

Title	Sonora Police Department	07/06/2023
	by JENNIFER HANNULA in Organized Retail Theft Prevention Grant Program	id. 41326642
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Original Submission 07/06/2023

The Organized Retail Theft (ORT) Prevention Grant Program Application is divided into five (5) sections as identified below: Background Information Contact Information Program Information Proposal Narrative and Budget Mandatory Attachments Each section has a series of questions requiring a response. Applicants will be prompted to provide written text, select options from a drop down menu, select options from a multiple choice menu, or upload attachments. Questions with a red asterisk require responses. Applicants will not be able to submit the application until all questions with a red asterisk have been completed. Applicants may reference the ORT Prevention Grant Program Proposal Instruction Packet for background information, key dates, rating factors, and other important information to aid in the completion of the ORT Prevention Grant Program Application. The ORT Prevention Grant Proposal Instruction Packet is available on the Board of State and Community Corrections (BSCC) website. NOTE: Applicants may start and stop their application but must select "Save Draft" at the bottom of the application before existing.

SECTION I - BACKGROUND INFORMATION This section requests information about the applicant's name, location, mailing address, and tax identification number.

Name of Applicant (i.e., Police Department, Sheriff's Department, or Probation Department) **Sonora Police Department**

Multi-Agency Partnerships Information (if applicable) **Applicants may apply for funding as part of a multi-agency partnership (two [2] or more agencies). The agencies and jurisdictions comprising the collaborative application are not required to be contiguous. One (1) Lead Public Agency must be identified on behalf of the partnership.**

Multi-Agency Partnerships **No: This is not a Multi-Agency Partnership Application**

Lead Public Agency Information **All applicants are required to designate a Lead Public Agency (LPA) to serve as the coordinator for all grant activities. The LPA is a governmental agency with local authority within the applicant's city or county. The applicant may choose to fill the role of LPA itself or it may designate a department, agency, or office under its jurisdiction to serve as the LPA. The role of the LPA is to coordinate with other local government agency partners and non-governmental organizations to ensure successful implementation of the grant program. The LPA is responsible for data collection and management, invoices, meeting coordination (virtual and/or in-person), and will serve as the primary point of contact with the BSCC.**

Lead Public Agency **Sonora Police Department**

Applicant's Physical Address **100 SW Green Street
Sonora
CA
95370
US**

Applicant's Mailing Address (if different than the physical address) **100 SW Green Street
Sonora
CA
95370
US**

Mailing Address for Payment **100 SW Green Street
Sonora
CA
95370
US**

Tax Identification Number **946000434**

SECTION II - CONTACT INFORMATION **This section requests contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Signature.**

Project Director **Turu
VanderWiel**

Project Director's Title with Agency/Department/Organization **Chief of Police**

Project Director's Physical Address **100 S Green Street
Sonora
CA
95370
US**

Project Director's
Email Address **tvanderwi@sonorapd.com**

Project Director's
Phone Number **+12095328141**

Financial Officer **Chris
Gorsky**

Financial Officer's
Title with
Agency/Department/Organization **Administrative Services Director**

Financial Officer's
Physical Address **94 S. Washington St
Sonora
CA
95370
US**

Financial Officer's
Email Address **cgorsky@sonoraca.com**

Financial Officer's
Phone Number **+12095324541**

Day-To-Day Program
Contact **JENNIFER
HANNULA**

Day-To-Day Program
Contact's Title **Administration Lieutenant**

Day-To-Day Program
Contact's Physical
Address **100 S.Green Street
Sonora
CA
95370
US**

Day-To-Day Program
Contact's Email
Address **jhannula@sonorapd.com**

Day-To-Day Program
Contact's Phone
Number **+12095329674**

Day-To-Day Fiscal
Contact **JENNIFER
HANNULA**

Day-To-Day Fiscal
Contact's Title **Administration Lieutenant**

Day-To-Day Fiscal Contact's Physical Address	100 S Green Street Sonora CA 95370 US
Day-To-Day Fiscal Contact's Email Address	jhannula@sonorapd.com
Day-To-Day Fiscal Contact's Phone Number	+12095329674
Name of Authorized Officer	JENNIFER HANNULA
Authorized Officer's Title	Administration Lieutenant
Authorized Officer's Physical Address	100 S Green Street Sonora CA 95370 US
Authorized Officer's Email Address	jhannula@sonorapd.com
Authorized Officer's Phone Number	+12095329674
Authorized Officer Assurances	checked
SECTION III - PROGRAM INFORMATION	This section requests a Project Title, Proposal Summary description, Program Purpose Area(s) selection, and Scope Funding Category selection.
Project Title	Standing Together Against Theft (STAT)
Proposal Summary	The Standing Together Against Theft (STAT) project aims to combat the rising incidents of retail, motor vehicle, and motor vehicle accessory theft in Sonora. Through a comprehensive approach, it focuses on enhancing data and monitoring capabilities, improving communication and collaboration among stakeholders, and implementing theft preventative measures. The STAT project involves the establishment of a resource group, engagement with retail businesses, and increased hours dedicated to anti-theft activities. Advanced technologies and investigative tactics will be utilized to gather and analyze data, facilitate investigations, and strengthen prosecution efforts.

**PROGRAM
PURPOSE AREAS**

Applicants must propose activities, strategies, or programs that address the Program Purpose Areas (PPAs) as defined on pages 5 - 8 in the ORT Prevention Grant Proposal Instruction Packet. A minimum of one (1) PPA must be selected; applicants are not required to address all three (3) PPAs. All proposed activities, strategies, or programs must have a link to the ORT Prevention Grant Program as described in the authorizing legislation and the ORT Prevention Grant Proposal Instruction Packet.

**Program Purpose
Areas (PPAs):**

**PPA 1: Organized Retail Theft
PPA 2: Motor Vehicle or Motor Vehicle Accessory Theft**

**Funding Category
Information**

Applicants may apply for funding in a Medium Scope OR Large Scope Category. The maximum an applicant may apply for is up to \$6,125,000 in the Medium Scope category OR up to \$15,650,000 in the Large Scope category. Applicants may apply for any dollar amount up to and including the maximum grant amount identified in each category. Multi-agency partnerships (determined as Medium Scope OR Large Scope) may apply for up to the maximum grant award in that category, multiplied by the number of partnering eligible applicants. For Example: Four (4) eligible applicants in the Medium Scope category may submit one (1) application for up to \$24,500,000 o \$6,125,000 (Medium Scope Max) x 4 (# of Agencies) = \$24,500,000 Two (2) eligible applicants in the Large Scope category may submit one (1) application for up to \$31,300,000 o \$15,650,000 (Large Scope Max x 2 (# of Agencies) = \$31,300,000 Please reference pages 10-12 in the ORT Prevention Grant Proposal Instruction Packet for additional information.

Funding Category

Medium Scope (Up to \$6,125,000)

**SECTION IV -
PROPOSAL
NARRATIVE AND
BUDGET**

This section requests responses to the Rating Factors identified in the the ORT Prevention Grant Program Application Instruction Packet.

