests information about the applicant's name, location, mailing address, and tax identification number.**

Name of Applicant (i.e., Police Department, Sheriff's Department, or Probation Department)      **San Joaquin County Sheriff's Department**

Multi-Agency Partnerships Information (if applicable)      **Applicants may apply for funding as part of a multi-agency partnership (two [2] or more agencies). The agencies and jurisdictions comprising the collaborative application are not required to be contiguous. One (1) Lead Public Agency must be identified on behalf of the partnership.**

Multi-Agency Partnerships      **No: This is not a Multi-Agency Partnership Application**

Lead Public Agency Information      **All applicants are required to designate a Lead Public Agency (LPA) to serve as the coordinator for all grant activities. The LPA is a governmental agency with local authority within the applicant's city or county. The applicant may choose to fill the role of LPA itself or it may designate a department, agency, or office under its jurisdiction to serve as the LPA. The role of the LPA is to coordinate with other local government agency partners and non-governmental organizations to ensure successful implementation of the grant program. The LPA is responsible for data collection and management, invoices, meeting coordination (virtual and/or in-person), and will serve as the primary point of contact with the BSCC.**

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Lead Public Agency      **San Joaquin County Sheriff's Department**

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Applicant's Physical Address      **7000 S. Michael Canlis Blvd  
French Camp  
CA  
95231  
US**

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Applicant's Mailing Address (if different than the physical address)      **7000 S. Michael Canlis Blvd  
French Camp  
Ca  
95231**

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Mailing Address for Payment      **7000 S. Michael Canlis Blvd  
French Camp  
Ca  
95231  
US**

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Tax Identification Number      **94-6000531**

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SECTION II - CONTACT INFORMATION      **This section requests contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Signature.**

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Project Director      **Michael Eastin**

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Project Director's Title with Agency/Department/Organization      **Lieutenant**

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Project Director's Physical Address      **7000 S. Michael Canlis Blvd  
French Camp  
Ca  
95231  
US**

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Project Director's Email Address      **meastin@sjgov.org**

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Project Director's  
Phone Number **+12094684416**

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Financial Officer **Sunny  
Acevedo**

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Financial Officer's  
Title with  
Agency/Department/Organization **Administrative Analyst**

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Financial Officer's  
Physical Address **7000 S. Michael Canlis Blvd  
French Camp  
Ca  
95231  
US**

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Financial Officer's  
Email Address **sunAcevedo@sjgov.org**

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Financial Officer's  
Phone Number **+12094684464**

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Day-To-Day Program  
Contact **David  
LeCompte**

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Day-To-Day Program  
Contact's Title **Sergeant**

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Day-To-Day Program  
Contact's Physical  
Address **7000 S. Michael Canlis Blvd  
French Camp  
Ca  
95231  
US**

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Day-To-Day Program  
Contact's Email  
Address **dlecompte@sjgov.org**

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Day-To-Day Program  
Contact's Phone  
Number **+12094684274**

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Day-To-Day Fiscal  
Contact **Michael  
Eastin**

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Day-To-Day Fiscal  
Contact's Title **Lieutenant**

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Day-To-Day Fiscal  
Contact's Physical  
Address **7000 S. Michael Canlis Blvd  
French Camp  
Ca  
95231  
US**

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Day-To-Day Fiscal Contact's Email Address	<b>meastin@sjgov.org</b>
Day-To-Day Fiscal Contact's Phone Number	<b>+12094684416</b>
Name of Authorized Officer	<b>Patrick Withrow</b>
Authorized Officer's Title	<b>Sheriff</b>
Authorized Officer's Physical Address	<b>7000 S. Michael Canlis Blvd French Camp Ca 95231 US</b>
Authorized Officer's Email Address	<b>pwithrow@sjgov.org</b>
Authorized Officer's Phone Number	<b>+12094684310</b>
Authorized Officer Assurances	<b>checked</b>
SECTION III - PROGRAM INFORMATION	<b>This section requests a Project Title, Proposal Summary description, Program Purpose Area(s) selection, and Scope Funding Category selection.</b>
Project Title	<b>Organized Retail Theft Grant Project</b>
Proposal Summary	<b>The purpose of this grant proposal is to request funding to acquire and install advanced surveillance equipment to enhance the effectiveness of our retail security measures. Organized retail theft poses a significant threat to local businesses, resulting in substantial financial losses and a threat to public safety. By implementing state-of-the-art surveillance systems and conducting proactive operations, we aim to deter potential criminals, identify perpetrators, and improve the overall security of our retail establishments and make a significant contribution to combating organized retail theft, stolen vehicles, cargo theft and improving community safety.</b>
PROGRAM PURPOSE AREAS	<b>Applicants must propose activities, strategies, or programs that address the Program Purpose Areas (PPAs) as defined on pages 5 - 8 in the ORT Prevention Grant Proposal Instruction Packet. A minimum of one (1) PPA must be selected; applicants are not required to address all three (3) PPAs. All proposed activities, strategies, or programs must have a link to the ORT Prevention Grant Program as described in the authorizing legislation and the ORT Prevention Grant Proposal Instruction Packet.</b>

