

**CALIFORNIA BOARD OF STATE AND COMMUNITY CORRECTIONS  
ANNUAL SURVEY OF LAW ENFORCEMENT FACILITIES – CALENDAR YEAR 2018**

*\*Please see Monitoring Authority on reverse side\**

**THIS IS A REQUIRED SUBMISSION DUE FEBRUARY 28, 2018**

**SECTION I. Facility Identification**

Agency Name:		Date:	
Facility Name:			
Facility Street Address:			
City:	Zip:	County:	

**SECTION II. Facility Operation**

<b>Adult Detention</b>	1. Will ADULTS be <b>securely</b> held in this facility?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<b>If YES, check ALL that apply:</b>		
	<input type="checkbox"/> Locked Room <input type="checkbox"/> Cell <input type="checkbox"/> Cuffing Fixture <input type="checkbox"/> Other, explain _____		

<b>Juvenile Detention</b>	2. Will JUVENILES be held in this facility?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<b>If YES, check ALL that apply:</b>		
	<input type="checkbox"/> Locked Room <input type="checkbox"/> Cell <input type="checkbox"/> Cuffing Fixture <input type="checkbox"/> Nonsecure <input type="checkbox"/> Other, explain _____		

<b>Certification</b>	<b>If YES to Questions 1 AND 2 above (shaded areas), AND adults in detention are held in 1) Locked Room, 2) Cell, and/or 3) an area within secure perimeter, <u>you must submit the Monthly Report on the Detention of Minors – Calendar Year 2018</u> each month AND check the box below.</b>	
	<input type="checkbox"/>	<b>By checking this box, the sheriff or chief of police certifies</b> that the facility is in conformity with the regulations adopted by the Board of State and Community Corrections under WIC §210.2(a). <i>(California Code of Regulations, Title 15, Article 9, Minors in Temporary Custody in a Law Enforcement Facility.)</i>

**SECTION III. Contact Information**

Name <u>and</u> Title of Reporting Person	Phone:	Date:
	E-Mail:	
Name <u>and</u> Title of Facility Administrator	Phone:	Date:
	E-Mail:	

Submit completed form **by email:** [analyst@bscc.ca.gov](mailto:analyst@bscc.ca.gov)  
**by fax:** (916) 322-2461  
**by mail:** Board of State and Community Corrections  
 ATTN: Compliance Monitor Analyst  
 2590 Venture Oaks Way, Ste. 200  
 Sacramento, CA 95833

**Questions?** [analyst@bscc.ca.gov](mailto:analyst@bscc.ca.gov) or (916) 323-8621

This form may be downloaded at: <http://www.bscc.ca.gov/s/fsoservices.php>  
 under the *Youth in Adult Detention Facilities* button.

## BOARD OF STATE AND COMMUNITY CORRECTIONS MONITORING AUTHORITY

The Federal Juvenile Justice and Delinquency Prevention Act (JJDPA)<sup>1</sup> and Welfare and Institutions Code (WIC) §209(f) require the Board of State and Community Corrections (BSCC) to monitor facilities that hold minors in detention for compliance with three core requirements:

- 1. Deinstitutionalization of Status Offenders** (JJDPA Section 223 (a) [11])  
Minors who are charged with only a status offense (WIC §601) or who are nonoffenders (WIC §300) **must not** be held in secure detention.
- 2. Separation** (JJDPA Section 223 (a) [12])  
Minors held in secure detention **must not** come into sight or sound contact with adult offenders.
- 3. Jail Removal** (JJDPA Section 223 (a) [13])  
Delinquent minors (WIC §602) **must not** be held in secure detention for more than **six (6) hours** pending investigation, processing, and release.

Additionally, WIC §210.2 requires the BSCC to survey law enforcement agencies regarding the processing of minors to ensure compliance with WIC §207.1(d).

WIC §210.2(b) requires that the sheriff or chief of police of facilities containing a lockup for adults and that is used in any calendar year for the secure detention of any minor, certify that the facility is in conformity with the regulations adopted by the BSCC under WIC §210.2(a). (California Code of Regulations, Title 15, Article 9, Minors in Temporary Detention in a Law Enforcement Facility.)

If such a facility holds minors in custody, the agency must submit the number of minors held each month on the **Monthly Report on the Detention for Minors – Calendar Year 2018** for each month in 2018. This will assist the BSCC with data collection and federal auditing requirements.

---

## INSPECTION REQUIREMENTS

Depending on the type of facility you operate, each facility will be inspected either annually or once every three years (triennially).

The following types of facilities will be inspected ANNUALLY:

- Facilities that answer **YES** to questions 1 **AND** 2 on the Annual Survey of Law Enforcement Facilities.
  - These facilities report that they intend to hold adults AND minors in secure detention in their facility.

The following types of facilities will be inspected TRIENNIALY:

- Facilities that answer **NO** to question 1 **and/or** 2 on the Annual Survey of Law Enforcement Facilities.
  - These facilities report that they do not intend to hold minors in secure detention in their facility or will not hold adults in secure detention in their facility.

---

<sup>1</sup> Pub. L. No. 93-415 (1974), 42 U.S.C. 5601. For more information on the JJDPA and compliance monitoring, please visit: <https://www.ojdp.gov/compliance/index.html>.