The Proposal Narrative must address the Project Need, Project Description, Project Organizational Capacity and Coordination, and Project Evaluation and Monitoring Rating Factors as described in the ORT Prevention Grant Instruction Packet (refer to pages 20-24). A separate narrative response is required for each Rating Factor as described below: The Project Need narrative may not may not exceed 6,711 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately three (3) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Description narrative may not may not exceed 11,185 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately five (5) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Organizational Capacity and Coordination narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. The Project Evaluation and Monitoring narrative may not may not exceed 4,474 total characters (includes punctuation, numbers, spacing and any text). In Microsoft Word, this is approximately two (2) pages in Arial 12-point font with one-inch margins on all four (4) sides and at 1.5-line spacing. A character counter is automatically enabled that shows the number of characters used and the remaining number of characters before the limit for each response is met. If the character limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit". Applicants will be prohibited from submitting the ORT Prevention Grant Program Application until they comply with the character limit requirements. NOTE: It is up to the applicant to determine how to use the total word limit in addressing each section, however as a guide, the percent of total point value for each section is provided in the ORT Prevention Grant Proposal Instruction Packet (refer to page 15).

Project Need

The City of Sonora (the City) and the Sonora Police Department (SPD) are proud to submit this grant application for the purpose of implementing a project aimed at reducing and investigating organized retail theft, motor vehicle theft, and motor vehicle accessory theft. The project, titled "Standing Together Against Theft," aims to effectively combat the rising incidence of retail, motor vehicle, and motor vehicle accessory theft. The project focuses on enhancing the Sonora Police Department's (SPD) investigative and monitoring capabilities by implementing advanced technological solutions, improving reporting and theft monitoring tools, fostering stronger partnerships with local retailers and law enforcement agencies, and increasing officer presence through additional shifts during peak shopping months.

SPD currently has two Automated License Plate Recognition (ALPR) cameras from Rekor Recognition Systems, Inc. (Rekor) that assist with investigations of both motor vehicle and retail theft. These

cameras have proven to be invaluable resources, but only cover a limited portion of the retail area. As such, SPD misses critical data from the unmonitored sections of the area, as well as the ingress and egress routes of the City. This has established a need to increase the City's technological capacity by increasing the number of cameras deployed in strategic regions.

With the increase in data, SPD has established a need for more reporting and theft monitoring tools. SPD seeks to enhance their reporting capacity and effectively monitor the online sales of stolen goods. Therefore, they are requesting dedicated laptops and a mapping feature for their Regulatory Information Management System (RIMS) software. By leveraging the mapping software feature, SPD will be equipped with a comprehensive reporting system that facilitates accurate and timely reporting of incidents and data analysis. This combination of Rekor's ALPR cameras and platform, dedicated laptops, and mapping software will strengthen the SPD's ability to investigate and apprehend perpetrators. Ultimately, these resources will enhance the SPD's overall effectiveness in combating retail theft and related crimes in the City. This need and technology falls into the following eligible activities:

- Use of databases, equipment, software, and technology to combat organized retail theft
- Use of databases, equipment, software, and technology to track stolen motor vehicles and/or motor vehicle accessories to combat organized retail theft
- Investigations of motor vehicle and motor vehicle accessory theft

SPD has established relationships with local retailers affected by retail theft. Some of these relationships provide critical evidence, such as witness testimony and security footage to supplement investigations. Due to the steady increase of crime in the retail area, there is a demonstrated need for a more collaborative and engaging relationship. This project will establish a regular channel of communication between retailers and SPD, which will help identify trends, gather intelligence, and develop proactive strategies to prevent theft. This need for increased collaboration with retailers falls into the following eligible activity:

- Programs that promote collaboration and coordination between law enforcement and retailers to reduce organized retail theft

SPD has also identified a need for increased overtime hours to enhance officer presence in retail areas due to the increased rates of retail and motor vehicle theft. To effectively address these issues, additional staff shifts are required. During the peak season for retailers, such as Black Friday and Christmas, the SPD experiences an increase in retail theft reports. The SPD has also recognized the need for additional overtime hours to address the growing demands of warrant writing and casework activities. This requirement arises from the increased volume of data and investigations as a result of the STAT project. The current limitations in patrol staffing pose a challenge to accessing and addressing the increasing incidents of retail and motor vehicle theft. However, by implementing additional

overtime shifts and hours, SPD will enhance its capacity to combat these crimes more effectively. By utilizing the current roster of trained officers to cover the additional shifts, the SPD can mitigate peak season theft and accommodate the increase in the processing of retail and motor vehicle theft. This need for increased officer hours falls into the following eligible activity:

- Deployment of law enforcement officers and taskforces to combat organized retail theft.

The City of Sonora, California, (the City) with a population of 5,046 (Demographics – City of Sonora), has witnessed a rise in incidents of retail theft, stolen motor vehicles, and stolen catalytic converters. Since June of 2021 alone, the City has reported over 407 cases of retail theft, 60 reported automobiles stolen, and 15 catalytic converter thefts (RIMS, crime, and statistical analysis program, June 2023). The reported numbers of incidents are concerning, particularly given the relatively small population size and the limited geographic area within the city boundary, which spans approximately three square miles.

The City is the county seat of Tuolumne County, which has a total population of 54,707. As the sole incorporated city in Tuolumne County, the City serves as a central hub for shopping, housing, and recreational activities. Its location between two major casinos attracts a significant flow of traffic and a high volume of visitors. The City is home to large retail chains like Walmart and Lowe's, which are conveniently situated along the city's ingress and egress routes, like Highway 108. These and other retail establishments serve as major shopping destinations for surrounding counties.

Despite its modest population size, the City's daytime population increases to 22,000-25,000 due to the high number of employees and tourists who enter the City daily (Demographics – City of Sonora). This high traffic volume and daily influx make the City an attractive target for retail theft and motor vehicle-related crimes.

The concentrated commercial activity and the presence of valuable assets contribute to the vulnerability of businesses and residents in the area. Addressing these challenges is crucial to maintaining a safe and secure environment for the local community and visitors alike.

Project Description

To effectively combat these challenges discussed in sections 1.2, the STAT project will take a proactive, technological, and collaborative approach to preventing and investigating incidents of retail, motor vehicle, and motor vehicle accessory theft. The proposed project will enable collaboration with retailers, include acquisition of necessary technologies, including 10 ALPR cameras, a message board trailer and four laptops, as well as the creation of fictitious accounts on online platforms to track the online sale of stolen goods.

Key components of the STAT project include:

Establishment of an Anti-Theft Resource Group:

The establishment of the Anti-Theft Resource Group, titled Standing

Together Against Theft (STAT) is an integral part of the proposed project. The STAT resource group will include local law enforcement agencies, such as Tuolumne County Sheriff's Office and California Highway Patrol (CHP), as well as retailers in the community. By the end of October 2023, the Anti-Theft Resource Group will be fully established, providing a platform for collaboration, information sharing, and the development of joint strategies to combat retail theft, stolen automobiles, and automobile accessory theft. This timeline ensures that all necessary stakeholders are brought together in a timely manner, allowing for the effective coordination and implementation of efforts to address these criminal activities.

Enhanced Data and Monitoring:

By leveraging advanced data collection and monitoring technologies, including the deployment of 10 additional ALPR cameras, one messaging board trailer, four dedicated laptops, and mapping software feature, the SPD will have increased access to real-time information crucial for investigations. This comprehensive data, video evidence, and fictitious profiles for online monitoring will enhance reporting capabilities and aid in the identification and apprehension of perpetrators involved in retail and motor vehicle-related crimes.