Program Purpose Areas (PPAs):	<b>PPA 1: Organized Retail Theft</b> <b>PPA 2: Motor Vehicle or Motor Vehicle Accessory Theft</b>
Funding Category Information	<p><b>Applicants may apply for funding in a Medium Scope OR Large Scope Category. The maximum an applicant may apply for is up to \$6,125,000 in the Medium Scope category OR up to \$15,650,000 in the Large Scope category. Applicants may apply for any dollar amount up to and including the maximum grant amount identified in each category. Multi-agency partnerships (determined as Medium Scope OR Large Scope) may apply for up to the maximum grant award in that category, multiplied by the number of partnering eligible applicants. For Example: Four (4) eligible applicants in the Medium Scope category may submit one (1) application for up to \$24,500,000 o \$6,125,000 (Medium Scope Max) x 4 (# of Agencies) = \$24,500,000 Two (2) eligible applicants in the Large Scope category may submit one (1) application for up to \$31,300,000 o \$15,650,000 (Large Scope Max x 2 (# of Agencies) = \$31,300,000 Please reference pages 10-12 in the ORT Prevention Grant Proposal Instruction Packet for additional information.</b></p>
Funding Category	<b>Medium Scope (Up to \$6,125,000)</b>
SECTION IV - PROPOSAL NARRATIVE AND BUDGET	<b>This section requests responses to the Rating Factors identified in the the ORT Prevention Grant Program Application Instruction Packet.</b>

**The Proposal Narrative must address the Project Need, Project Description, Project Organizational Capacity and Coordination, and Project Evaluation and Monitoring Rating Factors as described in the ORT Prevention Grant Instruction Packet (refer to pages 20-24). A separate narrative response is required for each Rating Factor as described below: The Project Need narrative may not may not exceed 6,711 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately three (3) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Description narrative may not may not exceed 11,185 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately five (5) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Organizational Capacity and Coordination narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Evaluation and Monitoring narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. A character counter is automatically enabled that shows the number of characters used and the remaining number of characters before the limit for each response is met. If the character limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit". Applicants will be prohibited from submitting the ORT Prevention Grant Program Application until they comply with the character limit requirements. NOTE: It is up to the applicant to determine how to use the total word limit in addressing each section, however as a guide, the percent of total point value for each section is provided in the ORT Prevention Grant Proposal Instruction Packet (refer to page 15).**

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Project Need

**The proposed Organized Retail Theft Grant Project aims to address the significant issue of organized retail theft, stolen vehicles, and motor vehicle accessory theft within San Joaquin County. The needs to be addressed include:**

**a) Organized Retail Theft: There is a growing trend of organized retail theft, where criminal groups target retail establishments to steal merchandise for the purpose of resale. This type of theft not only causes substantial financial losses for businesses but also poses a threat to public safety.**

**b) Stolen Vehicles: San Joaquin County has experienced a high number of stolen vehicles, leading to increased insurance costs, inconvenience for victims, and potential risks associated with the use of stolen vehicles in other criminal activities.**

**c) Motor Vehicle Accessory Theft: There is a significant problem of**

theft of motor vehicle accessories, such as catalytic converters, tires, and navigation systems. These thefts result in financial losses for vehicle owners, increased insurance premiums, and disruption to individuals' daily lives.

**Process to Determine the Needs:**

The needs were determined through a comprehensive assessment that involved the collaboration of law enforcement, crime analysis unit, community organizations, and relevant stakeholders. The process included the following steps:

a) **Data Collection:** Data/Statistics were collected from law enforcement crime analysis unit, insurance companies, and victim reports to understand the scale and impact of organized retail theft, stolen vehicles, and motor vehicle accessory theft. This data provided insights into the frequency, locations, and patterns of these crimes.

b) **Stakeholder Consultation:** Meetings and discussions were conducted with representatives from local businesses, community organizations, and law enforcement agencies to gather their perspectives, insights, and experiences regarding the theft problems. Their input helped identify key areas that require attention and resources.

c) **Analysis and Prioritization:** The collected data and stakeholder input were analyzed to identify the most pressing issues related to organized retail theft, stolen vehicles, and motor vehicle accessory theft. The identified needs were prioritized based on the severity of the problem, potential for harm, and the capacity for intervention.

**Relationship to Grant Program Intent:**

The proposed project aligns with the intent of the grant program, which seeks to address and mitigate theft-related issues. The grant program aims to enhance public safety, protect businesses, and improve the overall quality of life in communities. By focusing on organized retail theft, stolen vehicles, and motor vehicle accessory theft, the project directly aligns with the grant program's objectives.

**Conditions or Elements Contributing to the Need:**

a) **Limited Law Enforcement Resources:** Low staffing levels, limited training, and insufficient technological resources can hinder law enforcement agencies' ability to effectively combat and investigate theft-related crimes.

b) **Market Demand for Stolen Goods:** The existence of a market for stolen merchandise and vehicle parts encourages criminals to engage in theft. This demand creates a continuous cycle of theft and resale, perpetuating the problem.

c) **Geographical Factors:** The presence of highways, major transportation routes, or proximity to border areas can contribute to

an increased risk of stolen vehicle trafficking and the movement of stolen goods.

**Relevant Local Data and Citations:**

To demonstrate the scale of the specific theft problem and provide a compelling justification for grant funds, the following local data can be cited:

According to San Joaquin Crime Analysis Unit there were 500 reported cases of organized retail theft within the region, resulting in an estimated loss of \$10 million.

**Count of CALL\_TYPE\_FINAL Column Labels**

Row Labels Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

Grand Total

2022 30 25 18 31 23 30 15 13 17 18 17 20 257

607 1 1 2 4 3 2 1 1 1 2 3 1 22

613 8 6 3 4 4 10 1 2 1 1 1 4 45

607A 3 5 3 2 1 3 1 1 1 3 1 3 27

607B 6 2 2 3 4 1 2 2 2 2 26

607C 4 1 1 4 1 1 2 1 4 1 2 4 26

607D 8 7 9 11 9 7 9 6 7 8 7 5 93

608B 1 1

608D 1 1 1 1 1 5

613B 2 3 1 2 1 1 1 1 12

2023 13 12 19 7 15 20 86

607 1 1 1 1 6 10

613 4 2 2 2 10

607A 1 3 1 5

607B 1 1

607C 2 1 2 5 10

607D 7 7 6 3 3 7 33

608D 3 1 3 1 8

613B 2 6 1 9

2021 18 15 16 21 22 15 107

607 1 2 1 1 5

613 5 4 7 7 9 4 36

607A 2 3 3 8

607B 1 1 3 5

607C 1 1 1 3

607D 7 8 5 9 6 4 39

608D 1 1 1 1 4

613B 1 1 1 2 2 7

Grand Total 43 37 37 38 38 50 33 28 33 39 39 35 450

By presenting this data, it becomes evident that San Joaquin County faces a substantial theft problem that necessitates immediate attention and intervention. The data demonstrates the financial losses incurred, the impact on businesses and individuals, and the need for effective measures to combat organized retail theft, stolen vehicles, and motor vehicle accessory theft.



