BSCC CALIFORNIA

BOARD OF STATE AND COMMUNITY CORRECTIONS

Applicants with disabilities who need reasonable accommodations, such as a Sign Language interpreter, a reader or assistance attending an interview please call (916) 323-8579.

Position: (1946)
Information Technology Specialist

Position #:
917-190-1402-916

Salary Range:
A $6,139.00 - $8,228.00
B $6,751.00 - $9,048.00
C $7,413.00 - $9,932.00

Issue Date:
May 2, 2024

Final Filing Date:
May 16, 2024

Contact:
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(916) 322-8088
BSCCHR@BSCC.CA.GOV

Location:
Board of State and Community Corrections
2590 Venture Oaks, Suite 200
Sacramento, CA 95833

Individuals who are currently in this classification; eligible for lateral transfer; or reachable on a certification list may apply.

For permanent positions, SROA and surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.

Submit application package electronically via CalCareers or to the address below:

STATE CONTROLLER'S OFFICE
Human Resources
ATTN: Classification Unit – IG
300 Capitol Mall, Suite 300
Sacramento, CA 95814

Application package must include all the required documents. Mailed application must include 917-190-1402-916. Incomplete application packages will be rejected.

The Board of State and Community Corrections provides statewide leadership, leadership to the adult and juvenile justice systems, expertise on Public Safety Realignment issues, and offers technical assistance on a wide range of community corrections issues.

The following link outlines a summary of benefits available to state employees: https://www.calhr.ca.gov/Pages/California-State-Civil-Service-Employee-Benefits-Summary.aspx

Applications will be screened and only the most qualified will be interviewed. Application must include "to" and "from" employment dates (m/d/y), hours per week, and prior employer contact information including contact number. Applications received without this information may not be considered for this position.

All types of appointments will be considered, including but not limited to, T&D Appointments.

The selected candidate considered for the advertised position will be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

In accordance with the BSCC's Nepotism Policy, any personal relationships will be confirmed before a job offer is made.

Scope of Position:
Under the direction of the Chief Information Officer (CIO), an IT Supervisor II, the Information Technology Specialist I works cooperatively with customers throughout the Board of State and Community Corrections (BSCC) to plan, develop, implement and support information technology solutions. This position provides project leadership, analysis, programming, and quality assurance services. This position supports system development, business requirement development, database/system administration services, and technical support in response to requests from BSCC staff

Duties and Responsibilities:
(Candidates must perform the following functions with or without reasonable accommodations.)

- Programming: The incumbent plans, coordinates, develops and maintains complex custom applications (desktop, web, server) and databases using standard development and office automation tools – Microsoft Visual Studio dot NET, Microsoft Visual Studio, Microsoft SQL Server, and Microsoft Office components. The incumbent follows established standards for programming, interface design, and database development. The incumbent documents all components and processes.

- Systems Analysis and Design: The incumbent applies system development standards, guidelines, and best practices in analyzing, designing, maintaining, and release management for complex information technology solutions. The incumbent independently works with customers in all phases of the system development life cycle, including project initiation, analysis and design, software and database development, testing and deployment.

- Technical Lead: Serves as sole lead on IT projects, working with users during system development and addressing production issues.

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- Project Management: The incumbent accepts leadership responsibility for multiple tasks/projects, applies sound project management principles, and follows standards and guidelines in leading information technology projects as required. The incumbent effectively communicates (verbal, written) with colleagues, customers (internal and external) and BSCC managers, reporting project status and providing project documentation as required (feasibility studies, business requirements, technical specifications, work plans, status reports, etc.

- Research: The incumbent keeps current with industry trends, new technologies, and industry practices by independently reviewing technical literature, attend technical training, having technical discussion with colleagues, and performing independent research.

- Other Duties: The incumbent will perform other programming and IT tasks (e.g., service desk, customer service, troubleshooting, etc.) as assigned and /or required.

Desirable Qualifications:

- Knowledge of Design Patterns
- Knowledge of Systems Development Lifecycle
- Knowledge Object Oriented Programming
- Project management experience
- Experience as full stack developer