By leveraging advanced data collection and monitoring technologies, the SPD has developed a timeline to ensure the effective implementation of the project components:

By December 2023: Acquisition of four laptops to create fictitious profiles for online monitoring

By December 2023: Implementation of RIMS mapping software feature

By March 2024: Deployment of one messaging board trailer

By April 2024: Deployment of 10 additional ALPR cameras

The additional ALPR cameras will improve surveillance and monitoring capabilities, enabling prompt identification of suspects involved in retail and motor vehicle-related crimes. The messaging board trailer will facilitate the dissemination of important information and warnings to the community. The laptops dedicated to using fictitious profiles for online monitoring will allow the SPD to focus their efforts on identifying and apprehending perpetrators involved in the online sale of stolen goods. The laptops will allow in-field access to Rekors ALPR platform.

Preventative Measures and Investigative Tactics:

The project will focus on implementing effective preventative measures to deter retail theft and motor vehicle-related crimes. This includes deploying additional officer personnel at retail locations, increasing hours for warrant writing and case working activities, providing and posting anti-theft signage, and establishing targeted loss prevention strategies in coordination with local retailers and impacted governmental agencies. The timeline is as follows:

By October 2023: STAT resource group established

During peak seasons: Deployment of additional officer personnel at

retail locations to increase officer presence.

By June 2024: Provision and posting of anti-theft signage in strategic locations to raise awareness and deter potential criminals.

Furthermore, the provision and posting of anti-theft signage will serve as a visual deterrent and remind potential offenders of the consequences of their actions. By establishing these preventative measures, the SPD aims to create a safer environment for businesses and residents alike, reducing the occurrence of retail theft and motor vehicle-related crimes in the City.

This proactive approach will enable SPD to intervene early, disrupt criminal networks, and recover stolen property. The impact of this project will extend beyond the immediate retail community. By reducing the incidents of retail theft, stolen motor vehicles, and motor vehicle accessory theft, the City and SPD aim to enhance public safety, strengthen the local economy, and foster a sense of security within the community.

The project will focus on areas within the community that have been identified as having a high incidence of retail theft and motor vehicle-related crimes. Other key locations are the only ingress and egress routes for the City. These areas include Highway 49 and Highway 108, which travel through the Historic District of the City and is known as the “Golden Chain” because it connects the historic communities of the California “Gold Rush” and is a favorite of visitors to the area. It also serves as the link from the Sacramento Region to the City. As such the following intersections have been designated for additional ALPR camera deployment:

- Greenley & Mono – North Bound
- Greenley & Mono – South Bound
- Greenley & Mono – West Bound
- Restano & Washington – North Bound
- Restano & Washington – South Bound
- Restano & Washington – East Bound
- CA-49 & Elkin – South Bound
- CA-49 & Elkin – East Bound
- W Stockton & S Green – East Bound
- W Stockton & S Green – West Bound

An analysis of crime data, including reported incidents of retail theft, stolen motor vehicles, and related offenses, helped identify areas with the highest concentration of such crimes. The target area was chosen based on the frequency and severity of incidents in those specific locations. By concentrating efforts and resources in this specific area, the project aims to have a concentrated and measurable impact on reducing retail theft and motor vehicle-related crimes.

It is important to note that the selection of the target area is not meant to neglect or disregard other parts of the community. Rather, it allows for a more focused and strategic use of resources. This will help the City and SPD develop best practices that can be scaled and applied to other parts of the community in the future.

The project aims to establish an anti-theft resource, titled Standing Together Against Theft, that brings together law enforcement agencies and retailers. This collaborative platform will facilitate information sharing and coordination, assisting joint efforts to prevent and respond to organized retail theft, motor vehicle theft, and motor vehicle accessory theft. By creating a strong partnership between law enforcement and retailers, the project addresses the intent of the grant program to support collaboration and prevention efforts.

The project emphasizes the use of advanced data collection and monitoring technologies, including ALPR cameras and platforms, RIMS mapping software, dedicated laptops, and a message board trailer. These tools will provide valuable data, real-time monitoring, and video evidence to enhance investigations and identify perpetrators. By leveraging technology to improve data collection, monitoring capabilities, and public messaging, the project directly supports the intent of the grant program to strengthen law enforcement's ability to prevent and respond to theft.

The project includes the implementation of preventative measures, such as increased officer presence for retailers during peak seasons, and increased hours for warrant writing and case work activities. This involves deploying additional security personnel, utilizing ALPR and public messaging boards and signs, and establishing targeted loss prevention strategies. The SPD aims to address the challenges posed by the expanded scope of data analysis and investigations. The allocation of extra hours will enable officers to effectively process warrants, thoroughly examine cases, and gather crucial evidence to combat the rising incidents of theft. These activities directly align with the intent of the grant program to support prevention efforts in combating organized retail theft, motor vehicle theft, and motor vehicle accessory theft.

SPD does not anticipate involving subcontractors or subgrantees for the proposed project. If needed, SPD will issue contracts directly to vendors for the purchase of necessary technology, services, and materials. This approach allows for direct control and efficient procurement processes.

Furthermore, SPD does not anticipate entering into Memorandum of Understanding (MOU) agreements with external agencies or establishing data sharing agreements. While the project recognizes the importance of collaboration with other agencies and the sharing of information, SPD intends to leverage existing partnerships and increased channels of communication to facilitate coordination and data exchange. This approach aligns with the current practices of the department, where data sharing during arrests and investigations is already mandated and adhered to by SPD.

With the grant funds in place, the SPD will be able to take immediate action, ensuring a swift and seamless integration of resources,

technology, and personnel. This preparedness reflects the commitment of the SPD to maximize the impact of the project and proactively address the anticipated challenges during the shopping season.

The project purchases and timelines are as follows:

- PowerPoint for STAT group presentation: October 2023
- Printed materials and signage purchased: End of October 2023
- STAT resource group established: End of October 2023
- Organized Retail Theft Patrol personnel assignments: End of October 2023
- RIMS purchased: November 2023
- Laptops purchased: End of December 2023
- STAT Group receipt of signage: December 2023
- Laptops received: January 2024
- RIMS installed: January 2024
- Purchase ALPR cameras and messaging board trailer: January 2024
- Laptops patrol and field ready: January 2024
- Posting of signage (compliance inspected): January-June 2024
- Cameras received by: March 2024
- Messaging board trailer received by: March 2024
- Cameras installed: End of April 2024

The activities outlined above, aimed at enhancing data and monitoring of retail, motor vehicle, and motor vehicle accessory theft, will continue throughout the grant delivery period on December 31, 2026.

Project
Organizational
Capacity and
Coordination

The staffing for the STAT project will include the existing staff resources of the SPD, supplemented by the additional shifts funding requested. Lt Jennifer Hannula with 30 years of police experience, grant writing background, and investigative expertise, will serve as the key project manager and overseer. Lt Hannula's qualifications and training in grant administration, investigative techniques, and project management make her well-equipped to lead the project and ensure its successful implementation. To ensure effective project management and oversight, Lt Hannula will work closely with the Sheriff's Office and other external partners.

Lt Hannula will oversee and coordinate the project's activities. Staff as needed will work under her purview and will assist with project management duties such as data management, agency and investigation coordination, and other day-to-day operations.

Lt Hannula will lead the monitoring and analysis of data obtained from the ALPR cameras and other project components. SPD will monitor the data for patterns, trends, and potential leads to aid in the investigation of retail theft, motor vehicle theft, and related crimes. Monitoring the ALPR cameras and fictitious accounts on online platforms for stolen goods, and engaging with the STAT resource

group, will fall under Lt Hannula's oversight as well. She will provide guidance and direction to officers and personnel involved in these activities to ensure alignment with project objectives.