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Project Description

**The proposed Organized Retail Theft Grant Project aims to address the issues of organized retail theft, stolen vehicles, and motor vehicle accessory theft in San Joaquin County, specifically focusing on the Lincoln Center area in Stockton which is a highly targeted area for all the above crimes. The project will implement a comprehensive set of activities and interventions to combat these crimes, with the goal of reducing all 3 crimes by 50 percent and enhancing community safety.**

**The project will be delivered through a collaborative effort involving various stakeholders, including law enforcement agencies, public agencies, prosecutors' offices, community organizations, and retailers. The collaboration will be essential to ensure effective implementation and maximize the impact of the proposed activities, services, and interventions.**

**The proposed activities/services/interventions will include:**

**(a) Purchase and Installation of Surveillance Equipment: The grant funds will be utilized to acquire state-of-the-art surveillance equipment, including Flock cameras and Axon Fleet 3 ALPR cameras, surveillance vehicles, drones, and trackers . These systems will be strategically placed in high-risk areas within the target area to deter criminal activities, gather evidence, and aid in the identification and arrest of suspects.**

**(b) Proactive Operations: San Joaquin County Sheriff's Office will conduct targeted operations to proactively address organized retail theft, stolen vehicles, and motor vehicle accessory theft. These operations will involve increased patrols, retail security during holiday and other busy times, and undercover operations in areas prone to such criminal activities. The aim is to disrupt criminal networks, gather intelligence, and make arrests.**

**The proposed project will be implemented and carried out over the 3 year period. During this time, a sustained effort will be made to address the identified issues comprehensively. Regular evaluations and assessments will be conducted to measure the effectiveness of the interventions and make necessary adjustments to ensure optimal outcomes. This will include using data and statistics from the San Joaquin County Crime Analysis Unit.**

**The intended goals of the grant program are to reduce organized retail theft, stolen vehicles, and motor vehicle accessory theft in the target area. The proposed activities/services/interventions align with this objective by focusing on surveillance and proactive law enforcement operations. By combining these approaches, the project aims to deter criminals, disrupt their operations, and create a safer**

**environment for residents and businesses.**

**The rationale for the proposed activities/services/interventions is supported by research and evidence indicating their potential effectiveness in reducing crime. Studies have shown that the presence of surveillance equipment can act as a deterrent and aid in the identification and prosecution of criminals. Proactive law enforcement operations have also been proven to disrupt criminal networks and reduce the incidence of targeted crimes.**

**Regarding racial bias, the project will adhere to existing policies and guidelines aimed at ensuring fairness and impartiality in law enforcement practices. The San Joaquin County Sheriff's Office already has measures put in place (including the provided Lexipol policy in regards to Racial Bias) to prevent racial profiling and discrimination. Transparent reporting mechanisms are also in place will address any complaints or concerns related to bias, promoting accountability and community trust.**

**Through coordination and collaboration with public agencies, prosecutors' offices, community organizations, and retailers, the proposed project will leverage the expertise, resources, and networks of these entities. This collaborative approach will enable a more comprehensive and effective response to the identified issues, facilitating information sharing, joint operations, and a unified effort to combat organized retail theft, stolen vehicles, and motor vehicle accessory theft in San Joaquin County.**

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**The San Joaquin County Sheriff's Office has the necessary organizational capacity and coordination to administer the proposed project on organized retail theft, stolen vehicle, and motor vehicle accessory theft. The office has experience in handling law enforcement initiatives and will have a dedicated team responsible for overseeing the project.**

**To operate the project effectively, the San Joaquin County Sheriff's Office will require a specific staffing plan tailored to the project's requirements. The staffing will include patrol deputies, special service division deputies, and a sergeant and lieutenant as supervisors, crime analysts, and support staff. These individuals have experience and expertise in dealing with theft-related crimes, conducting investigations, and analyzing criminal patterns. Additionally, they possess the necessary training and experience in areas involving organized retail theft, stolen vehicles, and motor vehicle accessory thefts.**

**The San Joaquin County Sheriff's Office will utilize existing staff resources as much as possible to support the project. This will involve reallocating personnel from other units or divisions within the office, depending on their qualifications and availability.**

**Project management oversight will be crucial to ensure the proposed project is implemented as intended. The Sheriff's Office will establish a management structure that includes a designated project manager and coordinator responsible for overseeing the day-to-day operations of the project. These individuals will report to higher-ranking officials within the Sheriff's Office and provide regular updates on progress, challenges, and outcomes. The decision-making process for the proposed project will involve collaboration and consultation among the leadership within the Sheriff's Office. This may include regular meetings and discussions to ensure that decisions are made collectively and in the best interest of the project's goals. The ultimate decision-making authority will lie with the Sheriff and/or other high-ranking officials within the office.**

**Currently, the San Joaquin County Sheriff's Office does not have any partner agencies for the proposed project. However, if this changes, the San Joaquin County Sheriff's Office will specify the process and criteria for selecting the partner agency at that time. To sustain the proposed project after grant funds expire, the Sheriff's Office will develop plans to ensure ongoing funding and resources are available and this will begin with meeting with the County Board of Supervisors to request on going funds to budget for all services needed to continue with the mission of reducing the crimes of organized retail theft, stolen vehicles, and motor vehicle accessory crimes.**

law enforcement, criminology, data analysis, program evaluation, and project management. This will be evaluated based on the expertise and experience of the individuals by conducting evaluations related to crime reduction initiatives, particularly in the areas of organized retail theft, stolen vehicles, and motor vehicle accessory theft. The SJC Sheriff's Office will identify the most qualified internal staff for the project evaluation by monitoring activities throughout the various phases of the project to ensure effective implementation and progress towards the objectives.

