WIC 209 (d) Corrective Action Plan, Approval and Resolution Process

Board of State and Community Corrections Facilities Standards and Operations Division

BSCC Board Meeting July 11, 2024

Maximum Statutory Timeline for Corrective Action Plan Submission, Approval, and Resolution

				САР	Correction of Item	Verification of
Notice of Noncompliance	CAP Development Process	Final CAP Submission	CAP Approval	Implementation Period	of Noncompliance	Corrective Action
IIR provided to Facility Manager and Chief Probation Officer Begins 60 Day CAP Development Process	Agency has 60 days to develop and submit and approved CAP Agencies are encouraged to submit a draft CAP prior to 60 days Agencies are encouraged to submit CAPs prior to 60 days	CAP is due to BSCC no later than 12:00 PM on 60 th day from IIR	FSO DD will approve or deny CAP by COB on the 60 th Day from IIR Agency will be notified of approval/denial in writing **If CAP is not submitted or approved by 60 th day from IIR, the facility WILL BE UNSUITABLE.	Agency implements Corrective Action Plan; the item(s) of noncompliance must be corrected within a reasonable timeframe, not to exceed 90 days from CAP approval.	No later than 90 days from CAP approval, Chief notifies BSCC that item(s) of noncompliance have been resolved	BSCC staff will verify resolution by conducting a follow up inspection or requesting documentation **If corrective action is not verified and/or facility remains out of compliance following the resolution date, the agency will
				90 Days		be noticed for determination of suitability at next Board meeting