SPD recognizes the importance of collaboration and coordination among impacted agencies in addressing retail and motor vehicle-related crimes. As part of the proposed project, SPD plans to establish an anti-theft resource group called Standing Together Against Theft (STAT). The STAT group will convene biannually, providing a platform for collaboration among stakeholders including local retailers, law enforcement agencies, and community members. These meetings will serve as an opportunity to discuss and evaluate implemented activities, share results of loss prevention strategies, and provide reports on theft rates and patterns.

To facilitate communication and community engagement, the Sonora Police Department (SPD) recognizes the significance of utilizing social media platforms such as Facebook. The SPD intends to post regular updates and information about the STAT group, including its activities and initiatives. By leveraging social media, the SPD aims to foster transparency, accountability, and community support for the STAT group's efforts.

Furthermore the SPD plans to purchase and provide antitheft signage to STAT members, which will contribute to raising awareness and promoting a collective sense of responsibility in preventing theft. SPD will provide regular reports, updates, and theft prevention tips on Facebook.

In addition the SPD recognizes the importance of allocating sufficient resources for warrant writing and case work activities to ensure the success and smooth operation of the project. The allocation of overtime hours for warrant writing and case work activities demonstrates SPD commitment to proactive and diligent law enforcement practices. By dedicating these resources, the SPD aims to expedite the processing of warrants, strengthen the quality of case files, and improve the overall efficiency of the project.

SPD is also committed to strengthening partnerships with other impacted governmental agencies. The California Highway Patrol (CHP), Tuolumne County DA's Office, Probation, and County Sheriff's Department are key agencies identified as being impacted by the project. Large retail partners like Walmart and Lowes, are crucial stakeholders in addressing retail theft and motor vehicle-related crimes. SPD is committed to working closely with these retail agencies, sharing information, best practices, data, and evidence. While the initial list of impacted agencies has been identified, SPD anticipates the involvement of additional agencies.

By partnering with Rekor, SPD can leverage their industry-leading solutions to enhance crime prevention and response. Their ongoing technical support will ensure the smooth operation of the ALPR cameras and the Scout™ platform throughout the life of the project. Rekor's grant administrative support will streamline the

implementation and management of the project.

Project Evaluation and Monitoring

The project evaluation will be conducted by a combination of qualified internal staff and external partners/entities to ensure a comprehensive and unbiased assessment. Lt Hannula, who has extensive experience in law enforcement and grant administration, will play a crucial role in overseeing the evaluation process. Her expertise in data analysis, investigations, and project management will contribute to the evaluation's effectiveness. External agencies such as the County Sheriff's Office will also play a role in the project evaluation.

Regular meetings and communication channels will be established between SPD, the Sheriff's Office, and external partners to facilitate data sharing, progress updates, and feedback. Timelines detailed in the project description will serve as milestones for monitoring and evaluation purposes.

SPD has a comprehensive approach to monitoring the project and ensuring the implementation of project components as intended:

Develop Performance Measures

Based on the established objectives of the project, the SPD will identify quantifiable performance measures aligned with the project objectives. This includes tracking the number of retail theft incidents, stolen vehicle recoveries, arrests made, and response times to incidents.

Data Collection

The SPD will utilize the ALPR cameras and platforms, as well as RIMS Mapping software feature and fictitious accounts, to collect relevant data on retail theft, stolen vehicles, and other related activities.

Data Analysis

The SPD will analyze the data using the RIMS mapping software feature and other analytical tools. They will monitor crime patterns, identify trends, and assess the impact of project on the identified goals.

Regular Reporting

The SPD will develop a reporting system, in compliance with grant regulations, to provide regular updates on the project's progress to the appropriate stakeholders, such as the California Board of State and Community Corrections (BSCC), the City Council, and partnering agencies. Reports may include statistical data, analysis of trends, and evaluation of outcomes.

Collaboration and Feedback

The SPD will maintain regular communication and collaboration with partner agencies, such as the CHP, Tuolumne County District Attorney, and other impacted governmental and retail entities. This will facilitate data sharing, exchange of best practices, and coordination in investigating cross-jurisdictional crimes.

Evaluation and Adjustments

The SPD will periodically evaluate the project's effectiveness in achieving the intended outcomes. They will assess whether the implemented strategies are producing the desired results and adjust if necessary. This may involve modifying patrol routes, reallocating resources, or implementing additional preventive measures.

Evaluation:

Baseline Data Collection

Prior to the implementation of the project, the SPD will collect baseline data on the identified measures. This will include the current number of ALPR cameras installed, the initial participation of retail businesses prior to the STAT resource group, and the existing levels of retail theft incidents, motor vehicle theft incidents, successful prosecutions, and cross-jurisdictional investigation support.

Ongoing Data Collection

Once the project is underway, the SPD will continue to collect data on the process and outcome measures at regular intervals. This will involve tracking the number of ALPR cameras installed, monitoring the engagement of retail businesses in the STAT resource group, and documenting the occurrences of retail theft incidents, motor vehicle theft incidents, successful prosecutions, and cross-jurisdictional investigation support.

Data Analysis

The collected data will be analyzed to evaluate the progress and effectiveness of the project. This analysis will involve comparing the baseline data with the ongoing data to identify any changes or trends. The SPD will assess the impact of the project on the identified measures and determine if the project is achieving the intended objectives.

Reporting and Evaluation

Regular reporting will be conducted to share the findings and progress of the project. The SPD will prepare reports that highlight the changes in the process and outcome measures, providing insights into the effectiveness of the implemented strategies. The evaluation will involve reviewing the data, identifying successes and areas for improvement, and making necessary adjustments to enhance the project's outcomes.

Budget Instructions

Applicants are required to submit a Proposal Budget and Budget Narrative (Budget Attachment). Upon submission the Budget Attachment will become Section 5: Budget (Budget Tables & Narrative) making up part of the official proposal. The Budget Attachment must be filled out completely and accurately. Applicants are solely responsible for the accuracy and completeness of the information entered in the Proposal Budget and Budget Narrative. The Proposal Budget must cover the entire grant period. For additional guidance related to grant budgets, refer to the BSCC Grant Administration Guide. The Budget Attachment is provided as a stand-alone document on the BSCC website.

Budget Attachment

[Final_SONORA_ORT-Grant-Program-Budget-Attachment.xlsx](#)

SECTION V -
ATTACHMENTS

This section list the attachments that are required at the time of submission, unless otherwise noted. Project Work Plan (Appendix B) - Mandatory Grantee Assurance for Non-Governmental Organizations (Appendix D) - Mandatory Local Impact Letter(s) (Appendix E) - Mandatory Letter(s) of Commitment (Appendix F) - If Applicable Policies Limiting Racial Bias - Refer to page 9 of the Proposal Instruction Packet - Mandatory Policies on Surveillance Technology - Refer to page 9 of the Proposal Instruction Packet - If Applicable Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G) - Mandatory Governing Board Resolution (Appendix H) - Optional

Project Work Plan (Appendix B)

[Project-Work-Plan-ORT_SONORA_Final.docx](#)

Grantee Assurance for Non-Governmental Organizations (Appendix D)

[NGO-07062023112456.pdf](#)

Local Impact Letter(s) (Appendix E)

[LETTERS-07062023111813.pdf](#)

[BSCC_IC-07052023152015.pdf](#)

[BSCC-06292023165454.pdf](#)

Letter(s) of Commitment, (Appendix F)

[Sonora_PD_-_Rekor_Letter_of_Commitment_Final.docx.pdf](#)

Policies Limiting Racial Bias

[Sonora_PD_Policy_Manual-Jan-2021.pdf](#)

[SPD_Existing_or_Proposed_Policies_to_Limit_Racial_Bias.docx](#)

Policies on Surveillance Technology

[Sonora_PD_Policy_Manual-Jan-2021.pdf](#)

[SPD_Policies_to_Govern_the_Use_of_Surveillance_Technology_.docx](#)

Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement (Appendix G)

[APPENDIX_G-07062023112422.pdf](#)

OPTIONAL: Governing Board Resolution (Appendix H)

[07-03-2023-B.pdf](#)

OPTIONAL:
Bibliography

n/a

CONFIDENTIALITY
NOTICE:

All documents submitted as a part of the Organized Retail Theft Prevention Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)

Appendix B: Project Work Plan

Applicants must complete a Project Work Plan. This Project Work Plan identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project’s top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. As this grant term is for three (3) years, the Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.