The following steps will be taken:

**Project Planning Phase:** Develop a detailed monitoring plan that outlines the specific activities, timelines, and responsible parties for monitoring the project components.

**Implementation Phase:** Regularly monitor the project activities to ensure they are being implemented as intended. This can be done through site visits, progress reports, meetings with project leadership, and ongoing communication with the project team.

**Data/Statistics Collection and Analysis:** Collect relevant data related to the process measures and outcome measures identified for reducing organized retail theft, stolen vehicles, and motor vehicle accessory theft. This may include data/statistics on crime rates, recovery rates, arrests, convictions, and other relevant metrics. This data will be collected through the San Joaquin County Crime Analysis unit.

**Performance Tracking:** Continuously track and analyze the collected data/statistics to measure progress towards the project objectives. Compare the actual results with the defined targets to assess the effectiveness of the implemented strategies.

**Process Measures:**

Number of law enforcement trainings conducted on organized retail theft, stolen vehicles, and motor vehicle accessory theft prevention.

Percentage of retail establishments implementing recommended security measures.

Number of public awareness campaigns launched.

**Outcome Measures:**

Reduction in the number of reported incidents of organized retail theft, stolen vehicles, and motor vehicle accessory theft.

Increase in the rate of stolen vehicle recovery.

Number of suspects identified, apprehended, and convicted.

To ensure effective data collection and evaluation, the following preliminary plan will be adopted:

**Baseline Data/statistics:** Gather baseline data on the identified process and outcome measures before implementing the project. This will serve as a reference point for evaluating the project's impact.

**Data/Statistics Collection Methods:** Define the data/statistics collection methods, such as surveys, interviews, crime reports, and existing databases, to gather the required information. Ensure that data/statistics is collected consistently and systematically.

**Data/Statistics Analysis:** Develop a data/statistics analysis plan to analyze the collected information. Utilize appropriate statistical methods and tools to assess trends, patterns, and correlations.

**Reporting:** Prepare regular reports summarizing the collected data, analysis findings, and progress towards the project objectives. These reports will serve as evidence of the project's effectiveness.

Entering into data sharing agreements is crucial to gather comprehensive data for the evaluation. The plan for data sharing will include the following steps:

**Identify Data/Statistical Sources:** Identify the relevant information sources, such as law enforcement agencies, retail associations, insurance companies, and other stakeholders involved in addressing organized retail theft, stolen vehicles, and motor vehicle accessory theft.

**Data Sharing Protocols:** Develop protocols for data sharing, including the format, frequency, and mechanisms for exchanging data. Ensure compliance with privacy laws and regulations.

**Statistical Analysis:** Utilize appropriate statistical techniques, such as regression analysis or difference-in-differences analysis, to analyze the collected data and assess the causal impact of the implemented strategies.

**Evaluation Report:** Prepare a comprehensive evaluation report that presents the research design, methodology, data analysis findings, and conclusions regarding the effectiveness of the strategies in achieving the intended outcomes.

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#### Budget Instructions

**Applicants are required to submit a Proposal Budget and Budget Narrative (Budget Attachment). Upon submission the Budget Attachment will become Section 5: Budget (Budget Tables & Narrative) making up part of the official proposal. The Budget Attachment must be filled out completely and accurately. Applicants are solely responsible for the accuracy and completeness of the information entered in the Proposal Budget and Budget Narrative. The Proposal Budget must cover the entire grant period. For additional guidance related to grant budgets, refer to the BSCC Grant Administration Guide. The Budget Attachment is provided as a stand-alone document on the BSCC website.**

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#### Budget Attachment

[1\\_-\\_ORT-Grant-Program-Budget-Attachment-Final.xlsx](#)

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SECTION V -  
ATTACHMENTS

This section list the attachments that are required at the time of submission, unless otherwise noted. Project Work Plan (Appendix B) - Mandatory Grantee Assurance for Non-Governmental Organizations (Appendix D) - Mandatory Local Impact Letter(s) (Appendix E) - Mandatory Letter(s) of Commitment (Appendix F) - If Applicable Policies Limiting Racial Bias - Refer to page 9 of the Proposal Instruction Packet - Mandatory Policies on Surveillance Technology - Refer to page 9 of the Proposal Instruction Packet - If Applicable Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G) - Mandatory Governing Board Resolution (Appendix H) - Optional

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Project Work Plan (Appendix B)

[Project-Work-Plan-ORT-VP\\_1\\_1\\_002.docx](#)

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Grantee Assurance for Non-Governmental Organizations (Appendix D)

[3\\_-\\_Grantee-Assurance-for-Non-Governmental-Organizations-ORT.docx](#)

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Local Impact Letter(s) (Appendix E)

[Letter\\_1.pdf](#)

[Letter\\_2.pdf](#)

[Letter\\_3.pdf](#)

[Letter\\_4.pdf](#)

[Letter\\_5.pdf](#)

[Letter\\_6.pdf](#)

[Letter\\_7.pdf](#)

[Letter\\_8.pdf](#)

[Letter\\_9.pdf](#)

[Letter\\_10.pdf](#)

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Letter(s) of  
Commitment,  
(Appendix F)

n/a

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Policies Limiting Racial Bias

[Bias-Based\\_Policing\\_Lexipol.pdf](#)

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Policies on  
Surveillance  
Technology

n/a

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Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G)

[Appedix\\_G-signed.pdf](#)

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OPTIONAL: n/a  
Governing Board  
Resolution (Appendix  
H)

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OPTIONAL: n/a  
Bibliography

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CONFIDENTIALITY NOTICE: **All documents submitted as a part of the Organized Retail Theft Prevention Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)**

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## Appendix B: Project Work Plan

Applicants must complete a Project Work Plan. This Project Work Plan identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project’s top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. As this grant term is for three (3) years, the Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.

