

Central California Training Officers Association

Presents

2015 Training Manager's Seminar

"Life's not always a Beach! Train Hard!"



October 13-16, 2015

(24 hours of Certified STC Training)

The Cliffs Resort

2757 Shell Beach Road

Shell Beach, Ca 93449

STC Certification # 0822-079235



CCTOA Training Manager's Seminar 2015
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October 13-16, 2015

Registration Form

Last Name: _____ First Name: _____

Title: _____ Agency: _____

Street Address: _____

City _____ Zip: _____

Phone: _____ Email: _____

- ❖ Please fax or email registration forms to 559-661-5130 or hmarley@madera-county.com. Although registration forms may be sent registration will not be complete until payment is received in full.
- ❖ Registration forms and payments must be received by September 15, 2015, in order to receive the lowest conference rate.
- ❖ Total Payment due **after** September 15, 2015 is \$450.00; no refunds will be issued after September 15, 2015.
- ❖ Total Conference Cost: \$400.00 (Tuition \$300.00, Registration \$100.00)
- ❖ Payment is by check made payable to: *CENTRAL CALIFORNIA TRAINING OFFICERS ASSOCIATION*. Mail in all conference payments to:

CCTOA
C/o Herminia Marley
14191 Road 28
Madera CA 93638

HOTEL INFORMATION

- ❖ Room reservations can be made by contacting The Cliffs Resort directly at (805)-773-5000 and mention TMS 2015 to get the group rate. The hotel is located at 2757 Shell Beach Road, Pismo Beach, Ca.
- ❖ The Spyglass Inn will be available as an overflow hotel you can contact them at 805-773-4855 and mention TMS 2015 to get the group rate.



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CLASS DESCRIPTIONS

LEADERSHIP AND INFLUENCE AS TRAINERS (OPENING)

Instructor: Clark Stuart

There is no greater calling than that of a trainer, with great power comes greater responsibility. Arnold Schwarzenegger said "I guarantee you will discover that while public service improves the lives and the world around you, its greatest reward is the enrichment and new meaning it will bring your own life." We are responsible to provide every opportunity for success to those who serve. How can we provide these opportunities? Through training. Everything in this life can be trained. How well we train others determines how well they perform. As law enforcement trainers you set the standard for the individuals you train and by extension the organizations they represent and the nation they protect. Training on a small or large scale is about influence. The more effectively we influence, the more successful we will be as trainers. This class will provide insights into the mind of an audience. Additionally, it will provide tools you can use to better guide an audience towards achieving their goals.

TACTICAL COMMUNICATIONS FOR SUPERVISORS AND MANAGERS

Instructor: David Lostaunau

Tactical Communication is the use of language to gain compliance. In the field and facilities, these skills increase officer safety, enhance professionalism, and reduce liability. In this class we explore these concepts from an agency perspective, and discuss how the same tactics improve interpersonal communication in the work environment.

ETHICS BRIEF FOR LAW ENFORCEMENT

Instructor: Donna McDermott

This 4 hour, interactive course introduces the law enforcement administrator to "the standard" ethical model utilized in public administration. Cooper's "design approach: to administrative ethics emphasizes the connection between decision making and actual "line-level" practice within a department. Designed for new and experienced administrators, this course was developed based on specific CPO feedback.

OPENING THE STC LEARNING GATEWAY

Instructor: John Prince

With the impending launch of the STC Learning Gateway, training managers and instructors have more tools than ever to deliver, track and manage their department's training function. Attendees will explore the various ways the STC Learning Gateway can help deliver eLearning, blended learning, peer to peer learning and manage Instructor Lead Training. Attendees will also be introduced to a variety of innovative ways to capture training hours and develop learning tracks for required or mandated training. While not required, it is suggested that attendees bring a laptop, tablet or smart phone to access the internet.



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CLASS DESCRIPTIONS

THE BACK OF THE CLASSROOM – COURSE ADMINISTRATION

Instructor: Phyl Peltier

As a course administrator, you are the engine that powers the class. Is your program in need of a tune up? Is there something you can add that will take your class to the highest level of professional training? As an instructor, do you know what goes in the back of the room? Does the course administrator make a difference in the class? This workshop will focus on the many responsibilities of the class administrator, including recommended practice for insuring a highly successful program, challenge commonly encountered with disruptive students and instructional staff and how to work through them productively, the importance of recruiting and retaining high quality instructors and required responsibilities presenters have of course administrators. This workshop is open to current administrators and those aspiring to move to "the back of the room". This workshop is relevant to any aspect of course administration, including within the academy setting.

THE GUARDIAN MINDSET

Instructor: Michael Nila

Blue Courage is a transformational leadership development workshop designed for all levels of the organization. This executive overview of the Blue Courage educational process is a holistic approach to developing our people. It will touch hearts; awaken minds and Ignite spirits through a dynamic presentation of a revolutionary process. If your interest is self-improvement, increased engagement, stress- management, developing resilience, igniting culture change, combating cynicism, while improving overall health and well-being, then Blue Courage is waiting for you to answer the call.