Applicants must use the Project Work Plan provided below. You will be prompted to upload this document to the BSCC-Submittable Application.

(1) Goal:	> To enhance cooperation among stakeholders, improve communication channels, and implement effective strategies to prevent and address theft-related crimes.
Objectives (A., B., etc.)	> A. To create a dedicated anti-theft resource group that brings together local law enforcement agencies (Sonora Police Department, Tuolumne County Sheriff’s Office, and California Highway Patrol) and retailers. B. To facilitate information sharing, the exchange of best practices, and joint efforts to combat retail theft, stolen motor vehicle, and motor vehicle accessory theft.
Process Measures and Outcome Measures:	> Process Measures: <ol style="list-style-type: none"> 1. Number of resource group meetings conducted per year. 2. Attendance rate of participating agencies and retailers in resource group meetings. 3. Number of joint training programs and workshops conducted. 4. Number of OT hours spent for warrant writing and casework. 5. Participation rate of law enforcement personnel and retail employees in the training programs. 6. Number of intelligence and information sharing activities within the resource group. <p>Outcome Measures:</p> <ol style="list-style-type: none"> 1. Number of cases investigated with the help of the resource group. 2. Reduction in retail theft incidents within the target area.

	<ol style="list-style-type: none"> 3. Decrease in stolen motor vehicle and motor vehicle accessory thefts. 4. Increase in the apprehension and prosecution of individuals involved in theft-related crimes. 5. Improved perception of safety and security among retailers and the community. 6. Enhanced collaboration and trust between law enforcement agencies and retailers. 		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
<ol style="list-style-type: none"> 1. Facilitate regular meetings and communication channels among participating agencies and retailers to promote information sharing, collaboration, and coordination. 2. Develop and implement joint training programs and workshops to enhance the knowledge and skills of law enforcement personnel and retail employees in identifying, preventing, and responding to theft-related incidents. 3. Increase the amount of time officers spend writing warrants and case work activities. 4. Share intelligence, trends, and best practices related to retail theft, stolen motor vehicle, and motor vehicle accessory theft within the resource group. 5. Collaborate on targeted enforcement operations and initiatives to deter theft activities and apprehend perpetrators. 6. Evaluate the effectiveness of the resource group in reducing theft-related crimes and make adjustments to strategies and activities based on the findings. 	> Lt. Jennifer Hannula, Sonora Police Department (SPD) Chief Turu VanderWiel, Sonora Police Department (SPD)	> October 30, 2023	> December 31, 2026,
List data and sources to be used to measure outcomes:			

- Stakeholder Surveys: Conducting surveys among stakeholders, including retailers, law enforcement agencies, and community members, to gather feedback on their perception of cooperation, communication effectiveness, and the impact of implemented strategies. Surveys can be administered through online platforms, email, or in-person interviews.
- Meeting Minutes and Attendance Records: SPD will track the attendance and participation of stakeholders in meetings, such as the Resource Group. Meeting minutes and records can be collected from the project's documentation and shared platforms.
- Interagency Communication Logs: We will monitor and analyze communication logs between different law enforcement agencies, such as the Tuolumne County Sheriff's Office and California Highway Patrol and assess the frequency and quality of interagency collaboration. These logs can be obtained from the respective agencies' records and communication systems.
- Evaluation of Implemented Strategies: SPD will evaluate or assess the strategies implemented to prevent and address theft-related crimes. This will involve analyzing incident trends, comparing pre- and post-implementation data, and gathering feedback from stakeholders.
- Case Closure Rates: SPD will track the rate at which theft-related cases are closed and provide insights into the effectiveness of our collaborative efforts, communication, and implemented strategies. This data will be obtained from law enforcement records and court proceedings.

(2) Goal:	> Enhanced Data and Monitoring of Retail, Motor Vehicle, and Motor Vehicle Accessory Theft
Objectives (A., B., etc.)	<ul style="list-style-type: none"> A. Improve data collection and analysis capabilities to enhance the understanding of retail theft, motor vehicle theft, and motor vehicle accessory theft. B. Strengthen monitoring systems to effectively track and identify incidents of theft in real-time. C. Enhance the integration of technology and systems to support comprehensive data management and reporting specifically related to theft in the retail, motor vehicle, and motor vehicle accessory sectors. D. Develop data-driven strategies to prevent and address theft of retail items, motor vehicles, and motor vehicle accessories.
Process Measures and Outcome Measures:	<ul style="list-style-type: none"> > Process Measures <ul style="list-style-type: none"> 1. Number of Automated License Plate Recognition (ALPR) cameras installed and operational.

	<ol style="list-style-type: none"> 2. Number of successful intercepts of online sales of stolen goods. 3. Number of collaborative partnerships established with external agencies. <p>Outcome Measures</p> <ol style="list-style-type: none"> 1. Reduction in retail, motor vehicle, and motor vehicle accessory theft rates. 2. Increase in the identification and apprehension of perpetrators involved in theft-related crimes. 3. Improvement in the timeliness and accuracy of data reporting and analysis. 4. Enhanced communication and coordination among stakeholders. 		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
<ol style="list-style-type: none"> 1. Add a feature(s) to our data management system to capture and analyze data for retail theft, motor vehicle theft, and motor vehicle accessory theft. 2. Expand the spatial coverage of ALPR cameras to capture and record more license plate data in concern areas. 3. Collaborate with local retailers, law enforcement agencies, and relevant stakeholders to establish data sharing systems to facilitate information exchanges on theft incidents. 4. Regularly review and analyze collected data to identify patterns and trends related to theft in the targeted sectors. 5. Conduct joint data analysis and information-sharing sessions with retailers to identify high-risk areas, products, and times for theft incidents. 6. Collaborate with technology providers and experts to explore innovative solutions for data collection, analysis, and monitoring in the targeted theft sectors. 	<p>> Lt. Jennifer Hannula, Sonora Police Department (SPD) Chief Turu VanderWiel, Sonora Police Department (SPD)</p>	<p>> January 30, 2024</p>	<p>> December 31, 2026</p>
List data and sources to be used to measure outcomes:			

- Crime statistics and incident reports from the SPD database.
- ALPR camera footage and intercept records.
- Data and reports from the fictitious accounts for online monitoring.
- Collaboration logs and meeting minutes documenting engagement with external agencies.