**Applicants must use the Project Work Plan provided below. You will be prompted to upload this document to the BSCC-Submittable Application.**

<b>(1) Goal:</b>	<b>&gt; Reduce Organized Retail Theft</b>		
Objectives (A., B., etc.)	> A. Reduce all organized retail theft crime by 50% within San Joaquin County. B. Identify suspects involved in organized retail theft crime within San Joaquin County and Northern California.		
Process Measures and Outcome Measures:	> Purchase Surveillance equipment, conduct proactive operations, and identify and arrest suspects involved in organized retail theft.		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> A. Proactive operations B. Use purchased surveillance equipment to identify and arrest ORT suspects.	> Patrol and Special Services Division which includes approx. 150 deputies.	> 4-1-2024 (Approximate)	> 12-31-2026
List data and sources to be used to measure outcomes:	> All data/statistics will come from Crime Analysis Unit		



<b>(2) Goal:</b>	<b>&gt; Reduce Stolen Vehicles</b>		
Objectives (A., B., etc.)	> A. Reduce stolen vehicles by 50% within San Joaquin County. B. Identify suspects involved stolen vehicle crime within San Joaquin County.		
Process Measures and Outcome Measures:	> Purchase Surveillance equipment, conduct proactive operations, and identify and arrest suspects involved in stolen vehicle crimes.		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> A. Proactive operations B. Use purchased surveillance equipment to identify and arrest stolen vehicle suspects.	> Patrol and Special Services Division which includes approx. 150 deputies.	> 4-1-2024 (Approximate)	> 12-31-2026
List data and sources to be used to measure outcomes: > All data/statistics will come from Crime Analysis Unit			

<b>(3) Goal:</b>	<b>&gt; Reduce Motor Vehicle Accessory Theft</b>		
Objectives (A., B., etc.)	> A. Reduce motor vehicle accessory theft by 50% within San Joaquin County. B. Identify suspects involved stolen vehicle crime within San Joaquin County.		
Process Measures and Outcome Measures:	> Purchase Surveillance equipment, conduct proactive operations, and identify and arrest suspects involved in motor vehicle accessory theft crimes.		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
> A. Proactive operations B. Use purchased surveillance equipment to identify and arrest motor vehicle accessory theft suspects.	> Patrol and Special Services Division which includes approx. 150 deputies.	> 4-1-2024 (Approximate)	> 12-31-2026
List data and sources to be used to measure outcomes: > All data/statistics will come from Crime Analysis Unit			



**Organized Retail Theft Prevention Grant Program - Project Budget and Budget Narrative**

**Name of Applicant:** San Joaquin County Sheriff's Office  
*(i.e., County Sheriff's Office, County Probation Department, or City Police Department)*

**44-Month Budget: October 1, 2023 to June 1, 2027**

*Note: Rows 7-16 will auto-populate based on the information entered in the budget line items (Salaries and Benefits, Services and Supplies, etc.)*

Budget Line Item	Total
1. Salaries & Benefits	\$1,000,000.00
2. Services and Supplies	\$805,000.00
3. Professional Services or Public Agencies	\$0.00
4. Non-Governmental Organization (NGO) Subcontracts	\$0.00
5. Data Collection and Evaluation	\$0.00
6. Equipment/Fixed Assets	\$644,087.00
7. Financial Audit (Up to \$25,000)	\$0.00
8. Other (Travel, Training, etc.)	\$0.00
9. Indirect Costs	\$0.00
<b>TOTAL</b>	<b>\$2,449,087.00</b>

**1a. Salaries & Benefits**

Description of Salaries & Benefits	(% FTE or Hourly Rate) & Benefits	Total
Deputy Sheriff II	Deputy Sheriff II-Hourly OT Rate including medicare & unemployment \$91.63/Effective 1/1/24-Hourly OT Rate including medicare & unemployment \$94.84	\$800,000.00
Sergeant	Sergeant-Hourly OT Rate including medicare & unemployment \$124.01/Effective 1/1/24-Hourly OT Rate including medicare & unemployment \$127.44	\$200,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$1,000,000.00</b>

**1b. Salaries & Benefits Narrative:**

*Throughout the three year grant period the San Joaquin County Sheriff's Office will be conducting multiple surveillance and saturation operations intended to target identified problem areas throughout San Joaquin County. These operations will include both manned and digital surveillance, marked and unmarked vehicle saturation, and undercover operations. These operations will be staggered throughout each calendar year and will deploy both Deputies and Sergeants who will be working in an overtime capacity.*

**2a. Services and Supplies**

Description of Services or Supplies	Calculation for Expenditure	Total
Flock Camera set up and monitoring for 44 months	75 Flock Cameras @ \$9,000 each, \$25,000 for installation, plus a 15% contingency	\$805,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$805,000.00</b>

**2b. Services and Supplies Narrative:**

The San Joaquin County Sheriff's Office will be purchasing (75) license plate reading cameras from the company Flock Safety during this three year grant period. The cost for each camera including installation and service is approximately \$9,000.00 per camera for a total cost with contingencies for (75) cameras for the three year period being \$805,000.00. Flock cameras have become a crucial tool for the San Joaquin County Sheriff's Office and have assisted Deputies with locating and arresting multiple violent offenders. By adding these (75) Flock cameras the San Joaquin County Sheriff's Office will be able to utilize this service in wider spread areas throughout San Joaquin County.