HOW TO MAXIMIZE YOUR FACILITATION SKILLS

Instructor: Amira Smith

If you knew that you could be a more effective instructor by working less, would that interest you? In this workshop you discover this by using concepts beginning with the instructional design and culminating in effective classroom facilitation. It is the ultimate shift from traditional teacher-centered instruction to the learner-centered approach. This approach requires a mature instructor comfortable in their field to let the students exhibit their knowledge and ability to reason things out. We begin with designing critical-thinking questions, and then practice facilitation to embrace its effectiveness

SCENARIO BASED TRAINING

Instructor: Fresno County Sheriff Training Unit, Brett Scroggins and Troy Burks

This course will provide trainers with the ideas, information, and tools, needed to perform "Scenario Based Training." The course will provide case laws and documentation to defend agencies against liability and support the responsibility of agencies to conduct this type of training. The course will also include videos of actual incidents, table-top exercises and role-play scenarios.



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CLASS DESCRIPTIONS

THE CRITICAL ROLE OF THE TRAINING MANAGER IN EFFECTIVE RISK MANAGEMENT

Instructor: Mike Brady and Richard Subia

Mr. Brady and Mr. Subia will demonstrate, through robust interactive topical scenarios and exchanges with the attendees, how the utilization of data and proactive course selection by trainer managers, can have a major impact on reducing departmental risk. They will cover risk management strategies and issues that are relevant to adult and juvenile corrections/probation departments and other law enforcement organizations in the post realignment world. They will also highlight how the failure to recognize and proactively train on these critical subjects exposes the department and its staff to an unreasonable risk of harm. An equally important role of training managers is the utilization of existing data, case law, and current events to make a compelling case to management as to the need for a robust, proactive, ongoing training and compliance monitoring. . The days of training and training managers being considered an obligatory, proforma, afterthought are long gone. Welcome to your new reality.

TRUE GRIT: THE LEADER WITHIN (CLOSING)

Instructor: Mindi Russell

This four hour energized and interactive class will encourage, inspired, and help you rethink, where you are going by where you have been. Some of the points that will be addressed are: **Disasters, Crisis, and Tragedies: Can Bring out the Best in Us.** We will never rise to our "expectations"; we will always fall back to what we have mentally prepared for. **Confidantes, Companions, Comrades: What's the Difference? Who and why people "follow" you.** Knowing how each person is motivated can help you help them support your vision and mission. **Knowing the Difference between Urgent and Emergency: Self Care, Really?** Having a balance between work and home life can be a challenge. With this challenge come great rewards when it is done successfully. By balancing a career with home life, it will provide benefits in each environment. You will become healthier, mentally, and physically, and you will be better able to be professionally prepared and effective. **Leaving a Legacy: It's more than Just you** when you consider what type of legacy you will leave behind, it is important to recognize that the culture of the organization plays a key role in the process. If you do not cultivate an environment in which leaders and employees embrace your vision, your legacy cannot live on. Leaving a legacy requires almost as much focus on culture as your personal style and your professional achievements.



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SCHEDULE

Tuesday, October 13, 2015

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|-----------------|--------------------------------|
| 0800-1200 hrs | Conference Registration |
| 1230 – 1300 hrs | Opening Ceremonies |
| 1300-1700 hrs | Clark Stuart / Opening Plenary |
| 1730 – 1900 hrs | Hospitality Vendor Night |

Wednesday, October 14, 2015

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|-----------------|-------------------------------------------------------|
| 0630 - 0800 hrs | Breakfast in the Marisol Restaurant |
| 0800 – 1200 hrs | Training Sessions |
| 1200 – 1300 hrs | Hosted Lunch Buffett |
| 1300 – 1700 hrs | Training Sessions |
| 1730—1900 hrs | Hospitality Night sponsored by NCTI (Hosted by CCTOA) |

Thursday, October 15, 2015

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|-----------------|-------------------------------------|
| 0630 - 0800 hrs | Breakfast in the Marisol Restaurant |
| 0800 – 1200 hrs | Training Sessions |
| 1200 – 1300 hrs | Hosted Lunch Buffett |
| 1300 – 1700 hrs | Training Sessions |
| 1730—1900 hrs | Hospitality Night (Hosted by NCTOA) |

Friday, October 16, 2015

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|-----------------|-------------------------------------|
| 0630 - 0800 hrs | Breakfast in the Marisol Restaurant |
| 0800 – 1200 hrs | Mindi Russell / Closing Plenary |

NAME:
DEPARTMENT:

TUESDAY 10-13-2015 1:00 PM TO 5:00 PM	LEADERSHIP AND INFLUENCE AS TRAINERS CLARK STUART
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WEDNESDAY 10-14-2015 8:00 AM TO 12:00 PM	TACTICAL COMMUNICATION FOR SUPERVISORS AND MANAGERS DAVID LOSTAUNAU	ETHICS BRIEF FOR LAW ENFORCEMENT DONNA MCDERMOTT	OPENING THE STC LEARNING GATEWAY JOHN PRINCE	THE BACK OF THE CLASSROOM PHYL PELTIER
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THURSDAY 10-15-2015 8:00 AM TO 12:00 PM	THE CRITICAL ROLE OF TRAINING / TRAINING MANAGERS IN EFFECTIVE RISK MANAGEMENT MIKE BRADY	THE GUARDIAN MINDSET MICHAEL NILA	OPENING THE STC LEARNING GATEWAY JOHN PRINCE	HOW TO MAXIMIZE YOUR FACILITATION SKILLS AMIRA SMITH
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FRIDAY 10-16-2015 8:00 AM TO 12:00 PM	TRUE GRIT: THE LEADER WITHIN MINDI RUSSELL	2015 TRAINING MANAGERS SEMINAR OCTOBER 13-16, 2015 THE CLIFFS RESORT SHELL BEACH, CA		
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Please list your choices in order from 1 - 4