(3) Goal:	> Increase the Implementation of Preventative Measures and Investigative Tactics to Combat Retail, Motor Vehicle, and Motor Vehicle Accessory Theft		
Objectives (A., B., etc.)	<ul style="list-style-type: none"> A. Enhance the effectiveness of preventative measures to deter retail and motor vehicle theft. B. Expand and improve investigative tactics to identify and apprehend individuals involved in retail and motor vehicle theft activities. C. Foster collaboration among stakeholders to facilitate comprehensive approaches in preventing and addressing retail and motor vehicle theft. 		
Process Measures and Outcome Measures:	<p>> Process Measures:</p> <ul style="list-style-type: none"> 1. Number of additional officers deployed during peak hours in targeted areas. 2. Number of anti-theft signs installed in high-risk locations. 3. Percentage increase in retailers implementing loss prevention strategies. <p>Outcome Measures:</p> <ul style="list-style-type: none"> 1. Reduction in the incidence of retail, motor vehicle, and motor vehicle accessory theft. 2. Increase in the identification and apprehension of individuals involved in retail, motor vehicle, and motor vehicle accessory theft. 3. Improvement in the effectiveness of preventative measures in deterring retail, motor vehicle, and motor vehicle accessory theft. 4. Enhancement of collaborative efforts among stakeholders in addressing retail, motor vehicle, and motor vehicle accessory theft. 		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date

<ol style="list-style-type: none"> 1. Increase officer presence during peak hours in retail locations. 2. Provide and post anti-theft signage in high-risk areas to raise awareness and deter potential offenders. 3. Establish targeted loss prevention strategies in coordination with local retailers and impacted governmental agencies. 	<p>> Lt. Jennifer Hannula, Sonora Police Department (SPD) Chief Turu VanderWiel, Sonora Police Department (SPD)</p>	<p>> January 30, 2024</p>	<p>> December 31, 2026</p>
<p>List data and sources to be used to measure outcomes:</p> <ul style="list-style-type: none"> - Incident reports and crime statistics from the SPD Regulatory Information Management System (RIMS) software. - Arrest records and case files related to theft-related crimes. - Surveys or feedback from retailers regarding the effectiveness of preventative measures. - Collaboration logs and meeting minutes documenting engagement with retailers and governmental agencies 			

Organized Retail Theft Prevention Grant Program - Project Budget and Budget Narrative

Name of Applicant: *Sonora Police Department*
(i.e., County Sheriff's Office, County Probation Department, or City Police Department)

44-Month Budget: October 1, 2023 to June 1, 2027

Note: Rows 7-16 will auto-populate based on the information entered in the budget line items (Salaries and Benefits, Services and Supplies, etc.)

Budget Line Item	Total
1. Salaries & Benefits	\$44,284.00
2. Services and Supplies	\$66,840.00
3. Professional Services or Public Agencies	\$19,150.00
4. Non-Governmental Organization (NGO) Subcontracts	\$0.00
5. Data Collection and Evaluation	\$75,000.00
6. Equipment/Fixed Assets	\$155,247.00
7. Financial Audit (Up to \$25,000)	\$25,000.00
8. Other (Travel, Training, etc.)	\$0.00
9. Indirect Costs	\$42,230.00
TOTAL	\$427,751.00

1a. Salaries & Benefits

Description of Salaries & Benefits	(% FTE or Hourly Rate) & Benefits	Total
Ten Overtime Shifts and Benefits	10hr shift @ \$540 and Fringe benefits @ 346 = \$886 x 10 shifts. This cost is multiplied by three years	\$26,580.00
200 hours of OT Dedicated to writing warrants and casework	OT hourly rate(including fringe benefits) 88.52 x 200hrs	\$17,704.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$44,284.00

1b. Salaries & Benefits Narrative:

The project requires additional officer shifts for warrants and case work as well as onsite personnel to ensure increased coverage during peak retail season.

2a. Services and Supplies

Description of Services or Supplies	Calculation for Expenditure	Total
Rekor Scout 3 Year Licenses	10 three year Scout Licenses for Edge Max Cameras, 2 Three year Scout Licenses for ALPR Message Board Trailer Cameras. 12 cameras x \$ 2,160	\$25,920.00
Rekor Edge Max Shipping and Handling	12 Cameras x \$50	\$600.00
Rekor ALPR Message Board Trailer Shipping and Handling	One Trailer x \$1,200	\$1,200.00
Rekor Communications	7 three year Cellular Communications/SIM cards for 7 Edge Max Systems, 1 three year Cellular Communications/SIM cards for ALPR Message Board Trailer. 8 x \$3,400	\$25,920.00
Sun Ridge Systems RIMS Mapping	RIMS in Station Mapping Software x \$7,000	\$7,000.00
Mapping Data Engineering Services	up to \$2,500	\$900.00
Annual Support and Updates	First year x 1,050	\$1,050.00
Printing Services - Signs and Pamphlets	Signs @ 50 x \$75 Pamphlets 500 x \$1	\$4,250.00
TOTAL		\$66,840.00

2b. Services and Supplies Narrative:

5b. Data Collection and Evaluation Narrative

The Data Collection and Evaluation mandatory set aside will support data evaluation activities and may include collaborations with local governmental agencies. However, following the completion of the local evaluation plan, which will finalize methodologies for the local evaluation report, SPD will carefully consider the need for contractors to assist with evaluation activities. This approach allows flexibility to assess the project's progress and requirements before engaging external expertise.

6a. Equipment/Fixed Assets

Description of Equipment/Fixed Assets	Calculation for Expense	Total
Rekor Edge Max ALPR Cameras	7 Cameras x \$10,740	\$75,180.00
Rekor Edge Max ALPR Add-on - Additional Camera	3 cameras x \$2,700	\$8,100.00
Rekor ALPR VMB Trailer	1 Trailer - two Edge Max Cameras included	\$55,000.00
Getac V110G7 (Laptops)	(4 Laptops x 3423) + sales and Cal tax	\$16,967.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTALS		\$155,247.00

6b. Equipment/Fixed Assets Narrative

This supports the acquisition and maintenance of essential equipment to enhance the project's operations and effectiveness.

7a. Financial Audit

Description	Calculation for Expense	Total
Project Audit from CPA	Anticipated Audit Costs	\$25,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$25,000.00

7b. Financial Audit) Narrative:

The Financial Audit budget category encompasses the necessary activities and resources to conduct a comprehensive audit of the project's financial records and compliance. SPD anticipates utilizing up to \$25,000 for the audit, ensuring adherence to grant requirements and financial accountability. The allocated funds will cover expenses related to engaging a certified public accounting (CPA) firm to perform the audit. This includes conducting thorough reviews, examinations, and assessments of financial documents, transactions, and reporting systems.

8a. Other (Travel, Training, etc.)

Description	Calculation for Expense	Total
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL		\$0.00

8b. Other (Travel, Training, etc.) Narrative:

No travel activities or associated costs are included in this project.