**3a. Professional Services**

Description of Professional Service(s)	Calculation for Expenditure	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**3b. Professional Services Narrative**

Enter narrative here. You may expand cell height if needed.

**4a. Non-Governmental Organization (NGO) Subcontracts**

Description of Non-Governmental Organization (NGO) Subcontracts	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTALS</b>		<b>\$0.00</b>

**4b. Non-Governmental Organization (NGO) Subcontracts Narrative**

Enter narrative here. You may expand cell height if needed.

**5a. Data Collection and Evaluation**

Description of Data Collection and Evaluation	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTALS</b>		<b>\$0.00</b>

**5b. Data Collection and Evaluation Narrative**

Enter narrative here. You may expand cell height if needed.

**6a. Equipment/Fixed Assets**

Description of Equipment/Fixed Assets	Calculation for Expense	Total
4 DJI 30T Matrice drones	4 drones @ \$17,000 each, plus a 15% contingency	\$78,200.00
10 Tacti Track Model TT25 GPS trackers	10 trackers @ \$13,230 each, plus a 15% contingency	\$152,145.00
2 Ford Transit Vans with Surveillance	(2) Ford Transit Vans equipped with surveillance equipment, one with the capability of being manned. This includes a 15% contingency	\$413,742.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTALS</b>		<b>\$644,087.00</b>

**6b. Equipment/Fixed Assets Narrative**

As a part of this three year grant project the San Joaquin County Sheriff's Office will be purchasing surveillance equipment that will be utilized during enforcement operations in combatting retail, vehicle, and vehicle component thefts. As a part of this project the Sheriff's Office will be purchasing (4) DJI 30T Matrice brand Unmanned Aerial System (UAS) "drones" that will be utilized for aerial surveillance during planned operations and proactivity. The cost for (4) drones including contingency will be \$78,200.00. The Sheriff's Office is also looking to purchase (2) surveillance vans from the company Crime Point. Each van will be equipped with surveillance equipment capable of recording its surroundings, with one having the capability of being manned. These vans will be strategically placed in areas throughout San Joaquin County that have been identified through research as areas dealing with large amounts of retail, vehicle, and vehicle component thefts. The total estimated cost for the (2) vans including contingency cost is \$413,742.00. Also as a part of this project the Sheriff's Office will be purchasing (10) portable tracking devices which will be utilized to surveil and later apprehend theft suspects that have been identified through the above listed investigations. The cost for (10) trackers including contingency will be \$152,145.00.

**7a. Financial Audit**

Description	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**7b. Financial Audit) Narrative:**

Enter narrative here. You may expand cell height if needed.

**8a. Other (Travel, Training, etc.)**

Description	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>TOTAL</b>		<b>\$0.00</b>

**8b. Other (Travel, Training, etc.) Narrative:**

Enter narrative here. You may expand cell height if needed.

#### 9a. Indirect Costs

For this grant program, indirect costs may be charged using only <b>one</b> of the two options below:	Grant Funds	Total
1) Indirect costs not to exceed 10 percent (10%) of the total grant award. Applicable if the organization <b>does not have</b> a federally approved indirect cost rate.	\$0	\$0
<i>If using Option 1) grant funds allocated to Indirect Costs may not exceed:</i>	<b>\$0</b>	
2) Indirect costs not to exceed 20 percent (20%) of the total grant award. Applicable if the organization <b>has</b> a federally approved indirect cost rate. Amount claimed may not exceed the organization's federally approved indirect cost rate.	\$0	\$0
<i>If using Option 2) grant funds allocated to Indirect Costs may not exceed:</i>	<b>\$0</b>	
<i>Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns <b>red</b>, please adjust it to not exceed the line-item noted.</i>		
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>

#### 9b. Indirect Costs Narrative:

Enter narrative here. You may expand cell height if needed. **If using a federally approved indirect cost rate, please include the rate in the narrative.**



To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant

Program Date: 07/06/23

**LETTER OF COMMITMENT**

This letter is being submitted to document that True Value agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, True Value agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by,

Name: Amie Storm

Title: Store Manager

Business Address: 1939 Country Club Blvd, Stockton, CA

Phone: (209) 464-8285

San Joaquin County Sheriff's Office

7000 Michael Canlis Blvd, French Camp, CA 95321

Contact:

Sergeant Jayson Burk

[jbark@sigov.org](mailto:jbark@sigov.org)

(209) 468-4362



To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant

Program Date: 07/06/23

**LETTER OF COMMITMENT**

This letter is being submitted to document that Ace Hardware agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, Ace Hardware agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by,

Name: *Debra Dandel*

Title: *HR Mgr.*

Business Address: 18960 Highway 88, Lockeford, CA

Phone: (209) 727-3791

San Joaquin County Sheriff's Office

7000 Michael Canlis Blvd, French Camp, CA 95321

Contact:

Sergeant Jayson Burk

[jbark@sjgov.org](mailto:jbark@sjgov.org)

(209) 468-4362





To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant Program

Date: 07/06/23

LETTER OF COMMITMENT

This letter is being submitted to document that YOUNGS PAYLESS MARKET agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, YOUNGS PAYLESS MARKET agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by,

Name

 (Kevin Young)

Title

owner

Business address

18980 N Highway 88, Lockeford

Contact #

209 727-0165

REQUESTING AGENCY:

San Joaquin County Sheriff's

Office

7000 Michael Canlis Blvd, French Camp CA 95231

Contact:

Sergeant Jayson Burk

 jburk@sjgov.org

 209-468-4362

# TRADER JOE'S

To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant

Program Date: 07/06/23

## LETTER OF COMMITMENT

This letter is being submitted to document that Trader Joe's agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, Trader Joe's agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by,

Name: ARON GARNES

Title: MATE

Business Address: 6535 Pacific Ave, Stockton, CA

Phone: (209) 951-7597

San Joaquin County Sheriff's Office

7000 Michael Canlis Blvd, French Camp, CA 95321

Contact:

Sergeant Jayson Burk

[jburk@sjgov.org](mailto:jburk@sjgov.org)

(209) 468-4362



To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant

Program Date: 07/06/23

### LETTER OF COMMITMENT

This letter is being submitted to document that Rite Aid agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, Rite Aid agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by,

Name: Nathan Swartz

Title: ASM - ~~Assistant~~ Assistant Manager

Business Address: 6455 Pacific Ave, Lockeford, CA

Phone: (209) 478-5062

San Joaquin County Sheriff's Office

7000 Michael Canlis Blvd, French Camp, CA 95321

Contact:

Sergeant Jayson Burk

[jburk@sigov.org](mailto:jburk@sigov.org)

(209) 468-4362



To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant

Program Date: 07/06/23

### LETTER OF COMMITMENT

This letter is being submitted to document that DeVons agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, DeVons agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by,

Name: Anthony Jersul

Title: Manager

Business Address: 220 Lincoln Center, Stockton, CA

Phone: (209) 951-9610

San Joaquin County Sheriff's Office

7000 Michael Canlis Blvd, French Camp, CA 95321

Contact:

Sergeant Jayson Burk

[jburk@sjgov.org](mailto:jburk@sjgov.org)

(209) 468-4362





To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant Program

Date: 07/06/23

LETTER OF COMMITMENT

This letter is being submitted to document that SEPHORA agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, SEPHORA agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by,

Name Tiffany Gromes Taylor

Title Sales + Sephora Leader

Business address 6521 Pacific Ave Stockton, CA 95207

Contact # (209) 662-1752

REQUESTING AGENCY:

San Joaquin County Sheriff's

Office

7000 Michael Canlis Blvd, French Camp CA 95231

Contact:

Sergeant Jayson Burk

 [jburk@sjgov.org](mailto:jburk@sjgov.org)

 209-468-4362



To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant

Program Date: 07/06/23

### LETTER OF COMMITMENT

This letter is being submitted to document that Leslie's agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, Leslie's agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by,

Name: Ruth Holland

Title: Store Manager

Business Address: 6277 Pacific Ave, Stockton, CA

Phone: (209) 478-4925

San Joaquin County Sheriff's Office

7000 Michael Canlis Blvd, French Camp CA 95321

Contact:

Sergeant Jayson Burk

[jb Burk@sjgov.org](mailto:jb Burk@sjgov.org)

(209) 468-4362

# BevMo!

To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant

Program Date: 07/06/23

## LETTER OF COMMITMENT

This letter is being submitted to document that BevMo agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, BevMo agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by,

Name:

Title:

Business Address: 6393 Pacific Ave, Stockton, CA

Phone: (209) 478-5718

San Joaquin County Sheriff's Office

7000 Michael Canlis Blvd, French Camp CA 95321

Contact:

Sergeant Jayson Burk

[jburk@sjgov.org](mailto:jburk@sjgov.org)

(209) 468-4362



To: Board of State and Community Corrections

Re: The Organized Retail Theft Prevention Grant Program

Date: 07/06/23

LETTER OF COMMITMENT

This letter is being submitted to document that DOLLAR GENERAL agrees to partner on the Organized Retail Theft Prevention Grant Program proposal being submitted by the San Joaquin County Sheriff's Office.

As part of this grant focusing on Organized Retail Crime, DOLLAR GENERAL agrees to work in conjunction with the San Joaquin County Sheriff's Office to combat Organized Retail Crime, prevent future theft and losses, and provide evidence to prosecute those involved.

Signed by, DOLLAR GENERAL

Name JOHN SALVINO

Title STORE MANAGER

Business address 4232 E. MAIN ST. STOCKTON, CA 95215

Contact # 209 751-4442

REQUESTING AGENCY:

San Joaquin County Sheriff's


Office

7000 Michael Canlis Blvd, French Camp CA 95231

Contact:

Sergeant Jayson Burk

 [jburk@sjgov.org](mailto:jburk@sjgov.org)

 209-468-4362



## Bias-Based Policing

### 402.1 PURPOSE AND SCOPE

This policy provides guidance to department members that affirms the San Joaquin County Sheriff's Office's commitment to policing that is fair and objective.

Nothing in this policy prohibits the use of specified characteristics in law enforcement activities designed to strengthen the department's relationship with its diverse communities (e.g., cultural and ethnicity awareness training, youth programs, community group outreach, partnerships).

### 402.2 POLICY

The San Joaquin County Sheriff's Office is committed to providing law enforcement services to the community with due regard for the racial, cultural or other differences of those served. It is the policy of this department to provide law enforcement services and to enforce the law equally, fairly and without discrimination toward any individual or group.

Race, ethnicity or nationality, religion, sex, sexual orientation, economic status, age, cultural group, disability or affiliation with any other similar identifiable group shall not be used as the basis for providing differing levels of law enforcement service or the enforcement of the law.

### 402.3 RACIAL- OR BIAS-BASED PROFILING POLICING PROHIBITED

The practice of racial/bias based profiling is illegal and will not be tolerated by this department (Penal Code § 13519.4(f)).