9a. Indirect Costs

For this grant program, indirect costs may be charged using only **one** of the two options below:

	Grant Funds	Total
1) Indirect costs not to exceed 10 percent (10%) of the total grant award. Applicable if the organization does not have a federally approved indirect cost rate.	\$42,230	\$42,230
<i>If using Option 1) grant funds allocated to Indirect Costs may not exceed:</i>	\$0	
2) Indirect costs not to exceed 20 percent (20%) of the total grant award. Applicable if the organization has a federally approved indirect cost rate. Amount claimed may not exceed the organization's federally approved indirect cost rate.	\$0	\$0
<i>If using Option 2) grant funds allocated to Indirect Costs may not exceed:</i>	\$0	
<i>Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns red, please adjust it to not exceed the line-item noted.</i>	\$42,230	\$42,230
TOTAL		

9b. Indirect Costs Narrative:

"de minimis" indirect rate 10%

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Sonora Area 425
18437 Fifth Avenue
Jamestown, CA 95327
(209) 984-3944
(800) 735-2929 (TT/TDD)
(800) 735-2922 (Voice)



July 1, 2023

File No.: 425.17687

Sonora Police Department
100 S Green St
Sonora, CA 95370

Dear Sonora Police Department,

The California Highway Patrol agrees to collaborate with the Sonora Police Department's Standing Together Against Theft (STAT) Project. This project aims to establish an anti-theft resource group for law enforcement and retailers, improve retail and motor vehicle theft investigations through enhanced data and monitoring, and coordinate theft prevention measures with retailers and other impacted governmental agencies.

By addressing retail theft and motor vehicle-related crimes through collaborative efforts, the project aims to prevent and investigate cross-jurisdictional criminal activities. This will benefit the California Highway Patrol with improved data and evidence sharing, analysis, and increased communication from the Sonora Police Department.

This collaborative approach enables the pooling of expertise, data, and technology, resulting in a more efficient use of limited resources.

Any questions, please feel free to reach out to myself or Sergeant Matyshock at (209) 984-3944.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Tafoya".

D. TAFOYA, Lieutenant
Commander





TUOLUMNE COUNTY PROBATION DEPARTMENT

To Serve the Court, Protect the Community, Restore Victims, Change Lives

June 30, 2023

Dan Hawks
Chief Probation
Officer

Sonora Police Department
100 S Green St
Sonora, CA 95370

Annie Hockett
Assistant Chief
Probation Officer

Subject: Letter of Agreement – Standing Together Against Theft

Dear Sonora Police Department,

The Tuolumne County Probation Department agrees to collaborate with the Sonora Police Department's Standing Together Against Theft (STAT) Project. This project aims to establish an anti-theft resource group for law enforcement and retailers, improve retail and motor vehicle theft investigations through enhanced data and monitoring, and coordinate theft prevention measures with retailers and other impacted governmental agencies.

By addressing retail theft and motor vehicle-related crimes through collaborative efforts, the project aims to prevent and investigate cross-jurisdictional criminal activities. This will benefit the Tuolumne County Probation Department with improved data and evidence sharing, analysis, and increased communication from the Sonora Police Department. This collaborative approach enables the pooling of expertise, data, and technology, resulting in a more efficient use of limited resources.

The resources provided to the Sonora Police Department through participation in this grant, along with the mutual collaboration of local justice agencies will aid the probation department to provide more focused community supervision efforts and allow the department to develop customized treatment goals for those individuals involved in organized retail theft. The Tuolumne County Probation Department supports the Sonora Police Department's participation in this grant as a means reducing local vehicle and retail thefts.

Thank you for your attention to this matter.

Sincerely,

Administration
Adult Division

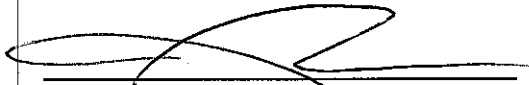
465 S. Washington St.
Sonora, CA 95370

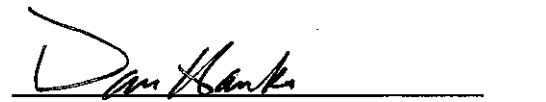
Tel: (209) 533-7500
Fax: (209) 533-7564

Juvenile Division
Juvenile Institution

12784 Justice Center Dr.
Sonora, CA 95370

Tel: (209) 536-6700
Fax: (209) 536-6703


Lt. Jennifer Hannula
Sonora Police Department


Dan Hawks
Tuolumne County Chief Probation Officer



DISTRICT ATTORNEY'S OFFICE

COUNTY OF TUOLUMNE

CASSANDRA ANN JENECKE
DISTRICT ATTORNEY

June 29, 2023

Chief Turu VanderWiel
Sonora Police Department
100 South Green Street
Sonora, CA 95370

Re: Letter of Agreement – Standing Together Against Theft (STAT) Project

Chief VanderWiel,

We are excited about the opportunity to collaborate with your Department in its' Standing Together Against Theft (STAT) Project. Our community will greatly benefit from a project that:

- (1) Establishes an anti-theft resource group for law enforcement and retailers,
- (2) Improves retail and motor vehicle theft investigations through enhanced data and monitoring, and
- (3) Coordinates theft prevention measures with retailers and other impacted governmental agencies.

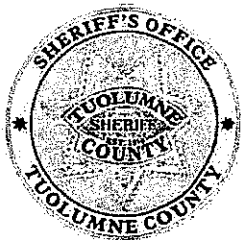
By addressing these often cross-jurisdictional crimes through collaborative efforts, we will have a higher success rate in investigating, prosecuting, and deterring these criminal activities. This collaborative approach enables the pooling of expertise, data, and technology, resulting in a more efficient use of limited resources. This Project will benefit our Office in that it will provide improved data and evidence sharing, analysis, and increased communication from the Sonora Police Department on these types of cases.

We enthusiastically agree to collaborate with your Department in this Project. Please let us know how we can be of assistance. I can be reached at cjenecke@co.tuolumne.ca.us or (209) 588-5450.

Sincerely,

Cassandra Ann Jenecke
Tuolumne County District Attorney

Lt. Jennifer Hannula
Sonora Police Department



TUOLUMNE COUNTY SHERIFF'S OFFICE

"Serving with Professionalism and Pride"

Bill Pooley
Sheriff-Coroner

June 28, 2023

Sonora Police Department

100 S Green St

Sonora, CA 95370

Subject: Letter of Agreement – Standing Together Against Theft

Dear Sonora Police Department,


The Tuolumne County Sheriff agrees to collaborate with the Sonora Police Department's Standing Together Against Theft (STAT) Project. This project aims to establish an anti-theft resource group for law enforcement and retailers, improve retail and motor vehicle theft investigations through enhanced data and monitoring, and coordinate theft prevention measures with retailers and other impacted governmental agencies.

By addressing retail theft and motor vehicle-related crimes through collaborative efforts, the project aims to prevent and investigate cross-jurisdictional criminal activities. This will benefit the Tuolumne County Sheriff with improved data and evidence sharing, analysis, and increased communication from the Sonora Police Department.

This collaborative approach enables the pooling of expertise, data, and technology, resulting in a more efficient use of limited resources.

Thank you for your attention to this matter.

Sincerely,



Lt. Jennifer Hannula
Sonora Police Department



Bill Pooley, Sheriff-Coroner
Tuolumne County Sheriff



July 3, 2023

Chief Turu VanderWiel
Sonora Police Department
100 S Green St
Sonora, CA 95370

Re: Letter of Commitment – Standing Together Against Theft

Dear Chief Turu VanderWiel:

This letter expresses Rekor Recognition Systems, Inc. (Rekor) support and commitment to the Sonora Police Department's (SPD) application for the Standing Together Against Theft (STAT) project through the California Board of State Community Corrections Organized Retail Theft Prevention Grant Program. The grant's purpose is to help local law enforcement agencies combat organized retail theft, motor vehicle or motor vehicle accessory theft, and cargo theft.

The STAT project will establish an anti-theft resource group for law enforcement and retailers, improve investigations through enhanced data and monitoring, and coordinate theft prevention measures to combat organized retail, motor vehicle, and motor vehicle accessory theft. Rekor understands the importance of addressing these prevalent crimes and is eager to contribute our expertise and technology. Our Automated License Plate Recognition (ALPR) solutions will provide powerful surveillance, data collection, and analysis capabilities to support SPD's investigations of theft-related crimes.

Rekor's Scout™ platform offers a centralized management system that simplifies data collection, analysis, and reporting. The platform provides user-friendly interfaces, robust data storage, and advanced search and filtering capabilities, enabling the SPD to identify patterns and trends related to theft-related crimes. Our cameras and platform, coupled with the project's monitoring and preventative measures, will enhance the SPD's ability to prevent and investigate theft-related crimes.

In support of the STAT project, Rekor aims to strengthen our partnership with the SPD and contribute to the overall safety of the Sonora community. Together, we can make a substantial impact in reducing organized retail theft and motor vehicle-related crimes in Sonora. The Rekor team will be available to assist with technical issues and provide ongoing grant administrative support throughout the project lifecycle.

Thank you for considering our solutions and partnership. We are honored to be part of this crucial initiative and look forward to a successful collaboration.

Sincerely,

David Desharnais
David Desharnais
President and Chief Operating Officer



Existing or Proposed Policies to Limit Racial Bias.

The SPD is committed to providing law enforcement services to the community with due regard for the racial, cultural, or other differences of those served. Every sworn member of this department attends Peace Officer Standards and Training (POST) approved training on the subject of bias-based policing. Officers who are contacting a person are prepared to articulate sufficient reason for the contact, independent of the protected characteristics of the individual.

Supervisors monitor individuals under their command for compliance with this policy and periodically review any available resource used to document contact between officers and the public to ensure compliance with the policy. Any violations will be documented, and prompt and reasonable steps taken to address any concerns. Each year, the Operations Lieutenant reviews the efforts of the Department to provide fair and objective policing and submits an annual report, including public concerns and complaints, to the Chief of Police (Policy 401, Bias-Based Policing, beginning on page 273).

Bias-Based Policing

401.1 PURPOSE AND SCOPE

This policy provides guidance to department members that affirms the Sonora Police Department's commitment to policing that is fair and objective.

Nothing in this policy prohibits the use of specified characteristics in law enforcement activities designed to strengthen the department's relationship with its diverse communities (e.g., cultural and ethnicity awareness training, youth programs, community group outreach, partnerships).

401.1.1 DEFINITIONS

Definitions related to this policy include:

Bias-based policing - An inappropriate reliance on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, disability, or affiliation with any non-criminal group (protected characteristics) as the basis for providing differing law enforcement service or enforcement (Penal Code § 13519.4).

401.2 POLICY

The Sonora Police Department is committed to providing law enforcement services to the community with due regard for the racial, cultural or other differences of those served. It is the policy of this department to provide law enforcement services and to enforce the law equally, fairly, objectively and without discrimination toward any individual or group.

401.3 BIAS-BASED POLICING PROHIBITED

Bias-based policing is strictly prohibited.

However, nothing in this policy is intended to prohibit an officer from considering protected characteristics in combination with credible, timely and distinct information connecting a person or people of a specific characteristic to a specific unlawful incident, or to specific unlawful incidents, specific criminal patterns or specific schemes.

401.4 MEMBER RESPONSIBILITIES

Every member of this department shall perform his/her duties in a fair and objective manner and is responsible for promptly reporting any suspected or known instances of bias-based policing to a supervisor. Members should, when reasonable to do so, intervene to prevent any biased-based actions by another member.

401.4.1 REASON FOR CONTACT

Officers contacting a person shall be prepared to articulate sufficient reason for the contact, independent of the protected characteristics of the individual.

Sonora Police Department

Sonora PD Policy Manual

Bias-Based Policing

To the extent that written documentation would otherwise be completed (e.g., arrest report, field interview (FI) card), the involved officer should include those facts giving rise to the contact, as applicable.

Except for required data-collection forms or methods, nothing in this policy shall require any officer to document a contact that would not otherwise require reporting.

401.5 SUPERVISOR RESPONSIBILITIES

Supervisors should monitor those individuals under their command for compliance with this policy and shall handle any alleged or observed violations in accordance with the Personnel Complaints Policy.

- (a) Supervisors should discuss any issues with the involved officer and his/her supervisor in a timely manner.
 - 1. Supervisors should document these discussions, in the prescribed manner.
- (b) Supervisors should periodically review MAV recordings, portable audio/video recordings, Mobile Digital Computer (Mobile Computers) data and any other available resource used to document contact between officers and the public to ensure compliance with the policy.
 - 1. Supervisors should document these periodic reviews.
 - 2. Recordings or data that capture a potential instance of bias-based policing should be appropriately retained for administrative investigation purposes.
- (c) Supervisors shall initiate investigations of any actual or alleged violations of this policy.
- (d) Supervisors should take prompt and reasonable steps to address any retaliatory action taken against any member of this department who discloses information concerning bias-based policing.

401.6 ADMINISTRATION

Each year, the Operations Operations Lieutenant should review the efforts of the Department to provide fair and objective policing and submit an annual report, including public concerns and complaints, to the Chief of Police.

The annual report should not contain any identifying information about any specific complaint, member of the public or officers. It should be reviewed by the Chief of Police to identify any changes in training or operations that should be made to improve service.

Supervisors should review the annual report and discuss the results with those they are assigned to supervise.

401.7 TRAINING

Training on fair and objective policing and review of this policy should be conducted as directed by the Training Unit.

Sonora Police Department

Sonora PD Policy Manual

Bias-Based Policing

- (a) All sworn members of this department will be scheduled to attend Peace Officer Standards and Training (POST)-approved training on the subject of bias-based policing.
- (b) Pending participation in such POST-approved training and at all times, all members of this department are encouraged to familiarize themselves with and consider racial and cultural differences among members of this community.
- (c) Each sworn member of this department who received initial bias-based policing training will thereafter be required to complete an approved refresher course every five years, or sooner if deemed necessary, in order to keep current with changing racial, identity and cultural trends (Penal Code § 13519.4(i)).

401.8 REPORTING TO CALIFORNIA DEPARTMENT OF JUSTICE

The Internal Affairs Unit Manager shall ensure that all data required by the California Department of Justice (DOJ) regarding complaints of racial bias against officers is collected and provided to the Records Manager for required reporting to the DOJ (Penal Code § 13012; Penal Code § 13020). See the Records Section Policy.

Supervisors should ensure that data stop reports are provided to the Records Manager for required annual reporting to the DOJ (Government Code § 12525.5) (See Records Bureau Policy).

401.8.1 DATA STOP REPORTING

Government Code Section 12525.5 requires that agencies with fewer than 322 Peace Officers begin collecting and reporting data no later than January 1st, 2022.

Policies to Govern the Use of Surveillance Technology

The SPD employs a public safety video surveillance and data collection system as part of its anti-crime strategy. Cameras are strategically placed throughout the City, aiding the City in safeguarding against potential threats to the public, managing emergency response situations during natural and man-made disasters, and providing services to the community.

Video surveillance is conducted in a legal and ethical manner, in public areas where no reasonable expectation of privacy exists. The Chief of Police and authorized designees will monitor activities in these areas, while recognizing and protecting constitutional standards of privacy. Video will not be used to target individuals or groups based solely on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, or disability (Sonora Police Department Policy Manual Policy 337, Public Safety Video Surveillance System, beginning on page 2330).