- (a) It is the responsibility of every member of this department to prevent, report, and respond appropriately to clear discriminatory or biased practices.
- (b) Every member of this department engaging in a non-consensual detention shall be prepared to articulate sufficient reasonable suspicion to justify the detention independent of the individual's membership in a protected class.
  1. To the extent that written documentation would otherwise be completed (e.g., arrest report, F.I. card, etc.), the involved deputy should include those facts giving rise to the deputy's reasonable suspicion or probable cause for the contact.
  2. Nothing in this policy shall require any deputy to prepare documentation of a contact that would not otherwise involve such reporting.
  3. While the practice of racial profiling is strictly prohibited, it is recognized that race or ethnicity may be legitimately considered by a deputy in combination with other legitimate factors to establish reasonable suspicion or probable cause (e.g., suspect description is limited to a specific race or group).

# San Joaquin County Sheriff's Office

## POLICIES

### *Bias-Based Policing*

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The San Joaquin County Sheriff's Office will investigate all complaints of alleged racial/bias based profiling complaints against its members. Employees found to be in violation of this policy are subject to discipline in accordance with this department's disciplinary policy.

#### **402.3.1 CALIFORNIA RELIGIOUS FREEDOM ACT**

Members shall not collect information from a person based on religious belief, practice, affiliation, national origin or ethnicity unless permitted under state or federal law (Government Code § 8310.3).

Members shall not assist federal government authorities (Government Code § 8310.3):

- (a) In compiling personal information about a person's religious belief, practice, affiliation, national origin or ethnicity.
- (b) By investigating, enforcing or assisting with the investigation or enforcement of any requirement that a person register with the federal government based on religious belief, practice, or affiliation, or national origin or ethnicity.

#### **402.4 MEMBER RESPONSIBILITY**

- (a) All deputies/correctional officers of this department will be scheduled to attend POST and/or STC approved training on the subject of racial profiling.
- (b) Pending participation in such POST approved training and at all times, all members of this department are encouraged to familiarize themselves with and consider racial and cultural differences among members of our community.
- (c) Each member of this department undergoing initial POST approved training will thereafter be required to complete an approved refresher course every five years or sooner if deemed necessary in order to keep current with changing racial and cultural trends (Penal Code §13519.4(i)).

#### **402.5 SUPERVISOR RESPONSIBILITIES**

Supervisors should monitor those individuals under their command for compliance with this policy and shall handle any alleged or observed violations in accordance with the Personnel Complaints Policy.

- (a) Supervisors should discuss any issues with the involved deputy and his/her supervisor in a timely manner.
  - 1. Supervisors should document these discussions, in the prescribed manner.
- (b) Supervisors should periodically review Mobile Audio/Video (MAV) recordings, portable audio/video recordings, Mobile Digital Computer (MDC) data and any other available resource used to document contact between deputies and the public to ensure compliance with the policy.
  - 1. Supervisors should document these periodic reviews.
  - 2. Recordings or data that capture a potential instance of bias-based policing should be appropriately retained for administrative investigation purposes.

# San Joaquin County Sheriff's Office

## POLICIES

### *Bias-Based Policing*

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- (c) Supervisors shall initiate investigations of any actual or alleged violations of this policy.
- (d) Supervisors should take prompt and reasonable steps to address any retaliatory action taken against any member of this department who discloses information concerning bias-based policing.

#### **402.6 REPORTING TO CALIFORNIA DEPARTMENT OF JUSTICE**

The Internal Affairs Unit Manager shall ensure that all data required by the California Department of Justice (DOJ) regarding complaints of racial bias against deputies is collected and provided to the Records Manager for required reporting to the DOJ (Penal Code § 13012; Penal Code § 13020). See the Records Division Policy.

#### **402.7 RACIAL AND IDENTITY PROFILING ACT**

To comply with state law, employees will be required to collect and document all information required under Assembly Bill 953, The Racial and Identity Profiling Act (RIPA). The regulations specify the reporting requirements and data that shall be collected and reported on each detention or search, including consensual searches, by a peace officer, consistent with Government Code section 12525.5, the updated definition of "racial or identity profiling" listed there, and the guidelines provided by the California Attorney General and/or California Department of Justice regarding its application. The answers are to be based on the deputy's perception at the time of the stop and not utilize external reference information, questioning, or other personal identifying information to formulate their responses.

Data collection shall be entered using the Sheriff's RIPA specific application. The application can be accessed via a desktop computer, Mobile Data Computer (MDC), or other mobile device connected to the Sheriff's network.

Per the statute, deputies shall enter all required data as soon as practical, but no later than the end of shift barring extreme circumstances. All entries must be entered within 24 hours of the initial contact.

All entries shall be completed by the deputy that initiated the detention, arrest or search. The entry cannot be made by another deputy or law enforcement officer. In the event the application cannot be used for technical or logistical reasons, the information shall be temporarily recorded on a California DOJ "STOP DATA COLLECTION" (CJIS 2000) form; can access via the Sheriff Office intranet, until access to the application can be restored, at-which point the data must be entered as soon as practical. Deputies shall not collect RIPA data related to detentions/contacts that occur in a custodial setting. Per the California Department of Justice, "custodial setting" is defined as: correctional institutions, juvenile detention facilities, and jails, including parking lots and grounds within the perimeter of these enumerated facilities. Custodial setting does not include home detention or any circumstances where persons are under house arrest outside of correctional institutions, juvenile detention facilities, or jails.

All information pursuant to AB 953 entered by the San Joaquin County Sheriff's Office employee may be subject to audit and/or subject to periodic compliance checks.

San Joaquin County Sheriff's Office  
POLICIES

*Bias-Based Policing*

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